

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

THAR000245--Online Investment Platform Management for Impact Investment/SDG
Finance Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Thailand
Host Institute	United Nations Development Programme
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	6 months
Expected Starting Date	01-03-2018
Duty Station	Bangkok [THA]

Assignment Place Remark

The duration of this assignment is 6 months + 6 months on successful evaluation.

Living Conditions

Bangkok allowed basic living needs, including accommodation, banking facilities, medical facilities and telecommunications/internet services are readily available. All staple foods can be found in the markets, eg: rice, meat, vegetables, fruit, cooking oil, salt, etc. Many imported goods are available in Bangkok and other places throughout Thailand. Bangkok has many good restaurants with good health standards and most guesthouses provide food. In Thailand the most used means of transportation are taxi or local bus (and, in Bangkok, the elevated train service). Mobile phone is the most dependable tool to be in-touch with colleagues and friends. Internet service is readily available and affordable at most apartment complexes. ATMs are everywhere in Thailand and Western cards can usually be used to withdraw Thai Baht.

For those with children, schooling options in Bangkok are to be well evaluated and determined before taking your children at duty station. School fees and area really depends on your preferences. Admission fee for school in Thailand ranges from \$3,000 - \$9,000 and tuition fee from \$5,500 - \$25,533 (per annum). Depending on educational quality and the area which comes with price tags, you may need to explore more on schools to find out what they could offer that serves the needs of your children. No specific allocation is available for schooling and Volunteers will need to bare the entire costs.

Assignment Details

Assignment Title

Online Investment Platform Management for Impact
Investment/SDG Finance Specialist

Organizational Context & Project Description

This is a strategic assignment that supports and coordinates for an innovative collaborative funding platform, the Sustainable Finance Collective Asia (SFC Asia,

www.sfc-asia.com) in which UNDP/SDG Impact Finance is a founding member.

The Sustainable Finance Collective Asia (SFC Asia) is an innovative and collaborative funding platform formed by financial institutions providing a wide variety of funding including debt, equity and developmental capital, together with technical, social and environmental impact, and legal experts. We aim to support funding proposals in three broad sustainability themes – Circular Economy, Sustainable Energy and Social Impact – in Asia by aiming to provide feedback to help these proposals become stronger propositions and fund some of them.

The key objectives of the SFC Asia are:

- to accelerate the funding of proposals, in three broad sustainability themes across different industrial sectors: Circular Economy, Sustainable Energy and positive Social Impact (Proposals)
 - to raise the profile of sustainable proposals and their proposers as sustainability leaders
 - to help shape sustainability proposals into fundable states with the assistance of technical, social and environmental impact, and legal experts
 - to provide a convenient online platform to submit, select and assess sustainability proposals seeking funding
 - to promote collaboration between like-minded institutions with sustainability as a key strategic pillar

The platform launched YE2016, and now undergoing Phase 2 of development. The founding members have been working on a strategic roadmap to strengthen the funding panel group, improve quality dealflow and to see improve the deal assessment process via leveraging on technology such as:

- IT technical development / improvement review:
 - o One Drive secure data storage server provision
 - Improving deals coordination and review
 - o Improving deals log template
 - Strategic mapping of funding panel supplementation and countries focus
 - Strategic partnerships for deals sourcing

**Sustainable
Development Goals**

17. Partnerships For the Goals

UNV Focus Area

National capacity development via volunteer schemes

Task description

Under the matrix supervision of David Galipeau, CIO, United Nations SDG Impact Finance (UNSIF) and the SFC-Asia chairperson, the UN Volunteer will undertake the following tasks:

- Act as SFC-Asia platform coordinator, focal point and main interface with the SFC-Asia partners (Funding Panel members: Credit Suisse, FMO, ING Bank, UNDP/UNSIF. Non-Funding Panel members: Atkins Acuity, Clifford Chance and Sustainalytics);
- Act as full-time lead of Phase 2 developments (strategic and operational);
- Lead the partnership discussions on the regular meetings and virtual calls
Coordinate with SFC-Asia partners to finalise dealflow logs on a regular basis and manage SFC Asia external email inbox and other communication requests;
- Lead the strategic mapping discussions amongst the partners and with potential new funding members;
- Management of budget, timelines and deliverables;

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

To successfully complete the roles as described under task description, for the

purposes of furthering SFC-Asia's mission;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

Required experience 60 months

Experience Remark

Minimum 5 years in start-up or investment field, impact or social investment experience an advantage

Language Skills

- English (Mandatory) , Level - Fluent

Area of Expertise

- Finance, accounting and audit Mandatory
- Macroeconomics and public finance Optional
- IT architecture and IT project management Optional

Area of Expertise Requirement

Language (s): Fluency in English both oral and written is required other Asian language will be considered as an advantage.

Computer skills: Experience with online platforms, survey tools, Microsoft Office/Sharepoint/One Drive applications

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Client Orientation
- Commitment and Motivation
- Communication
- Creativity
- Integrity
- Judgement and Decision-making
- Managing Performance
- Planning and Organizing
- Self-Management
- Technological Awareness
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,602. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels,

flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code THAR000245-2475

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at <https://vmam.unv.org/candidate/signup>.

Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

Application deadline: 28 February 2018

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.