

## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

### GHAR000315--Health Governance and ADP Technical Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

## General Information

<b>Country of Assignment</b>	Ghana
<b>Host Institute</b>	United Nations Development Programme
<b>Volunteer Category</b>	International Specialist
<b>Number of Volunteer</b>	1
<b>Duration</b>	12 months
<b>Expected Starting Date</b>	Immediate
<b>Duty Station</b>	Accra [GHA]
<b>Assignment Place</b>	Family Duty Station
<b>Assignment Place Remark</b>	

### Living Conditions

The UN Volunteer will be based in Accra, Ghana which is currently classified as hardship category A and a family duty station. This confirms that transport, medical, education and other services are at a high level compared to other countries in the region. At sea level, the climate of the country is tropical-hot and humid with average yearly temperatures of about 27°C (80°F) and little daily variation. At the interior's higher altitudes, the average yearly temperature is 20°C (68°F), and nights are generally cool. Annual rainfall varies from 500 centimetres (200 in.) on the southwestern slopes to 100 centimetres (40 in.) in the northern lowlands. The rainy season runs from October to May. The total population of Ghana is about 26,000,000. Ghana is a Greenwich Mean Time (GMT) country. Regarding accommodation and food, houses and apartments can be rented from 600\$ to 1000\$ per month and meals at the restaurant cost between 10\$ and 60\$. Food, household commodities and clothing can be found in shops and local markets at reasonable prices. An entry visa is required for all travellers and must be obtained prior to arrival from an embassy. The Cedi is the local currency and according to the UN exchange rate system, a USD 1 is equivalent to 4.37 GHS in August 2017. Some commercial banks are operating in the country and Visa cards are accepted in very limited hotels.

# Assignment Details

**Assignment Title**

Health Governance and ADP Technical Officer

**Organizational Context & Project Description****Access and Delivery of New Health Technologies for Neglected Tropical Diseases**

The majority of deaths caused by infectious disease are of poor people living in low and middle income countries with many occurring in children under five. HIV, malaria, tuberculosis (TB) and other epidemics continue to devastate communities throughout the developing world. The prevalence of neglected tropical diseases (NTDs), endemic in 149 countries, also remains high. As part of its work on accelerating progress on the Sustainable Development Goals (SDGs), UNDP is committed to working with partners to achieve the health-related SDGs including SDG3 that specifically set an ambitious target to end the epidemics of TB, malaria, AIDS and NTDs by 2030. With this target in sight, the SDGs underline the critical need for health systems strengthening, achieving universal health coverage (UHC), research and development (R&D) on new medicines, diagnostics and vaccines as well as enabling equitable access to these new health technologies as they emerge.

The Access and Delivery Partnership (ADP) is a global programme that aims to help low-and middle-income countries (LMICs) enhance their capacity to access, introduce and deliver new health technologies for TB, malaria and NTDs. New health technologies are broadly defined as drugs, diagnostic tools and vaccines that are relevant for the prevention, treatment or cure of TB, malaria and NTDs, but have not yet been introduced in LMICs. The introduction of new health technologies can place significant burden on existing health systems in LMICs. These burdens may include new requirements for drug regulation, supply and distribution, and health personnel training. Accordingly, the ADP focuses on strengthening the capacity of LMIC stakeholders to facilitate the development of the systems and processes required to effectively access new health technologies, and introduce them to populations in need. Led and coordinated by UNDP, the ADP is a unique collaboration between UNDP, the Special Programme for Research and Training in Tropical Diseases at the World Health Organization (WHO/TDR) and PATH. Working together, the partners leverage the expertise within each organization to provide the full range of technical skills necessary to strengthen capacity in LMICs.

Ghana is one of the three ADP focus countries. Since its inception in 2014, the ADP has supported the Ministry of Health in the development of Ghana's National Medicines Policy 2016–2020 which provides policy guidance for the governance and regulatory control of the pharmaceutical sector, which will in turn support the introduction of new health technologies for TB, malaria and NTDs. The ADP has also focused on filling gaps in the policy/ regulatory framework, which are critical for the introduction and scale-up of new health technologies in Ghana. Furthermore, the ADP has helped establish an electronic management system for adverse drug reaction reporting. This filled a gap in the management of pre- and post-approval safety data, and will facilitate a higher rate of reporting of adverse drug reactions, and the safe and effective introduction of new medicines.

In the next phase of the ADP (2018-2023), Ghana is expected to develop a national roadmap for accelerated introduction and access to new health technologies, strengthen policy and regulatory frameworks and build relevant capacities across multiple sectors to promote access to and delivery of new health technologies. To this end, the UN Volunteer in support of ADP will provide policy and programme support for the implementation of ADP activities in Ghana. Under the overall guidance of Programme Advisor of the Access and Delivery Partnership, in consultation with the Head of Governance, and the direct supervision of the Programme Specialist (ADP), the UN Volunteer will also support partnership-building with government stakeholders, civil society organizations, UN agencies and development partners, as well as activities related to communications, advocacy and knowledge management.

The UN Volunteer will work in close collaboration with the Programme Specialist (ADP), the operations teams, programme staff in other UN Agencies, UNDP Regional and HQs staff and Government officials, multi-lateral and bi-lateral donors and civil society to successfully implement the ADP in Ghana.

**Sustainable Development Goals**

3. Good Health and Well-being

**UNV Focus Area**

Securing access to basic social services

**Task description**

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W. [www.unv.org](http://www.unv.org)*We are inspiration in action*

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Under the overall guidance of Programme Advisor of the Access and Delivery Partnership, in consultation with the Head of Governance, and the direct supervision of the Programme Specialist (ADP), the UN Volunteer will undertake the following tasks:

1. Contribute to the ADP's work in strengthening the Government of Ghana's capacity to access, introduce and deliver new health technologies for TB, malaria and NTDs:

analyze information to identify trends and gaps in access to health technologies in Ghana, and propose relevant actions;  
analyze relevant social determinant of health, technology information, data and/or statistics for technical and professional inputs in health-related research and various documents;  
contribute to the development of strategic documents, annual work plans, project proposals, as well as other documents as needed;

2. Support communication of project outcomes and lessons learnt:

contribute to monitoring and evaluation processes, by collecting, analyzing and reporting data and results;  
contribute to production of relevant communication and advocacy materials, including website and social media content for UNDP Ghana and ADP;  
propose and assist with development of information and publicity materials to raise public awareness and dissemination of project results, in close coordination with the HIV, Health and Development Groups in UNDP Regional Hubs and Headquarters.

3. Facilitate knowledge building and sharing related to the access to health:

support and participate in the organisation of workshops, seminars and trainings;  
identify and formulate lessons learnt and recommendations to be integrated into broader UNDP Ghana Country Office and UNDP Regional Bureau of Africa knowledge management efforts;  
contribute to knowledge networks and communities of practice;  
organize and conduct learning sessions on the access to equitable health for the UNDP Ghana staff and other relevant occasions.

Furthermore, UN Volunteers are required to:

Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);  
Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;  
Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;  
Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;  
Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;  
Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

### Results/Expected Outputs

Contribute to the implementation of the ADP in Ghana through the UNDP country office;  
Provision of professional and timely inputs on analyses and development of strategic documents, project design, project proposals, research, annual workplans, and other documents;  
Support and promote public awareness raising and knowledge sharing consistently throughout the assignment;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity

(AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

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**Required Degree Level** Master degree or equivalent

### Education - Additional Comments

**Type of Degree:** Public Health, Global Health, Health Management, Epidemiology, Health Financing, Pharmacy and Medicines and/or related fields

**Required experience** 24 months

### Experience Remark

At least 2 years of professional work experience in improving access to health; universal health coverage; epidemiology; public health and or medicines price comparison study.  
Knowledge on Health System Strengthening is a must.  
Performed developing/drafting project proposals concerning health related issues.

### Language Skills

- English (Mandatory) , Level - Fluent

### Area of Expertise

- Public health Mandatory

### Area of Expertise Requirement

Public Health, Global Health, Health Management, Epidemiology, Health Financing, Pharmacy and Medicines and/or related fields

**Computer skills:** High proficiency in Microsoft office tools; experience in statistical analysis software would be highly desirable.

**Need Driving Licence** No

### Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

# Conditions of Service and other information

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## Condition of Service

[Click here to view Conditions of Service](#)

### Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,602. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code

GHAR000315-2730

### Application procedure

#### **How to register via the UNV Talent Pool**

*\* Not yet registered in the UNV Talent Pool?*

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*\* Already registered in the UNV Talent Pool?*

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

**This assignment is funded by the Government of Japan, therefore only nationals from Japan are eligible to apply.** Please note that if you have previously served as a UN Volunteer under *Japan Trust Fund*, you are not eligible to apply. If you are a former *Japan Overseas Cooperation Volunteer* (JICA-JOCV) and eligible to apply for JICA funded UN Volunteer assignments, you are not eligible to apply for this assignment funded by the Government of Japan.

*Application deadline: 31 May 2018.*

### Disclaimer

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*