

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SOMR000406--Durable Solutions Programme Support Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Somalia
Host Institute	International Organization for Migration
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	12 months
Expected Starting Date	01-10-2018
Duty Station	Nairobi [KEN]
Assignment Place	Family Duty Station
Assignment Place Remark	

Living Conditions

General: The duty station is Nairobi, Kenya. The assignment may require occasional travel to accessible areas inside Somalia. Kenya enjoys a tropical climate; it is hot and humid at the coast, temperate inland and very dry in the north and northeast parts of the country.

Accommodation: There are different parts of accommodation in Nairobi and costs vary depending on location, type and individual wishes. Transport options include Matatu (mini-bus public transport), taxis and personal vehicles which most staff end up acquiring during the course of the assignment. There are two main cell phone networks, namely Safaricom and Airtel, and both have good coverage country-wide. Internet is also easily accessible either through external modems or VSAT systems (often in office premises or internet cafes).

Security: While in Kenya or Somalia, the incumbent will be subject to the overall direction and guidance of the UN Designated Official (DO) for security. This is usually the UNDP Resident Representative. The UN Volunteer will be incorporated into all applicable security protocols and will be required to strictly adhere to the guidelines, security plans and other directives issued by the DO. While

on mission to Somalia, the UN Volunteer will be accommodated at UN guesthouses that have been cleared by UNDSS.

Food and Diet: In Nairobi and Kenya in general, there are plenty of fresh foods and fruits. One can easily find vegetables and salads, lentils, and grains in plenty. Local markets are easily accessible. There are also a couple of shopping malls located throughout Nairobi city. Other big towns in Kenya have equally big shopping malls.

Assignment Details

Assignment Title

Durable Solutions Programme Support Officer

Organizational Context & Project Description

Since starting operations in Somalia in 2006, IOM has set a strong record on delivering frontline services to crisis-affected populations, while steadily developing models and partnerships for longer term recovery and migration management. The Mission currently manages an annual budget of USD 55 million with field presence across Somalia.

Whilst Somalia has made progress towards recovery, stability and the return of legitimate authority since 2012, major drivers of instability and conflict risks remain, many of which are grounded in or result in complex mobility patterns both internally and within the region.

Owing to the effects of armed conflicts and natural disasters, it is currently estimated that 2.1 million people are internally displaced. The IOM Somalia's Return, Recovery and Durable Solutions (RRDS) unit is supporting the communities and local government to find locally owned durable solutions for IDPs, returnees and displacement affected communities in partnership with UN-HABITAT through an innovative programme called "Midnimo" (meaning "unity" in Somali language). Midnimo is implemented in Jubaland and South West and will soon be expanded into Hirshabelle, with funding from Peacebuilding Fund as well as the UN Trust for Human Security.

Sustainable Development Goals

17. Partnerships For the Goals

UNV Focus Area

Securing access to basic social services

Task description

Under the overall supervision of the RRDS Program Manager and the direct supervision of the Durable Solutions Project Officer, the UN Volunteer will support the implementation of the "Midnimo" Programme. Specific tasks to be undertaken by the UN Volunteer will include:

Coordinate and consolidate inputs for joint report submissions with UN HABITAT;

Ensure quality and timely submission of quarterly progress reports to donors;

Assist the Durable Solutions Project Officer in monitoring the "Midnimo" implementation through: taking minutes during weekly meetings with the field offices, tracking achievements against the targets, and following up on the data collection;

Draft press briefing notes and other visibility materials in coordination with the Public Information Unit;

Regularly update and disseminate "Midnimo's" factsheets internally and externally;

Represent "Midnimo" programme and RRDS unit at various internal and external co-ordination meetings in Nairobi;

Respond to internal and external information requests related to "Midnimo" program;

Support the development of concept notes and proposals with guidance from the RRDS Program Manager and Durable Solutions Project Officer;

Attend meetings, workshops and other learning events related to durable solutions;

Continuously review and share summaries of new policy documents or research pieces related to durable solutions with the RRDS unit and Mission as adequate;

Organize and provide logistical support for M&E activities and learning events;

Travel to the field to support monitoring, donor visits, or visibility efforts as needed;

Undertake any other duties as specified by the Durable Solutions Project Officer.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Quarterly quality progress reports developed and submitted to UN HABITAT in a timely manner;

The durable solutions program is supported through monitoring the “midnimo” implementation and minute taking during weekly meetings;

Continuous sharing of summaries of new policy documents or research pieces related to durable solutions with the RRDS unit and Mission as adequate;

Active involvement in meetings and other learning events related to durable solutions;

The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);

Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;

A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

Migration Studies, International Development/Affairs, Political Science, Social Science, Business Administration, or any other relevant field

Required experience 36 months

Experience Remark

Experience in administration or migration programming

Language Skills

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F. +49 (0) 228-815 2001

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W. www.unv.org

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

- English (Mandatory) , Level - Fluent

Area of Expertise

- Other communications related experience Mandatory
- Public information and reporting Optional
- Monitoring and evaluation Optional

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,602. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

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In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code SOMR000406-2832

Application procedure

This assignment is funded by the Government of Finland, therefore only Finnish nationals are eligible to apply.

* Not yet registered in the UNV Talent Pool?

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

Application deadline: 08 July 2018

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.