



Friederike Rohmann/DW Akademie, 2014

UN Volunteers participated in the Blue Room talks at the UNV Partnerships Forum 2014, 'Innovation in Volunteer Action'. From left to right: UN Volunteer Communications Officer Moses M. Zangar Junior (Liberia), UN Youth Volunteer Youth Counsellor Ioseba Amatriain Losa (Spain), UN Online Volunteer Kirthi Jayakumar (India), Merjam Wakili of Deutsche Welle Akademie, UN Volunteer LGBT Human Rights Officer Sathaboramana Kheana (Cambodia), UN Volunteer Water and Sanitation Engineer Bobbie Baker (Ireland), UN Volunteer with the UNDP Macao Initiative for Carbon Sequestration through Sustainable Forest Management Wei Li (China), UN Volunteer Education Specialist Samar Mohamed Wahba (Egypt) and UN Volunteer Paediatrician Bip Nandi (United Kingdom).

# Engaging with UNV



## // HOW TO REGISTER IN THE UNV CANDIDATE POOL

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

### THE UNV CANDIDATE POOL

UN Volunteers support sustainable development globally in key areas such as securing access to basic social services, peacebuilding, community resilience for environment and disaster risk reduction, youth and volunteer infrastructure.

Organizations requesting the services of an international UN Volunteer prepare a Description of Assignment which specifies the tasks to be performed by the UN Volunteer as well as the skills and competencies required for the assignment.

Based on the Description of Assignment, UNV searches its candidate pool for profiles matching the requirements listed therein. Therefore, the first step you need to take in order to be considered as an international UN Volunteer is to register your profile in our candidate pool.

UNV has specific criteria for candidates to be considered as potential international UN Volunteers. Only once you have met these can you be considered for volunteering assignments ranging from one to maximum four years.



## VALUES AND COMMITMENT:

- Strong commitment to the values and principles of volunteerism
- Ability to work in a multi-cultural environment
- Ability to adjust to difficult living conditions
- Strong interpersonal and organizational skills
- Prior volunteering and/or working experience in a developing country is an asset



## MINIMUM REQUIREMENTS:

- A university degree or higher technical diploma
- Several years of relevant working experience
- At least age 25 when taking up an assignment (there is no upper age limit)
- Fluency in English is required, working knowledge in another UN language is highly desirable

## REGISTRATION PROCESS

Should you wish to register in the UNV candidate pool, please visit our website at [www.unv.org/how-to-volunteer](http://www.unv.org/how-to-volunteer) and complete our web-based registration process.

## BEFORE YOU START

- We strongly recommend that you first read the Frequently Asked Questions (FAQs) on our website where you will find detailed information on the registration process.
- You can create your UNV profile in English, French or Spanish; registrations in French or Spanish will mainly be considered for UNV assignments in French or Spanish speaking countries respectively.
- Bear in mind that the details you provide in your UNV profile are the key source of information for UNV when identifying suitable candidates for volunteer assignments.
- Please make sure you enter and save all relevant information in each section listed on the menu.
- You may copy and paste information from your electronic CV, but you can neither upload it nor send it by email.
- The registration process takes about 45 minutes in total; it is always possible to add information and keep your profile up to date.

## HOW IT WORKS

The registration process consists of two parts:

**Part 1:** Familiarize yourself with essential information for potential UN Volunteers and submit basic information to create your account in the UNV candidate pool. You will automatically receive a message asking you to verify your email address. By clicking on the link provided in the automated message, you activate your UNV account.

**Part 2:** After the successful activation of your UNV account, you will receive a second message with a link to 'MyProfile', which is the website allowing you to access your UNV account anytime.

**Important:** Once you have entered all required details regarding your skills, educational qualifications and experience, you must click on the "Submit My Profile" tab to complete the registration process. As confirmation of your successful registration, you will receive a third message with your registration number and other practical information for potential candidates.

Your UNV profile will only be considered for upcoming volunteer assignments after completion of this second part of the registration process.

## KEEPING YOUR UNV PROFILE UP TO DATE

You can update your UNV profile at any time by selecting 'MyProfile' at <http://myprofile.unv.org>. We recommend you access your UNV profile at least once a year. If you do not do so, your profile status will become inactive.

## FURTHER INFORMATION

UNV offers four volunteer modalities: international and national UN Volunteers, UN Youth Volunteers and UN Online Volunteers.

To learn more about the UNV programme, our recruitment policies, minimum requirements to serve as a UN Volunteer, details on professional profiles, as well as support provided to UN Volunteers, visit [www.unv.org/how-to-volunteer](http://www.unv.org/how-to-volunteer).

To stay abreast of volunteering opportunities, follow us on [www.linkedin.com/company/united-nations-volunteers](http://www.linkedin.com/company/united-nations-volunteers).



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UNV is administered by the United Nations Development Programme (UNDP).

For more information about UNV, please visit [www.unv.org](http://www.unv.org).



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