## Inventory of Personal Effects for International UN Volunteers

**Purpose of this form**

Volunteers may be entitled to reasonable compensation for their personal effects if they are lost or damaged as a direct result of an emergency situation created by war, civil commotion or natural disaster.1

**Requests for compensation under this condition will not be reviewed unless a complete and signed inventory list of personal effects is UNV before the date of damage or loss. Additional evidence of ownership such as receipts or photos may be requested.**

**UN Voluneer name:**

**Duty station: Roster Number:**

**Mission or Agency: Entry on duty date:**

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| --- | --- | --- | --- | --- | --- |
| **Nr** | **Category** | **Description** | **Year of Purchase** | **Place of Purchase** | **Value in USD** |
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Insert extra rows in the table as needed.

I hereby solemnly declare that the above items and their description are a true reflection of my possessions of value at the duty station.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* It is your personal responsibility to update your inventory regularly.
* An unsigned or undated form is not valid.