

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MNGR000024--ICT for Development Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Mongolia
Host Institute	United Nations Children's Fund
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	12 Months
Duty Station	Ulan Bator
Assignment Place	Family Duty Station
Assignment Place Remark	

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Living Conditions

Mongolia is located in the heart of the Asian continent and covers an area of 1,566,500 square kilometers. Mongolia's climate is extreme continental - an extreme climate with seven to nine months where the mean temperature remains below freezing point. Higher temperatures occur for two or three months in summer. The winter months begin from October and last until mid-April. The coldest months are from mid-December to the end of February or mid-March when the temperature drops to below zero to minus 20 degrees centigrade and occasionally even lower. The spring is usually characterized by violent dust storms, gusty winds and constant changes in pressure. Social, economic and health situation are the main factors that affect the security situation in Mongolia while it is generally a peaceful country without any security phase.

The official language, Mongolian, is spoken and understood throughout the country, while Kazakh is spoken by a minority in Western Mongolia. Russian is extensively spoken and English is becoming more popular in urban areas. Ulaanbaatar has fairly good international flight and train connections. With regular flights every day operated by four different airlines, travel by air is the most convenient and fastest means of travel to and from Ulaanbaatar. The Trans-Siberian and Trans-Mongolian trains connect Ulaanbaatar with Europe and Asia. All important locations in the country are accessible by air and road.

There are many privately owned apartment compounds with competitive rentals for short and long term in the centre of the city. There are many real estate agencies with numerous secure apartment options available – including within walking distance to the office. Taxis are also readily available and can be organized to a daily routine. In Ulaanbaatar one can find any suitable place to live, food to eat and clothing to wear without much problem. Electricity, phone, internet, shops, banking, medical, recreation and entertainment are all available.

There are no immunization and or vaccination requirements for people entering Mongolia. International telephone, internet and fax services work well in Ulaanbaatar. There are several cellular telephone operator companies. Internet service is very popular in Ulaanbaatar at reasonable rates and wireless facilities are available in many locations.

Foreigners can rent fully furnished apartments in any part of the city. Medical and dental services are available for international personnel in Ulaanbaatar.

Assignment Details

Assignment Title ICT for Development Officer

Organizational Context & Project Description

The United Nations Children's Fund (UNICEF) is mandated by the United Nations General Assembly to advocate for respect and protection of children's rights, the meeting of basic needs of all children and the expansion of their opportunities to reach their full potential.

Together with its partners, UNICEF works in 190 countries and territories to translate that commitment into practical action, focusing special effort on reaching the most vulnerable and excluded children, to the benefit of all children, everywhere.

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UNICEF Mongolia

UNICEF's cooperation with the Government of Mongolia began in 1963 providing technical assistance in immunisation, breastfeeding and reduction of iodine deficiency disorders. An office was opened in Mongolia in 1991.

Despite substantial improvements during successive five-year plans, many challenges remain in a country where economic development is outstripping human development.

The overall goal of the current country programme is to narrow inequality gaps where child disparities are most prevalent, while making the new generations an area of strategic investment as a foundation for the Country's human capital and sustainable development. This goal will be achieved through the combined interaction of four outcomes, aimed at narrowing inequality gaps and strengthening the overall policy and normative environment for children.

The 2017 - 2021 country programme thus entails the following programme components:

Child Survival and Development

Inclusive, Healthy and Quality Learning Environments

Equitable Social Policies and Protective Systems

With an emphasis on equity and investment in the youngest members of society, the country programme will directly contribute to Mongolia's Sustainable Development Vision 2030, and in particular to its goals of sustainable social and green development.

The programme's strong equity focus will target most disadvantaged children and families with little or no access to quality services. The focus will be on areas where the programme can add most value and ensure highest operational efficiency, as highlighted by programme reviews and evaluations.

The programme will reach the most disadvantaged children through a combination of central and local level interventions. Support to pro-child and pro-equity national social policies and legislation will be instrumental to strengthen child-friendly local governance and quality service delivery at the sub-national level. The programme will demonstrate affordable, integrated and effective solutions to tackle inequalities at local level, while national policy and budget advocacy will ensure replication and sustainability at a larger scale, thus maximizing the catalytic effect of funding. Provision of high quality technical assistance as well as linkages to global knowledge and best practices will be important strategies to support social and economic policies, and legal reforms. This will be supported by generation of data and production of research, as well as a continued investment in evaluation and knowledge management.

Child Survival and Development is one the three programme components of the UNICEF Country Programme 2017-2019 and UNICEF supports the Government in achieving the SDG 3 (Good health and well-being), which aims to ensure that the most disadvantaged children in Mongolia benefit from increased access and utilization of services that promote health and nutrition, including water, sanitation, hygiene and interventions that mitigate the impact of air pollution on children. The component specifically addresses the need for a stronger equity focus to improve access to quality services for the most disadvantaged children at sub-national levels with the support of legislation, policies and budget allocation and the removal of demand barriers through improved social and cultural practices and awareness. Capacity development of national and local authorities will ensure sustainability of interventions, including for contingency plans and preparedness measures in case of natural disasters. This component entails the provision of an

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integrated package of Maternal, Newborn and Child Health (MNCH). This was successfully tested in the previous country programme and will be replicated to a larger geographical scale, as part of the sub-national service delivery systems.

The Health Programme also promotes the use of technology in increasing access to high-impact, low-cost health interventions including preventive health information of ante-natal care and newborn care as well as in cold chain monitoring. Specifically in 2017 - 2018, the Health Programme aims to introduce and implement nationwide a C4D (Communication for Development) strategy for Inactivated Polio vaccine (IPV), pneumococcal conjugate vaccine (PCV) and pneumonia prevention. Thus, will increase a need for both cold chain monitoring and information dissemination for parents and care takers on immunization using ICT. On the other side, health system's strengthening is a key strategy for child health programme. UNICEF is shifting from service delivery to support health system strengthening. As such, by the end of May, 2020 UNICEF aims to establish a support center for community health services at the National Maternal Child Health Center. The Center will provide a technical support for community health centers on child health and wellbeing issues and conduct a regular monitoring of community child health service in 4 focus areas. In particular, the Center will develop a real time monitoring dashboard system using a software to monitor supply and demand barriers at community health service. After pre-test and use of the dashboard system UNICEF will support use for the system nationwide gradually. UNICEF Health programme introduced several innovations for newborn and child health using telemedicine.

The International UN Volunteer will be attached to the Health Programme within the Child Survival and Development programme under the supervision and guidance of the Health Specialist. UN Volunteer will also support the Health Specialist in achieving the planned results of the Health Programme for 2018 in collaboration with the key partners at the Ministry of Health in Mongolia and its departments in 3 provinces and Bayanzurkh district.

Sustainable Development Goals 17. Partnerships For the Goals

UNV Focus Area Securing access to basic social services

Task description

Under the direct supervision and programmatic guidance of the Health Specialist, who is accountable to deliver the planned results of the Health Programme, the UN Volunteer will undertake the following tasks:

To assist in the development and implementation of ICT-supported programmatic health interventions. Also, support in strengthening and scaling up of on-going interventions such as mobile health, telemedicine and Internet Protocol Camera use for provision of remote technical guidance.

To support in designing ICT-supported communication for development strategy to increase access of children and women in preventive health information and behavioural change communication.

To support in advancing government partners in e-learning through design of ICT-supported training modules and standard operating procedures for IT usage to support health workers at sub-national levels (in Zavkhan, Gobi-Altai, Bayankhongor and Khuvsgul provinces and Bayanzurkh District of Ulaanbaatar).

To provide support developing a real time monitoring dashboard at the National Maternal and Child Health Center in preparing programme reports.

To contribute to country programmes by showcasing lessons learned, human interest stories and good practices

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through social media. Participate in information exchange with partners.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

At least one ICT-supported programme intervention designed in collaboration with the government partners.

ICT-supported communication for development strategy is developed.

E-learning module for health partners is designed.

At least two trainings conducted for health partners on ICT use in health programmes.

Monthly assignment progress reports submitted to the supervisor and senior management of the UNICEF Mongolia.

The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);

Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment

A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

Bachelor degree in ICT for development, or related fields. Advanced degree in ICT for development is an added advantage.

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At least two years of relevant professional work experience, preferably in ICT application in health programmes.

Developing country work experience desirable.

Fluency in English, both oral and written.

Excellent knowledge and skills in applications of MS Office.

Experience in desktop publishing tools will be an asset.

Years of Required Work Experience 24 months

Experience Description

Language Skills

- English (Mandatory) , Level - Fluent

DoA Expertise

- IT architecture and IT project management (Mandatory)
- Telecommunications systems (Optional)

Additional Requirements for Area of Expertise

Need Driving Licence No

Competencies & Values

- Accountability
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service [Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding,

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operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,587. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code MNGR000024-2095

Application procedure

** Not yet registered in the UNV Talent Pool?*

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

** Already registered in the UNV Talent Pool?*

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Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This assignment is funded by the Government of Japan, therefore only nationals from Japan are eligible to apply. Please note that if you have previously served as a UN Volunteer under *Japan Trust Fund*, you are not eligible to apply. If you are a former *Japan Overseas Cooperation Volunteer* (JICA-JOCV) and eligible to apply for JICA funded UN Volunteer assignments, you are not eligible to apply for this assignment funded by the Government of Japan.

Application deadline: 16th June 2017.

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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