

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MDGR000104--Public health specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Madagascar
Host Institute	World Health Organization
Volunteer Category	National Specialist
Number of Volunteer	2
Duration	12 months
Possibility of Extension	Yes
Expected Starting Date	24-05-2020
Duty Station	Antananarivo [MDG], Tamatave [MDG]
Assignment Place	Non-Family Duty station
Assignment Place Remark	

Living Conditions

Current living conditions on duty stations are characterized by the state of emergency and the confinement of the population, except for those involved in the COVID-19 response.

The person in charge of the post must comply with all the measures decreed by the Government. He must also respect the instructions given by the WHO in terms of protection and security.

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials.

Assignment Details

Assignment Title

Public health specialist

Organizational Context & Project Description

The mission of the WHO Health Emergency's Programme is to help countries, and to coordinate international action, to prevent, prepare for, detect, rapidly respond to, and recover from outbreaks and emergencies.

Reporting to the WHO Health Emergencies (WHE) Lead and under the leadership of the Head of WHO Country Office, the incumbent acts as an advisor to the WHO emergency team on Country Health Emergency Preparedness & IHR activities, enabling the development, implementation, and monitoring strategies that maximize the individual and collective impact of WHO throughout the full cycle of the emergency, in the country of deployment. The incumbent is expected to exercise full judgment in adapting or modifying relevant WHO guidelines and to facilitate the development of new guidelines to meet requirements or changing circumstances in close coordination with the respective Regional Office and HQ. S/he will engage with the local authorities, UN partners and non-health actors to establish strategic partnerships in respect of multi-dimensional CPI activities. The present position under WHE (which is a single programme across the Organization) may be relocated to another duty station, including Regional or Country level, based upon the technical needs of the Programme.

Reporting to the WHO Health Emergency Leader (WHE) and under the direction of the WHO Country Office Manager, the incumbent acts as an adviser to the WHO emergency team for emergency response activities related to the COVID-19 pandemic, in accordance with Madagascar's national response plan.

The incumbent is expected to follow the relevant WHO guidelines and facilitate their implementation in the context of a multi-sectoral and interagency response. He/she will collaborate with local authorities, United Nations partners and non-health-related actors to establish strategic partnerships regarding multidimensional epidemiological surveillance activities and contact tracking. The 2 desired positions will be based in Antananarivo or in another city where there are several confirmed cases of COVID-19 such as Fianarantsoa, Tamatave or others, depending on the technical needs of the programme.

Supervision, Induction and Duty of Care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- [Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;](#)
- Support with arrival administration and official processes as required;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Ensure that UN Volunteers are provided all necessary security measures as per the United Nations Security Management System (UNSMS);
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Within the delegated authority and under the supervision of WHO Health Emergencies (WHE) Lead or his/her designated mandated representative(s), the UNV Public health specialists responsible for epidemiological surveillance and contact tracing of COVID-19 cases will:

Support the DRS and district teams in epidemiological surveillance of COVID-19 and in contact tracing.

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Specifically:

1. In collaboration with the district teams, prepare the list of contacts to follow during the day;
 2. Provide the list of contacts to district supervisors, considering their itinerary;
 3. Support teams of epidemiologists in the field, responding to their needs in terms of resources (human, logistics, equipment);
 4. Supervise the work of the teams in the field in their district of assignment;
 5. Write daily monitoring reports with the team and send reports to the next level;
 6. Carry out any other task entrusted by the WHO Representative in the area of expertise.
- Any other related tasks as may be required or assigned by the supervisor.

Furthermore, UN Volunteers are encouraged to integrate the UN Volunteers programme mandate within their assignment and promote voluntary action through engagement with communities during their work. As such, UN Volunteers should dedicate a part of their working time to some of the following suggested activities:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Provide annual and end of assignment self-reports on UN Volunteer actions, results and opportunities.
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;

Promote or advise local groups in the use of online volunteering or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- As an active WHO team member, efficient, timely, responsive, client-friendly and high-quality support rendered to WHO and its beneficiaries in the accomplishment of her/his functions, including:

Results/Outputs can be modified as appropriate; should not entirely mirror the task description but serve as a basis for workplan and deliverables]

1. The COVID-19 surveillance database is up to date at the regional level and in each district.
 2. Work tools and training materials, including for the laboratory, are available to actively monitor COVID-19 at the regional level and in each district
 3. Contact tracing of cases (confirmed, probable and suspect) of COVID-19 is ensured, with daily data transmission.
 4. The coordination of the response to COVID-19 is improved at the regional level and in the districts.
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment

A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

• Le développement des capacités grâce à l'encadrement, le suivi et la formation continue, en travaillant (y compris la supervision) avec le personnel national ou les homologues de la contrepartie (gouvernementale ou non-gouvernementale, y compris les partenaires d'exécution (IP)); • La perspective de l'âge, du genre et de la diversité (AGD) est systématiquement appliquée, intégrée et documentée dans toutes les activités tout au long de l'affectation • Un rapport des réalisations dans le domaine du volontariat pour la paix et le développement pendant l'affectation, comme par exemple le nombre de volontaires mobilisés, la participation aux activités et la contribution au développement des capacités.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

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Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

- **Essential**

Advanced university degree (Masters level or above) in a health field or Medical degree

- **Desirable**

Specialized training in epidemiology. Specialized training in emergency/humanitarian response. Post-graduate degree in public health or public health-related discipline from an accredited/recognized institute.

Required experience 60 months

Experience Remark

- **Essential**

At least 5 years of national professional experience in planning, developing and implementing health security, emergency, surveillance, disease control, and/or public health programmes. Relevant experience with the inter-agency mechanisms used to coordinate international preparedness and response to health emergencies, including those most relevant to coordination of health policy and action in health emergencies. Relevant experience in the implementation of International Health Regulations (2005).

- **Desirable**

Relevant work experience in WHO, other UN agencies; experience working in relevant non-governmental or humanitarian organizations. Experience in developing countries

Language

- French (Mandatory) , Level - Fluent
- AND - Malagasy (Mandatory) , Level - Fluent
- AND - English (Optional) , Level - Working Knowledge

Area of Expertise

- Other health related experience Mandatory

Area of Expertise Requirement

- Computer literacy. Familiarity with software of common use.
 - Excellent knowledge of Microsoft Office software applications is an asset, as his experience working in the UN or other international development organization;
 - Excellent oral and written skills; excellent drafting, formulation, reporting skills;
 - Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- *Desirable*: valid national driver's licence and proven ability to drive manual gear 4x4 over rough terrain; (if not applicable, delete.)
- Sound security awareness;
- Have affinity with or interest in public Health, volunteerism as a mechanism for durable development, and the UN System.

Need Driving Licence

No

Conditions of Service and other information

Condition of Service[Click here to view Conditions of Service](#)**Conditions of Service:**

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period

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alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

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- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code

MDGR000104-6915

Application procedure

*** Pas encore enregistré/e dans la banque de candidats VNU ?**

Veillez d'abord enregistrer votre profil sur le site <https://vmam.unv.org/candidate/signup>.

Important : Une fois votre compte créé, veillez à compléter toutes les sections de votre profil et le soumettre. Puis, connectez-vous à 'Ma

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Page' sur <https://vmam.unv.org/candidate/mypage> et cliquez sur le lien 'Recrutement spécial'. Enfin, sélectionnez l'annonce de recrutement spécial à laquelle vous souhaitez postuler.

*** Vous avez déjà un profil dans la banque de candidats VNU ?**

Veillez d'abord mettre à jour votre profil sur le site <https://vmam.unv.org/candidate/profile>. Puis, connectez-vous à 'Ma Page' sur <https://vmam.unv.org/candidate/mypage> et cliquez sur le lien 'Recrutement spécial' pour sélectionner l'annonce de recrutement spécial à laquelle vous souhaitez postuler.

Date limite pour postuler : 12-05-2020

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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