

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

RWAR000514--Sexual & Reproductive Health – HIV Prevention Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Rwanda
Host Institute	United Nations Population Fund
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	12 months
Expected Starting Date	Immediate
Duty Station	Kigali [RWA]
Assignment Place	Family Duty Station
Assignment Place Remark	

Living Conditions

The Republic of Rwanda is a small landlocked country in the Great Lakes region of east-central Africa, bordered by Uganda, Burundi, the Democratic Republic of the Congo and Tanzania. With almost 10 million people, Rwanda supports the densest population in continental Africa most of whom engages in subsistence agriculture and 3/4 of the population live below the international poverty line of US\$1.25 a day. Rwanda is a verdant country of fertile and hilly terrain and bears the title "**Land of a Thousand Hills**".

The country has received considerable international attention due to its 1994 genocide, in which between 800,000 and one million people were killed. In 2008, Rwanda became the first country in history to elect a national legislature in which a majority of members were women. The country now has many international visitors and is regarded as a safer place for tourists.

The principal form of public transport in the country is share taxi, with express routes linking the major cities and local services serving most villages along the main roads of the country.

A valid passport with visa is mandatory. In view of the bilateral agreements, nationals of the following countries may visit Rwanda

without visa for a period up to 90 days: USA, UK, Germany, Canada, Uganda, Tanzania, Kenya, Burundi, Democratic Republic of Congo, Sweden, Mauritius, South Africa and Hong Kong. Visas can be applied online at www.migration.gov.rw

A certificate of yellow-fever vaccination is required. Much of Rwanda lies at too high an elevation for malaria to be a major concern, but the disease is present and prophylactic drugs are strongly recommended. It is advisable not to drink tap water. Bottled mineral water can be bought in all towns. Hospitals are located in all major towns. There is also the UN Dispensary that can provide 1st aid assistance and guidance.

A combination of tropical location and high altitude ensures that most of Rwanda has a temperate year-round climate. Temperatures rarely stray above 30 degrees Celsius by day or below 15 degrees Celsius at night throughout the year. The exceptions are the chilly upper slopes of the Virunga Mountains, and the hot low-lying Tanzania border area protected in Akagera National Park. Throughout the country, seasonal variations in temperature are relatively insignificant. Most parts of the country receive in excess of 1,000mm of precipitation annually, with the driest months being July to September and the wettest February to May.

The unit of currency is the Rwanda franc. The US dollar is the hard currency of preference. It may be impossible to exchange travellers' cheques away from the capital. Credit cards are usually only accepted at the major hotels in Kigali.

In addition to Kinyarwanda, French and English are the major spoken languages.

Assignment Details

Assignment Title Sexual & Reproductive Health – HIV Prevention Specialist

Organizational Context & Project Description

UNFPA Rwanda has maintained its presence in Rwanda since the 1970s including during difficult times. UNFPA operates in a Delivering as One UN context, one of eight pilot countries that adopted the initiative in 2006 aiming to accelerate efforts to increase coherence and effectiveness of the UN Development System operations in countries.

Currently, UNFPA Rwanda is in its fourth year of the 7th Country Programme (2013-2018). UNFPA works with Government partners, Civil Society Organisations (CSOs) and academic institutions in health sector interventions which includes; supply of Sexual and Reproductive Health services including Family Planning and HIV/AIDs, Population data, awareness raising and capacity building of staff for the quality of service delivery. UNFPA operates at national level for policy, advocacy and upstream interventions and focuses on 5 Districts of the Western Province for awareness raising, service delivery and Capacity Building given that socio-economic and health indicators are lowest in those districts.

The UN Volunteer will work in the framework of the implementation of UNFPA's global strategies especially the sections related to Sexual and Reproductive Health (SRH), Family Planning (FP) and linkages to HIV Prevention. The Volunteer will work as part of the Integrated SRH&R Unit to provide technical and programme support which includes priorities for health system strengthening, the development of UNFPA strategic positions and related policies, frameworks, evidence-based arguments and operational strategies at the country level. The Volunteer will also work to support key populations, the documentation of best practices in Sexual and Reproductive Health & HIV Prevention linkages, knowledge sharing & management, and Mobile for Reproductive Health (N4RH) initiatives within UNFPA and among partners in Rwanda.

Furthermore, the UN Volunteer will work closely with the programme team within UNFPA, and relevant partners and stakeholders within the One UN, government and non-government partners. In support of UNFPA's priority to communicate results, the Volunteer will also support development of strategic partnerships and funding proposals in support of the UNFPA Country Programme in Rwanda.

Sustainable Development Goals 3. Good Health and Well-being

UNV Focus Area Securing access to basic social services

Task description

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Under the direct supervision of the Reproductive Health and Rights Specialist, the UN Volunteer - **Sexual & Reproductive Health – HIV Prevention Specialist** will undertake the following tasks:

1. Assist the Country Office in identifying co-financing opportunities; liaise with donors at the country and regional level; review and comment as necessary on co-financing agreements, proposals and reports to ensure quality and compliance with UNFPA procedures and donor requirements;
2. Support and assist the Country Office to identify opportunities or lessons learnt/best practices on SRH and HIV linkages, Family Planning and Maternal Health;
3. Consolidate the Country Office documentation on lessons learnt/best practices and ensure that these are incorporated into the UNFPA knowledge sharing system, including developing and updating country profiles;
4. Support the Mobile for Reproductive Health (M4RH) implementation plan;

Participate in other activities to the benefit of UNFPA, time allowing.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Co-financing opportunities are identified and project proposals submitted accordingly or in compliance with UNFPA's standard procedures;

Enhanced SRH and HIV support, family planning and maternal health through new linkages and shared best practices;

UNFPA Country Office documentation consolidated; best practices and case stories related to assigned tasks developed and incorporated into UNFPA knowledge-sharing system.

Implementation plan for M4RH enhanced;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

Type of degree: Master's degree or advanced University Degree or equivalent in public health, sociology, health system and related fields;

Required experience 24 months

Experience Remark

At least 2-5 years of increasingly responsible professional experience in the area of SRH, HIV/AIDS programmes

Strong interest in development work, especially the United Nations Population Fund mandate areas, and dedication to the principles of the United Nations;

Understanding of Human Rights dimensions of Sexual Reproductive Health (SRH), Family Planning (FP), HIV/AIDS and Gender, an asset;

Field experience, an asset

Language Skills

- English (Mandatory) , Level - Fluent
- AND - French (Optional) , Level - Working Knowledge

Area of Expertise

- HIV/AIDS support Mandatory
- Public health Optional

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Ethics and Values
- Planning and Organizing
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,602. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code RWAR000514-2723

Application procedure

How to apply via the UNV Talent Pool

** Not yet registered in the UNV Talent Pool?*

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

** Already registered in the UNV Talent Pool?*

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This assignment is funded by the Government of Japan, therefore only nationals from Japan are eligible to apply. Please note that if you have previously served as a UN Volunteer under *Japan Trust Fund*, you are not eligible to apply. If you are a former *Japan Overseas Cooperation Volunteer* (JICA-JOCV) and eligible to apply for JICA funded UN Volunteer assignments, you are not eligible to apply for this assignment funded by the Government of Japan.

Application deadline: 31 May 2018.

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.