

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

EGYR000971--Technical Officer - HSEL

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

| | |
|---------------------------------|---------------------------|
| Country of Assignment | Egypt |
| Host Institute | World Health Organization |
| Volunteer Category | International Specialist |
| Number of Volunteer | 1 |
| Duration | 6 months |
| Possibility of Extension | Yes |
| Expected Starting Date | Immediate |
| Duty Station | Cairo [EGY] |
| Assignment Place | Family Duty Station |

Assignment Place Remark

Living Conditions

The duty station will be the city of Cairo, which is a family duty station with a wide range of services (health, education and leisure) and good living conditions. Cairo as well as Egypt as a whole have long been centres of the region's political and cultural life. Like other similar cities, Cairo offers good quality life in terms of access to shopping centres, banks, medical services, cultural events, etc.

The Arab Republic of Egypt has a unique geographical position in Northeast Africa, at the crossroads of Europe and Asia, on the Mediterranean and Red Sea, and its connection to Sub Saharan Africa through the Nile Valley. The country is defined by desert and the Nile, the longest river on Earth. Egypt is bordered by the Gaza Strip and Israel to the northeast, the Gulf of Aqaba to the east, the Red Sea to the east and south, Sudan to the south and Libya to the west.

With over 90 million inhabitants - two-thirds of which are below 29 years - Egypt is Africa's third most populous country after Nigeria and Ethiopia, and it has the highest population in the Arab world. About 95 percent of Egyptians live along the Nile—on less than 5

percent of Egypt's territory — making the Nile Valley one of the world's most densely populated areas, especially in greater Cairo, Alexandria and other major cities in the Nile Delta.

The country has witnessed significant political and economic changes since 2011. Through this transition, which includes periods of political unrest, the main income sources of the economy have been negatively impacted, particularly in the tourism sector, as well as revenues from the Suez Canal, oil and remittances from Egyptians working abroad, affected by the global economy.

Assignment Details

Assignment Title Technical Officer - HSEL

Organizational Context & Project Description

Building more resilient health systems is a prerequisite for achieving universal health coverage and health security. This has been recognized in the key strategic documents that guide WHO's work in the Eastern Mediterranean Region, notably the Regional Roadmap of WHO's work for the Eastern Mediterranean Region (2017-21) and Vision 2023 for the Eastern Mediterranean Region. The Health Systems in Emergencies Lab (HSEL) at Department of Universal Health Coverage/Health Systems (UHS), World Health Organization Regional Office for the Eastern Mediterranean (WHO EMRO), has been created as a shared space for new thinking on health system resilience and to operationalize the concept of interconnectedness of the Thirteenth General Programme of Work (GPW13) strategic priorities known as triple billion targets.

The Health Systems in Emergencies Lab (HSEL) is an interdisciplinary unit at WHO EMRO that supports the countries' health systems with resilient recovery from emergencies, implementation of humanitarian-development-peace nexus and advancement of refugees and migrants' health. The HSEL aims to operationalize the interconnectedness concept of the triple billion target in the Eastern Mediterranean Region. It works with the humanitarian and development partners and various programs across the three levels of WHO on integration of the health system strengthening and health emergency management agendas as well as building migrant-sensitive health systems.

Sustainable Development Goals 3. Good Health and Well-being

Task description

Within the delegated authority and under the supervision of the Regional Adviser and Head of Health Systems in Emergencies Lab (HSEL) at the Department of Universal Health Coverage/Health Systems (UHS), World Health Organization Regional Office for the Eastern Mediterranean (WHO EMRO), the UN Volunteer International Specialist will:

1. Provide support in the implementation and monitoring of the HSEL work plan in collaboration with other technical units at teams at WHO Regional Office and Country Offices.
2. Support implementation of the country support projects including pilot of health systems recovery toolkit, health systems resilience toolkit, capacity building programs, etc.
3. Contribute to the preparation of monitoring and progress reports, briefings, proposals, reports and communications required for advocacy, resource mobilization, and strategic decision making.
4. Assist in coordinating and facilitating information and knowledge management related to the HSEL areas of work for the purpose of monitoring, evaluation and organizational learning.
5. Support in development of the HSEL annual report including documenting success stories and lessons learned in the context of key areas of work including humanitarian-development-peace nexus, health system recovery, health systems resilience, and refugee and migrant health.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

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Results/Expected Outputs

As an active WHO/EMRO team member, efficient, timely, responsive, client-friendly and high-quality support rendered to the UHS/HSEL and its beneficiaries in the accomplishment of her/his functions, including:

- Report of support provided in the development, implementation and monitoring of the HSEL work plan in collaboration with other technical units at teams at WHO Regional office and Country Offices.
- Report of contribution in implementation of the country support projects including pilot of health systems recovery toolkit, health systems resilience toolkit, capacity building programs, etc.;
- Report of contribution in the preparation of monitoring and progress reports, briefings, proposals, reports and communications required for advocacy, resource mobilization, and strategic decision making.
- Report of coordinating and facilitating information and knowledge management related to the HSEL areas of work for the purpose of monitoring, evaluation and organizational learning.
- The HSEL interim and annual reports including documenting success stories and lessons learned in the context of key areas of work including humanitarian-development-peace nexus, health system recovery, health systems resilience, and refugee and migrant health.
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as activities participated in and capacities developed.

Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

- Master's degree Public Health, Emergency Management, Health Care Management or Epidemiology from an accredited academic institution.

Required experience 60 months

Experience Remark

- A minimum of five years' experience, at the national and/or international levels, emergency programmes and/or countries in the Region. Working in the UN or other international development organization is an asset.
- At least two years of relevant professional experience in project management in a Public Health or Emergency Management related field.

Other desired/mandatory required technical knowledge

- Excellent oral and written skills; excellent drafting, formulation, reporting skills.
- Accuracy and professionalism in document production and editing.
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development.
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural

team of international and national personnel.

- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment.
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines.
- Sound security awareness.
- Have affinity with or interest in public health and humanitarian volunteerism as a mechanism for durable development, and the UN System.

Language

- English (Mandatory) , Level - Fluent
- AND - Arabic (Optional) , Level - Working Knowledge

Area of Expertise

- Monitoring and evaluation Mandatory
- Emergency response, immediate relief operations, and post-conflict humanitarian aid operations Mandatory
- Healthcare administration Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Communication
- Ethics and Values
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Technological Awareness
- Vision
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

Note on novel coronavirus – COVID-19.

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The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code EGYR000971-10615

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

Application deadline: 28 September 2021

doa.apply_url <https://vmam.unv.org/candidate/show-doa/RUdZUjAwMDk3MQ==>

Disclaimer

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United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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15 Sep 2021

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