The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

**General Information**

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Ethiopia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Children's Fund</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Addis Ababa [ETH]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
</tr>
</tbody>
</table>

**Assignment Place Remark**

**Living Conditions**

Addis Ababa: The overall security situation in Addis Ababa is relatively calm and stable. In recent months however, criminality has increased, with armed robbery, robbery with violence, mugging and pick pocketing incidents commonly perpetrated against foreigners, including UN personnel.

Health and Medical: Keep in mind that the high altitude (over 2300m/7500ft ASL) and pollution (dust, SMOG) may affect your health and wellbeing. Depending on your point of departure, you may experience altitude sickness (vertigo, headache, short breath, etc.) for a few days after your arrival. If you suffer from allergies or respiratory problems consult with your physician BEFORE travel.

Ethio-Telecom is the only telephone, cell phone and internet provider in country. 3G cell phone network coverage has improved in Addis Ababa and Regional State capitals. Main roads are covered, however, many rural areas may not or have poor cell phone and internet connectivity.

ATM local currency cash withdrawal is only a few years old in Ethiopia and may not be available in small rural towns. Most international hotels have ATMs in their lobbies for the use with international Credit Cards (Visa, MasterCard). AMEX is generally not accepted.
Payment with credit card is possible in few selected shops and tourism areas, but this form of payment is expanding. Network disruptions frequently affect the ATMs (see next page under Telecommunications), and card payment may be rejected due to poor internet/phone connectivity. No cash of USD can be withdrawn from ATM in Ethiopia.

The local currency is the Ethiopian Birr (ETB). The largest banknote denomination is 200 ETB. The exchange rate is around 41.69 ETB/1USD. Any entry or exit of cash in excess of US $3,000 (or the equivalent in other foreign currencies) must be declared to customs authority.

Assignment Details

**Assignment Title**
Generation Unlimited Technical Lead

**Organizational Context & Project Description**

UNICEF works in some of the world’s toughest places, to reach the world’s most disadvantaged children. To save their lives. To defend their rights. To help them fulfill their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up.

UNICEF has been present in Ethiopia for 65 years and its history is closely tied to Ethiopia’s gradual transformation into a modern economy with strong aspirations for middle income status by 2025. UNICEF Ethiopia works to support national efforts to ensure the realization of the rights of children and women through improved child survival, development and protection.

UNICEF initiated the Generation Unlimited (GenU) partnership at the global level, mobilizing public and private sector actors, UN agencies, and civil society organisations around the goal of ensuring every young person (aged 10-24 years) is in education, training or age-appropriate employment by 2030. In 2020 UNICEF embarked upon establishing and operationalizing GenU in Ethiopia.

GenU is currently hosted by the Jobs Creation Commission (JCC) as the government focal point. Other agencies comprising the country team are UNICEF, UNDP, ILO, UNFPA. More members, especially from the private sector, young people and other development partners are expected to join.

GenU's work in Ethiopia is to set-up a public/private platform aiming to attract and pool investment in scalable, bankable initiatives that have transformational potential for positive youth development outcomes. GenU thematically addresses seven strategic priorities and strives to promote proven and impactful solutions in this context for replication and scale.

<table>
<thead>
<tr>
<th>Education and training</th>
<th>1. Transform the formal school experience to build skills young people need for productive lives and the future of work</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Provide young people outside formal schooling with opportunities for training, skill development, and additional education</td>
</tr>
<tr>
<td>Employment</td>
<td>3. Improve connections between young people and existing work opportunities</td>
</tr>
<tr>
<td></td>
<td>4. Increase the number of quality work opportunities available to young people</td>
</tr>
<tr>
<td>Entrepreneurship</td>
<td>5. Foster entrepreneurship as a mindset and a livelihood</td>
</tr>
<tr>
<td>Equity</td>
<td>6. Promote equitable access to quality education, training, employment, entrepreneurship, and civic participation</td>
</tr>
<tr>
<td>Engagement</td>
<td>7. Equip young people as problem-solvers and engaged members of civil society, helping to create a better world</td>
</tr>
</tbody>
</table>

Recently completed foundational research (“Landscape Analysis”) has identified that GenU shall assume 4 roles to operationalize and take action to deliver for young people:
The International UNV shall assume the role of Technical Lead in GenU’s operationalization following the 4 identified roles.

Knowledge transfer to strengthen national capacity

The IUNV is expected to lead 1-2 national staff / consultants (with an expectation to increase) and work with seconded national staff to the GenU country team at varying levels of effort. By being placed (planned) at the GenU government host agency “Jobs Creation Commission (JCC)” the IUNV will also engage regularly with a range of associated JCC staff supporting GenU. In this context the IUNV is expected to regularly ensure in all his/her activities a strong capacity building and knowledge transfer component.

Sustainable Development Goals

4. Quality Education

Task description

Within the delegated authority and under the supervision of Adolescent Development Specialist and Chief of Education at UNICEF or his/her designated mandated representative(s), the UN Volunteer Generation Unlimited Technical Lead will:

1. Project management
   - Act as the technical and programmatic focal point at the hosting government entity
   - Provide conceptual “thought leadership” along GenU priorities and themes
   - Liaise and follow-up with hosting government agency on GenU matters daily
   - Coordinate with country team members (RCO, UNICEF, UNDP, UNFPA and ILO) and engage them individually and collectively
   - Liaise and initiate discussions with UN Country Team members, International Finance Institutions, other national government agencies, CSOs, young people, private sector, bilateral donors beyond to promote and further strengthen GenU
   - Participate in UNSDCF issue groups on Sustainable Job Creation and Economic Opportunities & Partnerships and Communications Group and others
   - Oversee and manage national staff as applicable
   - Represent GenU to third parties as applicable

2. Knowledge management and generation
   - Oversee and guide the development and piloting of a “rapid assessment approach” together with a service provider
   - Identify research gaps based on observations, own country knowledge and Landscape Analysis and draft research proposals
   - Identify, document and share best practices on youth engagement/empowerment including from experiences of other countries including knowledge sharing platforms

3. Resource mobilization
   - Identify and initiate overall GenU’s resource mobilization efforts for programmatic and operational funding
   - Prepare and undertake donor engagements in coordination with other country team members and JCC
   - Draft resource mobilization plan
   - Draft a comprehensive project proposal on GenU for donor resource mobilization
Draft any other materials, i.e. presentations or handouts, briefs for resource mobilization
Draft programmatic project proposals / concept notes for GenU interventions

4. Coordination and matchmaking (internal / external)
- Review and rollout the “Governance mechanism” for GenU Ethiopia
- Draft a GenU private sector engagement strategy
- Undertake a mapping of all government, donors and other partners coordination mechanisms in Ethiopia with a focus on GenU strategic priorities
- Initiate a range of cross-sectoral partnerships and build networks with the private sector, youth and youth organizations, as well as government entities and other significant stakeholders
- Identify, assess and engage potential GenU partnership members based on local in-depth knowledge and familiarity with initiatives and projects
- Pro-actively reach out and build new networks, especially adolescent and youth as well as enterprise networks in line with GenU strategic priorities
- Coordinate networks and or stakeholders and align them under GenU
- Identify GenU advocacy themes and draft concept note
- Oversee the development of an advocacy plan

5. Partner to Youth
- Oversee GenU’s youth engagement activities
- Finalize a youth engagement strategy
- Oversee and guide the implementation of the GenU “Youth Challenge” together with a service provider

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs
- As an active UNICEF team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNICEF and its beneficiaries in the accomplishment of her/his functions, including:
  - “Knowledge management and generation”
    - Activity plan including technical progress and challenges drafted and shared
    - One “rapid assessment approach” developed, piloted and finalized with service provider
    - Short research proposals drafted (in ToR format)
  - “Resource mobilization”
    - One comprehensive technical project proposal for GenU institutional funding drafted
    - Resource mobilization plan drafted
    - Programmatic project proposals / concept notes for GenU interventions drafted
  - “Coordination and matchmaking” (internal / external)
    - Country team meetings prepared and reported on (MoM)
    - Board/Steering Committee meetings prepared and held
    - Private sector engagement strategy drafted
    - Local coordination mechanisms drafted
    - Stakeholder outreach meetings with short summary
    - Updated list of GenU partners in Ethiopia (excel table) updated
    - Advocacy topics identified, and concept note drafted
  - “Partner for Youth”
    - Youth Challenge undertaken with service provider
    - Advocacy plan drafted
    - Youth Engagement Strategy finalized
    - Youth engagement events undertaken
Qualifications/Requirements

Required Degree Level
Master degree or equivalent

Education - Additional Comments
- Minimum Bachelor's degree in economics, business administration, entrepreneurship, sociology, education, pedagogy, anthropology, development studies, psychology, gender studies, international studies or related field;

Required experience
84 months

Experience Remark
- Minimum of seven (7) years progressively responsible professional work experience in project management / implementation in thematic areas such as education, or skills development, or entrepreneurship, youth employment or decent work, or private sector development, or civic engagement;
- Demonstrated project / programme management responsibility in a leadership role required; candidates should have led and managed the implementation of a project / programme / component / intervention with respective roles and responsibilities (oversight, coordination, leadership, etc.) in the above-mentioned sectors;
- Proven partnership building skills required with a track record of working with public or private companies or both;
- Demonstrated engagement with adolescents and youth highly desirable;
- Demonstrated excellent technical document drafting, formulation and editing skills
- Excellent interpersonal skills paired with a pro-active nature; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development
- Strong analytical skills paired with an overall intellectual curiosity to find solutions;
- Strong English writing skills, aptly summarize and synthesize ideas to senior managers and other audiences;

Language
- English (Mandatory) , Level - Fluent
- AND - Amharic (Optional) , Level - Working Knowledge

Area of Expertise
- Resource mobilization, partnership and donor coordination Mandatory
- Development programme management Mandatory
- Development programme/project administration Mandatory

Area of Expertise Requirement
- Interested candidates should clearly highlight their project / programme management responsibilities in leadership roles to assess their suitability.
- Partnership building skills

Need Driving Licence
No
Conditions of Service and other information

Conditions of Service for International Specialist:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).
The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements.

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

  **Application Code**
  
  ETHR001235-9921

**Application procedure**

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 02 August 2021**

  doa.apply_url
  
  https://vmam.unv.org//candidate/show-doa/RVRIUjAwMTIzNQ==

**Disclaimer**

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*