The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

Country of Assignment
Jordan

Host Institute
United Nations Development Programme

Volunteer Category
International Specialist

Number of Volunteer
1

Duration
12 months

Possibility of Extension
Yes

Expected Starting Date
Immediate

Duty Station
Amman [JOR]

Assignment Place
Family Duty Station

Assignment Place Remark

Living Conditions

Location: The Hashemite Kingdom of Jordan is located in the Middle East. Bound by Syria to the north, Iraq to the northeast, Saudi Arabia to the east and south, Red Sea to the south, and the Palestinian National Authority to the west.

Weather: Jordan’s climate can be classified as semi-arid (Bsh) on the Koeppen-Geiger classification. It features a hot, dry climate characterized by long, hot, dry summers and short, cool winters. The climate is influenced by Jordan’s location between the subtropical aridity of the Arabian desert areas and the subtropical humidity of the eastern Mediterranean area. January is the coldest month, with temperatures from 5°C to 10°C, and August is the hottest month at 20°C to 35°C. Daily temperatures can be quite hot, especially in the summer; on some days it can be 40°C or more, especially when a hot, dry southerly wind blows. Such winds can sometimes be very strong and can cause sandstorms.

About 70 percent of the average rainfall in the country falls between November and March; June through August are often rainless.
Rainfall varies from season to season and from year to year. Precipitation is often concentrated in violent storms, causing erosion and local flooding, especially in the winter months.

**Safety and Security:** Jordan is a relatively stable country. The potentials for internal or external armed conflict are considered very unlikely in the current political environment. Peaceful demonstrations, and sometimes road blockages, do occur in Jordan, motivated by domestic factors such as unemployment, deprivation of resources and development or for regional issues such as solidarity with the Palestinian cause or with the Syrian crises. Most of these events are driven by civil society unions and Islamic parties. Domestic tribal civil unrest sometimes turns violent, especially outside main cities, due to tribal disputes or socio-economic reasons. In all occasions law enforcement agencies usually manage to contain the situation rapidly.

Road traffic accidents are the primary threat against UN personnel in Jordan. Poor road conditions and bad driving behaviours are the main reasons for the high rate of traffic accidents.

Amman is a category A duty station with security level 1.

**Transportation:** Taxis are abundant and readily available in Amman. Public minibuses are the most common form of public transport. They normally only leave when full, so waiting times of an hour or more are inevitable, especially in rural areas. The larger air-con buses offer a speedy and reliable service, departing according to a fixed schedule.

**Health Services:** Medical facilities are generally very good, particularly in Amman where there are several modern, well-equipped public and private hospitals. Almost all doctors (and most pharmacists) speak English; many have studied abroad.

**Language:** The official language of Jordan is Arabic, but English is widely spoken – especially in the cities. Many Jordanians have travelled or have been educated abroad so French, German, Italian and Spanish are also spoken, but to a lesser extent.

## Assignment Details

**Assignment Title**

Programme Specialist (Humanitarian Peace and Development)

**Organizational Context & Project Description**

After ten years of crisis, the Syria situation remains the largest refugee crisis in the world, with more than 5.5 million Syrian refugees in Turkey, Lebanon, Jordan, Iraq and Egypt. With the vast majority of refugees residing in urban (non-camp) areas, basic public services and infrastructure in host countries quickly became overstretched and pre-existing vulnerabilities were exacerbated, particularly for affected host communities.

The arrival of COVID-19 brought profound economic and additional social distress across the region. Many people among refugee and host communities lost their livelihoods and were pushed further into poverty and with savings exhausted, struggled to put food on the table or access critical social services. Most of the refugee hosting countries are confronting economic recessions and rising levels of unemployment and poverty. In several countries, host governments are facing mounting fiscal challenges to provide services for all those in need.

The UNDP Sub-Regional Response Facility (SRF) was established to bring a robust development response to the Syrian refugee crisis and is part of the Regional Hub Amman with its team of experts in the fields of governance and peacebuilding amongst others. The SRF supports the vision, definition and implementation of a resilience-based development response, to improve sub-regional coordination, enhance cost-effectiveness, and harmonize a comprehensive, multi-country response under the leadership of the governments neighboring Syria, which host the refugees. The SRF further supports UNDP Country offices in the sub-region through joint strategic planning, programming, public outreach, resource mobilization, advisory services and connecting the offices with technical advisors through regional policy fora. Through research, information management, the development of tools and positioning papers, the SRF assists Country Office’s in identifying policies and best practices for implementing stabilization related strategies and interventions.

Through the Regional Refugee and Resilience Plan (3RP), the SRF works in mainstreaming resilience programming in the plan and extract best practice and lessons learnt from the on-going practice. The 3RP brings together over 270 partners into a unified plan, driving innovation in policy and programming in response to the crisis and is co-led by the UNDP-UNHCR Joint Secretariat. The MoU, that also resulted in the establishment of the Joint Secretariat, between UNDP and UNHCR was signed in 2013 to consolidate the cooperation between our two organizations, and to draw on the comparative advantages of humanitarian and development organizations in order to address the range of needs on a timely basis and at an appropriate scale.

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Bringing together humanitarian and development as well as peace actors and fostering joint planning and programming is a promising approach bridging the gap between crisis and development and peace. However, the nature of a protracted crisis such as in the Syrian case, poses additional hurdles in this trajectory. Further evidence building is needed to improve and re-shape the crisis response in order to achieve a transition from a crisis and humanitarian context towards peace and development.

**Sustainable Development Goals**

17. Partnerships For the Goals

**Task description**

Within the delegated authority and under the supervision of SRF Coordinator, and in close collaboration with other colleagues of the team and the Regional Hub, the UNV Programme Specialist will:

**Take the lead in advancing the Resilience Response to Syria Crisis – in particular Humanitarian-Development-Peace Nexus (HDPN) and other emerging resilience issues.**

- Initiate and lead all aspects of a policy related brief “After ten years of Syria Crisis: Moving from Humanitarian Assistance to Development and Peace – Breaking the cycle of protracted crises and re-thinking the nexus approach”.
- In the context of protracted crisis, analyze the relationship between the three concepts of humanitarian assistance, peace building and development how they impact each other.
- Build a theoretical framework on integrating humanitarian assistance and development in the context of a protracted crisis and apply this framework practically to the reality of program implementation in the Syria Crisis affected countries.
- Develop recommendations on how to shape the existing Syria crisis response to better respond to the needs in a protracted context, paying specific attention to the relationship between the three aspects humanitarian, development and peace work.
- Discuss theoretical frameworks and programmatic and policy recommendations with team and Hub colleagues.
- Support recruited interns on developing ideas and drafting reports and policy briefs in the areas of peacebuilding and crisis response.
- As requested by the SRF coordinator, interface with relevant stakeholders, including Governments, Bilateral, UN Agencies, Country Offices, IFIs, Think Tanks, Academia and CSOs

**Support the SRF Coordinator in developing strategic and programmatic recommendations for improved coordination and coherence of the UN and UNDP’s regional response to the Syrian Crisis and beyond**

- Critically analyze the SRF’s strategic inputs and ensure that they are accurate and reflective of UNDP’s position.
- Develop, manage and coordinate critical research studies and initiatives to fill regional knowledge gaps to UNDP’s crisis response.
- Provide targeted innovation and technical support to the 3RP countries as required.
- Provide trend analysis and reporting support for UNDP’s regional coordinating role of the 3RP, specifically in the production of indicator tracking dashboards and qualitative content to global bi-annual reporting on response plans.
- Coordinate discussion with SRF Country Office Focal Points and colleagues on research ideas, knowledge gaps in the field and share drafts for their review.
- Ensure the implementation of the resource mobilization strategy (in strengthening resilience response) through conceptualizing and advocating current and new programmatic areas as required, including interface with donors.
- Contextualize recent stabilization research and approaches to the RBAS HUB colleagues and country offices.
- Any other related tasks as may be required or assigned by the supervisor.

**Support the SRF team in the following (but not limited to);**

- Working closely with M&E specialist in 3RP related issues; collecting additional inputs for 3RP publications and ensure data submitted by country offices.
- Assist Resilience Policy and Partnership Specialist in overseeing and supporting research activities, engaging UNDP Country Offices in inter-agency platforms and in additional partnership efforts linked to advocacy and resource mobilization.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or
Results/Expected Outputs

As an active UNDP team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNDP and its beneficiaries in the accomplishment of her/his functions, including:

Take the lead on advancing the Resilience Response to Syria Crisis – Humanitarian-Development-Peace Nexus

- Ensure the implementation of relevant policy related briefs related to Humanitarian Assistance, Development and Peace initiatives; Breaking the cycle of protracted crises and re-thinking the nexus approach, in consultation with 3RP partners and UNDP Country offices.
- In discussion with UNDP RBAS HUB colleagues and 3RP partners and reviewing the best practice, come up with theoretical framework on HDPN and practical recommendations in implementation in the region.
- Provide guidance to interns regarding the research needs and approach so that they are able to complete the assignment.
- Liaise with country focal point and identify research needs at the country level.
- Resource Mobilization strategy is implemented in coordination with the SRF teams, 3RP and UNDP focal points.

Support the SRF Coordinator in developing strategic and programmatic recommendations for improved coordination and coherence of the UN and UNDP’s regional response to the Syrian Crisis and beyond

- Research and initiatives are implemented with outcomes that are filling the knowledge gaps and on timely manner.
- Resilience achievements are collected and published in the 3RP bi-annual reports.
- Stabilization research and approaches are contextualized and shared with UNDP RBAS HUB colleagues.
- Provide any other support to the SRF Coordinator and the team member as required.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

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<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
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<tbody>
<tr>
<td>Education - Additional Comments</td>
<td>Master’s degree with 7-year experience in a relevant area, e.g. international relations, peace and conflict studies and/or development;</td>
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<tr>
<td>Required experience</td>
<td>84 months</td>
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<tr>
<td>Experience Remark</td>
<td>• At least 7 years of professional work experience at the national and/or international level in policy and advocacy with Research institutes, INGOs and/or international organizations. • At least 3 years of experience drafting analytical policy briefs on peacebuilding, the humanitarian-development nexus or protracted crises. • Prior working experience in advocacy and partnership activities. • Excellent oral and written skills; excellent drafting, formulation, reporting skills; • Excellent communication skills, incl. with international partners, donors, etc. • Accuracy and professionalism in document production and editing; • Familiarity with the Regional Refugee and Resilience Plan (3RP) and/or the Syria Crisis. • Solid understanding of international relations, development and peacebuilding. • Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of various stakeholders.</td>
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14 Jul 2021
partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development.

- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- Sound security awareness;
- Have affinity with or interest in the Syria response, volunteerism as a mechanism for durable development, and the UN System.

Language

- English (Mandatory), Level - Fluent
- AND - Arabic (Optional), Level - Fluent

Area of Expertise

- Development programme management Optional

Area of Expertise Requirement

Need Driving Licence

No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Ethics and Values
- Integrity
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.
Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

Application Code  JORR000551-9947

Application procedure

* Not yet registered in the UNV Talent Pool?  
Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?  
Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 25 July 2021

doa.apply_url  https://vmam.unv.org//candidate/show-doa/Sk9SUjAwMDU1MQ==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).