

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

KENR001920--Urban Planner

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Kenya
Host Institute	UN-Habitat
Volunteer Category	National Specialist
Number of Volunteer	1
Duration	9 months
Expected Starting Date	Immediate
Duty Station	Nairobi [KEN]
Assignment Place	Family Duty Station

Assignment Place Remark

Family assignment

Living Conditions

Nairobi is a modern metropolitan city where most basic goods and services are available locally at reasonable cost. The city is at a high altitude, with sunny days and cooler nights. There is a short rainy season before Christmas, and longer rains fall from March to May. November to February is generally warm. No need for central heating, however warm clothes are necessary during the rainy season. There are several transportation options in Nairobi, including taxis, buses, mini-buses, and mobile applications for transport. Public healthcare in Nairobi is generally subpar, but there are private healthcare options that are of better quality. The city is widely connected through Jomo Kenyatta International Airport and the smaller Wilson Airport. Air transport is also available to many up country destinations. The city is home to some 3,000 UN personnel mainly attributed to the fact that it serves as the headquarters for both UN HABITAT and UNEP, and as the UN Regional Hub for the East and Horn of Africa region. Security is an issue in Nairobi, with incidents of car-jacking and theft not uncommon. Safety and security in Nairobi varies depending on different neighborhoods, and it is important to become familiarized with safety recommendations for the city. Telecommunication system in Nairobi is generally sufficient. Internet access is generally reliable. There are fairly frequent power cuts, however most of the shared compounds have generators.

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Water supply can also be an issue as Kenya often experiences drought. In these situations experts may need to supplement their water supply by buying in water tankers. Kenyans are wonderfully friendly and tolerant to visitors. English is the first language spoken here, though most Kenyans are trilingual, using tribal languages and Kiswahili.

Assignment Details

Assignment Title

Urban Planner

Organizational Context & Project Description

UN-Habitat, the United Nations Human Settlements Programme, is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities. Given the extensive experience of UN-Habitat in working in crises conditions over the years, the agency's role became crucial in promoting and achieving sustainable urban development from the earliest possible opportunity in post crisis situations. UN-Habitat is assisting local governments in developing well-planned and efficient human settlements, with adequate housing, infrastructure, and universal access to employment and basic services such as water, energy, and sanitation. To achieve this vision, UN-Habitat is following a highly participatory approach, supporting the government in planning, ownership and management of human settlements, as well as giving incentives for further development by increasing the institutional capacity in sustainable development of human settlements.

UN-Habitat has been supporting member states in developing well-planned and efficient human settlements, with adequate access to housing, infrastructure, and universal access to employment and basic services such as water, energy, and sanitation. In Kenya, UN-Habitat partnered with the Turkana County Government to ensure peaceful coexistence through spatial development in Kalobeyei settlement albeit under the urgency of humanitarian and development assistance.

This UNV assignment is part of UN-Habitat's Planning Finance and Economy Section that supports the increase in residential and economic densities with compact communities while guiding new redevelopment to areas better suited for urbanization. This type of intervention would also free more land for development, thus reducing speculation and increasing accessibility for the poor, as well as local revenue. Services related to UN-Habitat's work include adaptation of tools for extension and densification planning at national and local levels; capacity-building for planners; development of extension and densification plans; support of implementation and development of financial solutions to implement these plans.

Sustainable Development Goals

11. Sustainable Cities and Communities

Task description

Within the delegated authority and under the supervision of Programme Management Officer-Human Settlements or his/her designated mandated representative(s), the UNV [Urban Planner] will:

- Develop updated Kalobeyei/Kakuma Spatial plan for the communities' neighborhoods to be coordinated in the field level with different partners.
- Support the implementation of public space facilities that include construction of physical facilities and coordination with the implementation partner.
- Development of Kalobeyei Settlement rehabilitation plan through carrying out detailed survey for public infrastructure, utilization of FGDS and key informants and prioritization of action areas for construction and rehabilitation.
- Support in installation of underground water tank within the Kalobeyei Settlement.
- Coordination with UN agencies and other partners on technical matters
- Draft substantive and technical advisory reports for on-going project on the field
- Any other related tasks as may be required or assigned by the supervisor.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or

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encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Developed updated Kalobeyei/Kakuma Spatial plan for the communities' neighborhoods to be coordinated in the field level with different partners.
 - Supported implementation of public space facilities that include construction of physical facilities and coordination with the implementation partner.
 - Developed Kalobeyei Settlement rehabilitation plan through carrying out detailed survey for public infrastructure, utilization of FGDS and key informants and prioritization of action areas for construction and rehabilitation.
 - Supported installation of underground water tank within the Kalobeyei Settlement.
 - Drafted substantive and technical advisory reports for on-going project on the field, partners and supported participatory workshops/meetings with partners.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

in urban planning and design or urban studies

Required experience 36 months

Experience Remark

- At least three years' experience in urban planning and development in an organizational environment or private sector on spatial planning.
- Proven knowledge and understanding of urban planning theories, concepts and approaches relevant to urban planning and urban policy development.
- Proven and demonstrable experience in design research and implementation of design projects related to urban planning issues preferably in developing countries will be an added advantage.
- Experience with national or local government urban planning departments or project implementation is an added advantage
- Demonstrable experience in designing, developing and implementing advocacy materials in urban planning fields
- Strong networking, team work and management skills
- Ability to work under pressure in diverse environments
- Demonstrable effective written communications skills including the ability to prepare and present reports, proposals, and procedures
- Effective public relations and public speaking skills

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Architecture and urban planning Mandatory
- Other development programme/project experience Optional

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Area of Expertise Requirement**Need Driving Licence** No**Competencies & Values**

- Commitment and Motivation
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service[Click here to view Conditions of Service](#)**Conditions of Service:**

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

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Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

KENR001920-10156

Application procedure

*** Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections

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of your profile and submit it. Then go to 'My Page' <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*** Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

Application deadline: 04 August 2021

doa.apply_url <https://vmam.unv.org/candidate/show-doa/S0VOUjAwMTkyMA==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.