

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

KENR001933--Refugee Youth Coordinator

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Kenya
Host Institute	UN High Commissioner for Refugees
Volunteer Category	Refugee UN Volunteer
Number of Volunteer	1
Duration	until 31-12-2021
Expected Starting Date	Immediate
Duty Station	Nairobi [KEN]
Assignment Place	Family Duty Station

Assignment Place Remark

Family assignment

Living Conditions

Nairobi is a modern metropolitan city where most basic goods and services are available locally at reasonable cost. The city is at a high altitude, with sunny days and cooler nights. There is a short rainy season before Christmas, and longer rains fall from March to May. November to February is generally warm. No need for central heating, however warm clothes are necessary during the rainy season. There are several transportation options in Nairobi, including taxis, buses, mini-buses, and mobile applications for transport. Public healthcare in Nairobi is generally subpar, but there are private healthcare options that are of better quality. The city is widely connected through Jomo Kenyatta International Airport and the smaller Wilson Airport. Air transport is also available to many up country destinations. The city is home to some 3,000 UN personnel mainly attributed to the fact that it serves as the headquarters for both UN HABITAT and UNEP, and as the UN Regional Hub for the East and Horn of Africa region. Security is an issue in Nairobi, with incidents of car-jacking and theft not uncommon. Safety and security in Nairobi varies depending on different neighborhoods, and it is important to become familiarized with safety recommendations for the city. Telecommunication system in Nairobi is generally sufficient. Internet access is generally reliable. There are fairly frequent power cuts, however most of the shared compounds have generators.

Water supply can also be an issue as Kenya often experiences drought. In these situations experts may need to supplement their water supply by buying in water tankers. Kenyans are wonderfully friendly and tolerant to visitors. English is the first language spoken here, though most Kenyans are trilingual, using tribal languages and Kiswahili.

Assignment Details

Assignment Title

Refugee Youth Coordinator

Organizational Context & Project Description

UNHCR Kenya's urban programme is focused in Nairobi, and supports persons of concern living primarily in the areas of Nairobi, Mombasa & coast region and Nakuru. As of March 2021, the urban population is 81,701 individuals coming from several countries of origin including Somalia, the Democratic Republic of Congo, Ethiopia and South Sudan. Children and youth constitute about 30% of the registered asylum-seekers and refugee population, and unaccompanied children and youth who do not benefit from family-based protection mechanisms are particularly at risk of abuse, neglect and exploitation. To address the current gaps and needs, a 2019-2021 National Youth Strategy was issued which focuses on the following six strategic objectives:

1. Develop and support youth capacities and skills through education and financial inclusion;
2. Empower youth through active and tailored participation, communication and leadership;
3. Promote the role of youth as agents of peace and social cohesion;
4. Mainstream youth programming; and
5. Enhance data and information management for youth programming.

However, in the urban context it is important to keep in mind that the encampment policy has been enforced since February 2017 which leaves an estimated 3,000⁽¹⁾ newly registered refugee youth who did not go to the camp and are unable to access proper documentation without a formal exemption process. Though exemption is possible, it is rarely allowed for refugees over the age of 18 unless they have an immediate family member already registered and residing in the urban area, or they have heightened medical or security concerns. The vast majority of new arrival refugees in the urban area since February 2017 are therefore without proper documentation and at risk of exploitation and/or arrest, and they cannot access services on par with documented persons of concern. Other challenges to successful implementation are related to social/religious norms which undermine women and girls, and limit their participation in educational and livelihood activities.

UNHCR invites applications from qualified candidates to apply for the position of Refugee Volunteer to support the implementation of the key strategic objectives as outlined in UNHCR's National Youth Strategy 2019-2021. The focus will be on supporting the physical and emotional well-being of youth, further developing youth capacities, empowering youth and promoting the role of youth as agents of peace and social cohesion, thereby leading towards peaceful, sustainable and secure co-existence within the refugee community and towards the host community in close collaboration with UNHCR Protection covering Kakuma camp, Kalobeyei settlement and Dadaab camp.

The position will be subject to review at the end of duration to examine the progress made and determine the way forward.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Within the delegated authority and under the supervision of Senior Community Based Protection officer or his/her designated mandated representative(s), the UNV Refugee Youth Coordinator will:

- Conduct a stock-taking exercise of the effectiveness of current youth programmes and programmatic gaps in close collaboration with UNHCR and partners; make recommendations with regard to enhancing youth programming.
- Provide support to the roll-out of special projects related to youth, including the Youth Initiative Fund (Nairobi) and other new initiatives in the operation.
- Organise regular Focus Group Discussions (FGDs) with youth to identify pressing issues (for example in relation to documentation, service delivery, radicalization, secondary migration, feedback from young mothers on education needs, etc), draft report and propose way forward.

- Assist with the implementation of a Youth Working Group, arrange monthly meetings and draft minutes.
- Submit monthly reports of activities which will be used at Nairobi level to produce a monthly “Youth Snapshot Report”.
- Any other related tasks as may be required or assigned by the supervisor.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

As an active UNHCR Protection team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNHCR and its beneficiaries in the accomplishment of her/his functions, including:

- Monthly situation reports and other reports and minutes (e.g. report on the effectiveness of current youth programmes and programmatic gaps; reports from FGDs; minutes of monthly Youth Working Group meetings).
- Increased involvement of refugee youth in programmes and decision-making.
- Peaceful, sustainable and secure co-existence within the refugee community and towards the host community
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

University degree in social science or other related degree

Required experience 24 months

Experience Remark

- At least two years’ experience working with youth, adolescents or community groups.
- Group facilitation skills, including hosting a meeting (physical & virtual) and mobilizing people for an activity.
- Familiarity with use of technology such as
- Familiarity with programming and monitoring of activities.
- Strong organizational, interpersonal, verbal and written communication skills
- Good interpersonal skills he/she must be able to relate well with others, delegate responsibilities, offer support and constructive feedback.
- Computer skills: good knowledge and skill with basic computer applications [Words, Excel, and internet] Ability to use social media will be desirable.
- Fluent in English and any other UN recognized language will be desirable
- Should be at least 22 years of age at the time of applying.
- A recognized refugee living in Nairobi with urban documents
- Basic knowledge of or familiar with UNHCR mandate

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Youth and sports Mandatory
- Community participation and development Mandatory

Area of Expertise Requirement**Need Driving Licence**

No

Conditions of Service and other information

Condition of Service[Click here to view Conditions of Service](#)**Conditions of Service:**

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability of UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included as well as final repatriation (if applicable).

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, the applicable Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>.

In an effort to ensure consistency and fair treatment of UN Volunteers in the country in terms of benefits, candidates will be required to self-declare the humanitarian assistance they are in receipt of, which, upon selection will then be assessed, and adjusted as needed.

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We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).

Application Code

KENR001933-10220

Application procedure

*** Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*** Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to

apply.

Application deadline: 17 August 2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/S0VOUjAwMTkzMw==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.