

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MMRR000170--Immunization Officer – COVID vaccination and response

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Myanmar
Host Institute	United Nations Children's Fund
Volunteer Category	National Specialist
Number of Volunteer	1
Duration	12 months
Expected Starting Date	Immediate
Duty Station	Myitkyina [MMR]
Assignment Place	Non-Family Duty station
Assignment Place Remark	

Living Conditions

Myanmar is second biggest country in term of land after Indonesia in South East Asia Region. It has population of over 54 millions living across seven States and Seven Regions plus Union Territory, where all central government departments are located. About 70% of population are living in rural areas and main economy of Myanmar is agriculture. Myanmar is subtropical and tropical country with three distinct seasons: Summer (from March to June), Rainy (from July to October) and Winter (from November to February).

Myitkyina is the capital city of Kachin State in Myanmar, located 1,480 kilometers from Yangon and 785 kilometers from Mandalay. In Burmese means "near the big river", and Myitkyina is on the west bank of the Ayarwaddy River, just below 40 kilometers from Myit-son of its two headstreams.

Myitkyina is currently a "Level 4" area and therefore the Designated Official for Security for Myanmar must receive a travel notification in advance and provide security clearance. On 1 February 2021, the Myanmar Military took over the power from the democratically elected government and declared a state of emergency. Following the takeover, the security situation in the country worsened. Since 30 March 2021, there has been a family restriction in place and eligible family members of international staff members have been

evacuated. Civilians especially governmental staff joined a Civil Disobedience Movement (CDM). Consequently, provision of almost all the public services is affected especially banking and health care systems. In addition, as numerous anti-coup groups are now shifting focus from peaceful demonstration to armed revolution, security situation in Myanmar is currently volatile and unpredictable. Acts of violence by both parties of the conflict can occur anywhere, anytime and a further deterioration of the security situation is possible.

Assignment Details

Assignment Title

Immunization Officer – COVID vaccination and response

Organizational Context & Project Description

With more than 10,000 staff members, United Nations Children's Fund (UNICEF) works in over 190 countries and territories to protect the rights of every child. UNICEF is one of the longest-serving international organizations in Myanmar, with almost 70 years of service in the country, working to improve the lives of children and their families.

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

More information on what we do in Myanmar is available [here](#).

The National UNV will have the opportunity to work at the Health & Nutrition section based in Yangon/Nay Pyi Taw and UNICEF field offices based in Shan, Chin, Kachin, Rakhine and Kayin (also covers Mon and Tanintharyi).

First COVID 19 case was identified in Myanmar at 23/3/2020, which triggered Ministry of Health and Sports (Now Ministry of Health) the implementation of "Health sector contingency plan" and 2019 Novel Coronavirus (2019-nCoV) Preparedness & Response Plan. Myanmar encountered first wave from late March to end of May 2020, second wave from middle of July to end of 2020 and currently it is in the middle of third wave which has started in early July 2021.

Like every nation, Myanmar has been trying to deliver the COVID-19 vaccination once it is available, to control and minimize the COVID-19 pandemic impact. Myanmar is one of Gavi supported lower middle-income countries and also participates in AMC 92 eligible countries under in COVAX facility. To facilitate the smooth implementation of COVID-19 vaccination program in Myanmar, the national COVID-19 vaccine deployment plan (NCVDP) in line with WHO, UNICEF guideline, which was shared to Gavi COVAX facility in January 2021. Myanmar started COVID-19 vaccination as per NCVDP in late January 2021 with COVISHIELD produced by Serum Institute of India, which was received through donation and bilateral deal. However, after military takeover and subsequent Civil Disobedience Movement of health staff, COVID-19 vaccination is disrupted and when de facto administration resumed vaccination activities with available resources, operational contexts have significantly changed. In addition to 3.5 million doses of COVISHIELD from India, Myanmar received 6 million doses of Sinopharm and Sinovac vaccines from China through donation as well as bilateral deal and so far MOH announced that up to 24/8/2021, total 4,542,363 people have been vaccinated among them, 1,797,550 people received two doses and 2,744, 813 received first dose.

Reflecting prevailing political atmosphere and operational contexts, UNICEF and WHO developed Revitalization of Immunization and COVID-19 vaccination plan in April, which will be later be part of comprehensive contingency health sector response plan with the following objectives:

- 1) To reduce the morbidity and mortality among under 1 children due to VDP through timely revitalization of RI
- 2) To reduce the morbidity and mortality among population groups that have the highest risk of being infected by COVID-19 infection
- 3) To serve as a service platform for implementation of other essential health services

Revitalization of Immunization and COVID-19 vaccination plan is to harness various available resources including private sector and ethnic health organizations, which are linked to ethnic armed groups to re-initiate routine immunization and COVID-19 vaccine in all corners of country. It is shared to various developmental partners as well as Gavi COVAX facility. Consequently, Gavi COVAX facility is now preparing to provide COVID – 19 vaccines through round 5 and 6 allocations plus buffer stocks for humanitarian allocation and various developmental partners are ready to support for operationalization of proposed activities. Aim is in line with WHO/COVAX facility vision, to vaccinate at least 10% of target population-above 18 years of age (about 38 millions) by end of September 2021 and 40% by end of 2021.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Under the guidance of Chief, Health and Nutrition Section and direct supervision of the Immunization Manager, the International UN Volunteer will carry out the following tasks:

The overall objective of the Immunization Officer post is to support UNICEF/WHO led COVID-19 vaccination roll out and revitalization of routine immunization as part of comprehensive contingency health response initiatives and programming,

Main tasks and responsibilities:

1. Support to programme development and planning

- Closely coordinate with WHO and other developmental partners at national and sub-national levels to adapt National COVID Vaccine Deployment Plan (NCVDP) to reflect evolving contexts and to meet different potential conflicting requirements, while ensuring to achieve targets
- Support collection and analysis of timely, comprehensive and current data to inform NCVDP and revitalization of routine immunization plan adaptation, and implementation and monitoring
- Support proposal and resource mobilization materials development and report preparation to be submitted to different developmental partners

2. Support Implementation of NCVDP and revitalization of routine immunization plan

- Work closely with WHO and other developmental partners at sub-national level to develop and establish partnerships with any organization/network acceptable from different angles, including developing programme documents and monitoring indicators for partnership
- Support to sustain close working partnership with all stakeholders through active and regular sharing of information and knowledge on evolving COVID pandemic, prevention and treatment options and build capacity of stakeholders
- Provide technical and coordination, support to roll-out the recommended/adapted NCVDP and routine vaccine revitalization activities

3. Monitoring and Analysis of coverage, vaccine stock and cold chain data, and keep monitoring implementation of interventions

- Use simple tools like Excel, access, ODK or kobo-collect tools for data collection, analysis, and dashboard monitoring (Power BI or similar)
- Prepare documentation/ report of the intervention for sharing with donors, partners. Good writing skills to prepare easily understandable reports

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

As an active UNICEF team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNICEF and

its beneficiaries in the accomplishment of her/his functions, including:

- In partnership with WHO and other development partners, evidence-based analysis is developed for effective programme planning and management, particularly aimed at understanding and addressing the challenges posed by COVID-19 and routine immunization reflecting evolving operational contexts

Effective working relationships with internal and external counterparts are leveraged for advocacy, technical coordination, information sharing and knowledge management

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

An advanced university degree in one of the following fields is required: public health, pharmacology, social work, public administration, logistics, or another relevant social science field.

Required experience 36 months

Experience Remark

A minimum of three years professional experience in development planning and management in public health/immunization related areas, at the international level, is required.

Knowledge and understanding of the immunization programming in low-resource settings, particularly in the context of complex emergency;

Ability to develop and coordinate public health/immunization programmes that target IDPs/returnees is considered a strong asset;

Ability to mobilize and coordinate multiple health sectors to incorporate immunization programmes

Relevant experience in health/immunization programme development in a UN system agency or organization is considered as an asset;

Experience in both development and humanitarian contexts is considered an added advantage.

Language

- English (Mandatory) , Level - Fluent
- AND - Burmese (Mandatory) , Level - Fluent

Area of Expertise

- Development programme management Mandatory
- Monitoring and evaluation Optional
- Public health Mandatory

Area of Expertise Requirement

Need Driving Licence

No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Commitment and Motivation
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entity](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

MMRR000170-10569

Application procedure

* Not yet registered in the UNV Talent Pool?

First register your profile at <https://vmam.unv.org/candidate/signup>.

Link to follow for - [Registration steps](#)

Important:

1. After creating your account, complete all sections of your profile including contact details and two references and submit it.
2. Incomplete profiles shall not be considered.
3. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink.
4. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at <https://vmam.unv.org/candidate/profile>.

Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the '**Special Calls**' hyperlink to select the special call to which you would like to apply.

Post is for National UN Volunteer assignments ONLY.

Therefore, only nationals of above-mentioned Country and legal residents with a residency permit, the status of refugee or with the status of being stateless are eligible to apply.

For further details, please click on the link below.

Application deadline: 26-09-2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/TU1SUjAwMDE3MA==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.