

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

RWAR000599--Health Policy, Practice and Management Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Rwanda
Host Institute	World Health Organization
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	12 months
Possibility of Extension	Yes
Expected Starting Date	20-09-2021
Duty Station	Kigali [RWA]
Assignment Place	Family Duty Station

Assignment Place Remark

Only nationals from Japan are eligible to apply.

Living Conditions

The Republic of Rwanda is a small landlocked country in the Great Lakes region of east-central Africa, bordered by Uganda, Burundi, the Democratic Republic of the Congo and Tanzania. With almost 10 million people, Rwanda supports the densest population in continental Africa most of whom engages in subsistence agriculture and 3/4 of the population live below the international poverty line of US\$1.25 a day. Rwanda is a verdant country of fertile and hilly terrain and bears the title "**Land of a Thousand Hills**".

The country has received considerable international attention due to its 1994 genocide, in which between 800,000 and one million people were killed. In 2008, Rwanda became the first country in history to elect a national legislature in which a majority of members were women. The country now has many international visitors and is regarded as a safer place for tourists

The principal form of public transport in the country is share taxi, with express routes linking the major cities and local services serving

most villages along the main roads of the country.

A valid passport with visa is mandatory. In view of the bilateral agreements, nationals of the following countries may visit Rwanda without visa for a period up to 90 days: USA, UK, Germany, Canada, Uganda, Tanzania, Kenya, Burundi, Democratic Republic of Congo, Sweden, Mauritius, South Africa and Hong Kong. Visas can be applied online at www.migration.gov.rw

A certificate of yellow-fever vaccination is required. Much of Rwanda lies at too high an elevation for malaria to be a major concern, but the disease is present and prophylactic drugs are strongly recommended. It is advisable not to drink tap water. Bottled mineral water can be bought in all towns. Hospitals are in all major towns. There is also the UN Dispensary that can provide 1st aid assistance and guidance.

A combination of tropical location and high altitude ensures that most of Rwanda has a temperate year-round climate. Temperatures rarely stray above 30 degrees Celsius by day or below 15 degrees Celsius at night throughout the year. The exceptions are the chilly upper slopes of the Virunga Mountains, and the hot low-lying Tanzania border area protected in Akagera National Park. Throughout the country, seasonal variations in temperature are relatively insignificant. Most parts of the country receive in excess of 1,000mm of precipitation annually, with the driest months being July to September and the wettest February to May.

The unit of currency is the Rwanda franc. The US dollar is the hard currency of preference. It may be impossible to exchange travellers' cheques away from the capital. Credit cards are usually only accepted at the major hotels in Kigali.

In addition to Kinyarwanda, French and English are the major spoken languages.

Assignment Details

Assignment Title

Health Policy, Practice and Management Specialist

Organizational Context & Project Description

The World Health Organization (WHO) continues to be the directing and coordinating authority for health within the United Nations system all over the World. The organization is responsible for providing leadership on global health matters, shaping the research agenda, setting norms and standards, articulating evidence-based policy options, providing technical support to countries and monitoring and assessing health trends. The WHO Country Office Rwanda provides technical support to the Health Sector on Health Policies and Strategies, builds technical Capacity of the MOH and other partners. The office works with the Government of Rwanda in close collaboration with ONE UN and also liaises with various development partners active in health system strengthening.

WHO Country Office (WCO) for Rwanda is therefore creating the post of **Public Health Policy, Practice and Management Specialist** to support the development and review of National health policy and strategic plans, including domestication of health-related SDGs in Rwanda. To perform its work effectively, the WCO requires timely, predictable and adequate resources to support the country in health policy development and implementation, strengthen leadership and partnership engagement.

Sustainable Development Goals

3. Good Health and Well-being

Task description

The Rwanda health priorities are aligned to the global and regional policies and commitments, including Sustainable Development Goals (SDG 2030), African Union (AU) Agenda 2063, East African Community Vision 2050, Abuja Declaration (2005), Paris Declaration (2005), the Accra Agenda for Action (2008) and the Busan Declaration (2011). Furthermore, they are also well aligned to the Nation policy documents such as EDPRSIII, Vision 2050 and the current Health Sector Strategic Plan IV.

The mentioned National Health Strategies adhere to the Universal Health Coverage principles (UHC) towards realisation of the Sustainable Development Goals (SDGs). All Strategies are designed in anticipation to the epidemiological transition of the country, the increase in population, life expectancy and the expected increase of the health needs of the elderly and Non-Communicable Diseases (NCDs).

To this end, WHO is responsible for supporting Rwanda through the Ministry of Health in strengthening the various health system components (policies, resources and management), and ensuring effective governance of the health sector (decentralization, partnership, and aid effectiveness).

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Under the direct supervision of WHO Representative and the Health System Strengthening Technical Advisor, the UN Volunteer - **Public Health Policy, Practice and Management Specialist** will undertake the following tasks:

Policy and research

- Support the SDG domestication work of WHO Rwanda;
- Assist with review of the literature on the SDGs and health and development of innovative strategies for accelerated attainment of the health-related SDGs;
- Contribute to building the capacity of Ministry of Health, partners, WHO Country Office staff etc., on health system strengthening especially in the areas of human resources for health;
- Support monitoring and evaluation of ongoing health-related SDG domestication activities;
- Contribute to the review and development of a new WHO Rwanda country cooperation strategy;
- Assist in coordination of WHO's participation in the delivering as one UN activities including planning, implementation, monitoring and evaluation of the UNDAF;
- Assist with research, generation of evidence, and its use for decision making;
- Assist in the planning, implementation, supervision, monitoring and evaluation of the WHO Rwanda biennial plans;
- Provide public health policy advice and guidance to the WHO Country Office and Ministry of Health as required;
- Collaborate with and support other WHO Country priority programmes in articulating effective health policies, strategies, and guidelines.

Coordination and partnerships

- Build partnerships and proactively engage development partners, health stakeholders, Local Government, national and international NGOs, Community Based and other Civil Society Organizations;
- Support WHO Country Offices work on health governance through strengthening leadership, and coordination roles (Health Sector Working Groups - HSWG, Technical Working Groups - TWGs, Joint Sector reviews, etc.);

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Enhanced domestication, monitoring and evaluation of Health-related SDGs under WHO in Rwanda;
- Strengthened capacities of the Ministry of Health, partners through human resources in health;
- WHO Rwanda Country Cooperation Strategy developed;
- Enhanced management of WHO Rwanda biennial plans;
- Enhanced research and public health policy advisory and guidance to WHO country office and the Ministry of Health;
- Enhanced partnership with IP, Government and CSOs;

The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

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Qualifications/Requirements

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Required Degree Level Master degree or equivalent

Education - Additional Comments

Degree in Medicine, Public health, Health Policy or related field;

Required experience 24 months

Experience Remark

At least 2-5 years working in Public Health, Policy Formulation and Programme Monitoring and Evaluation; Previous working experience with WHO or another International Organization will be an added advantage;

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Public health Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Ethics and Values
- Planning and Organizing
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service [Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

Note on novel coronavirus – COVID-19.

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The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful

candidate.

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entity](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).

Application Code

RWAR000599-10105

Application procedure

*** Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*** Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.



Application deadline: 29 July 2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/UldBUjAwMDU5OQ==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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