

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SENR000618--Human Rights Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Senegal
Host Institute	UN Office of the High Commissioner for Human Rights
Volunteer Category	National Specialist
Number of Volunteer	1
Duration	12 months
Expected Starting Date	Immediate
Duty Station	Dakar [SEN]
Assignment Place	Family Duty Station
Assignment Place Remark	
Living Conditions	national assignment

Assignment Details

Assignment Title Human Rights Officer

Organizational Context & Project Description

The Office of the High Commissioner for Human Rights (UN Human Rights) is the leading UN entity on human rights. We represent the world's commitment to the promotion and protection of the full range of human rights and freedoms set out in the Universal Declaration

T. +49 (0) 228-815 2000

A. PO Box 260111, 53113 Bonn, Germany

F. +49 (0) 228-815 2001

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

of Human Rights. The UN General Assembly established The Office of the High Commissioner for Human Rights in December 1993 through its resolution 48/141 which also details its mandate. As the principal United Nations office mandated to promote and protect human rights for all, UN Human Rights:

- Works with and assists Governments in fulfilling their human rights obligations
- Speaks out objectively in the face of human rights violations worldwide
- Provides a forum for identifying, highlighting and developing responses to today's human rights challenges
- Acts as the principal focal point of human rights research, education, public information, and advocacy activities
- Works with a wide range of partners in order to widen the constituency for human rights worldwide

This UNV assignment is part of the OHCHR Joint Support Program for the Implementation of Transfrontier Cooperation Activities in the Liptako-Gourma Region. The main objective of the program is to strengthen the resilience of communities and human security in the face of environment-al and climate shocks, threats in the Sahel, particularly at the border level, whose spillover effect of the crisis in Mali continues to affect peace and security in Burkina Faso, Niger and ot-her neighboring countries. The joint project will be implemented in the following areas of intervention, aligned with the United Nations Support Plan for the Sahel/UNSP :

- Promoting cross-border cooperation for stability and development ;
- Conflict prevention and resolution, violent extremism and crime; and the promotion of access to justice, human rights and the rule of law;
- Promoting inclusive and equitable growth and access to basic social services;
- Building resilience to climate change and reducing natural resource scarcity, malnutrition and food insecurity.

Sustainable Development Goals

16. Peace, Justice and Strong Institutions

Task description

Within the delegated authority and under the supervision of the OHCHR West Africa Regional Representative or his/her designated mandated representative(s), the UN Volunteer will:

- Support the OHCHR West Africa Regional Office to implement the work plan and in particular support the implementation of the Liptako Gourma Project
- Provide administrative support for the implementation of the project
- Establish and maintain cooperative contacts with government representatives, non-governmental organizations (NGOs), civil society organizations, UN agencies and other partners operating in the Liptako Gourma region:
- Assist in conducting human rights capacity-building activities and in developing and implementing human rights training programmes per the Liptako Gourma project;
- Contribute to and/or draft various reports, communications, briefing notes, statements or other products;
- Conduct fact-finding missions and investigations into abuses/violations of human rights or humanitarian law;
- Ensure, coordinate and supervise the timely entry of accurate and verified human rights cases into the Project database; conduct quality control and deliver statistics and trend reports as required;
- Ensure human rights mainstreaming within UN planning and programming;
- Ensure the integration of gender perspectives, with specific attention to issues related to women and girls, including conflict-related sexual violence, within all assigned human rights activities;
- Represent the Liptako Gourma Project at working-level meetings, as relevant;
- When working with (including supervising) national staff or (non-)governmental counterparts, set aside dedicated time for capacity development through coaching, mentoring and formal and on-the-job training; and
- Perform other related duties as required

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- As an active OHCHR team member, efficient, timely, responsive, client-friendly and high-quality support rendered to OHCHR and its beneficiaries in the accomplishment of her/his functions, including:
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

international human rights

Law, Political Science, International Relations, Social Science, or another discipline relevant to human rights.

Required experience 36 months

Experience Remark

- Three years of work experience at the national and/or international level in a field related to human rights.
- Knowledge of international human rights instruments and tools for the promotion and protection of human rights is required.
- Knowledge of international humanitarian law is desirable.
- Experience in human rights monitoring and reporting is desirable.
- Experience in research and drafting documents, such as reports, is desirable.
- Experience working in a developing, conflict or post-conflict setting is an advantage.

Language

- English (Mandatory) , Level - Fluent
- AND - French (Mandatory) , Level - Fluent

Area of Expertise

- Human rights Mandatory
- Development programme management Optional
- Other rule of law or governance related experience Mandatory

Area of Expertise Requirement

Law, Political Science, International Relations, Social Science, or another discipline relevant to human rights.

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust

- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

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Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entity)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

SENR000618-10145

Application procedure

*** Not yet registered in the UNV Talent Pool?**

First register your profile at <https://vmam.unv.org/candidate/signup>.

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Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*** Already registered in the UNV Talent Pool?**

First update your profile at <https://vmam.unv.org/candidate/profile>.

Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This is a national UN Volunteer assignment, therefore only nationals of Senegal and legal residents in Senegal with a residency permit, the status of refugee or with the status of being stateless are eligible to apply. Don't forget to tick the yes box for: "I am interested in serving as a volunteer in my own country."

Application deadline: 01-08-2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/U0VOUjAwMDYxOA==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.