

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

TZAR000157--National UN Volunteer Environment & Climate Change

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	United Republic of Tanzania
Host Institute	United Nations Development Programme
Volunteer Category	National Specialist
Number of Volunteer	1
Duration	12 months
Expected Starting Date	Immediate
Duty Station	Dar es Salaam [TZA]
Assignment Place	Family Duty Station
Assignment Place Remark	.

Living Conditions

Tanzania, officially the United Republic of Tanzania, is in East Africa, bordered by Kenya and Uganda to the north; Rwanda, Burundi and the Democratic Republic of the Congo to the west; and Zambia, Malawi and Mozambique to the south. The country's eastern border is formed by the Indian Ocean and the Kilimanjaro, Africa's highest mountain, is in the north-eastern Tanzania.

Dodoma is the government capital city while Dar es Salaam is the largest coastal City in Tanzania, overlooking the Indian Ocean with a population of about 5 million people. It is a vibrant major port city and an economic hub of the country where most of the embassies and UN Offices are based. It is a cosmopolitan city with a mix of religions and cultures. There is a wide range of facilities available, including numerous shopping centres, movie theatres, restaurants and many new infrastructural developments are ongoing. The living conditions are comparable to any big city in the world. There are some few instances of power outage which may require standby generator as alternative power back-up in case outage occurs. It is a beautiful and safe location. There are good international education facilities and some health facilities with good standards.

Assignment Details

Assignment Title

National UN Volunteer Environment & Climate Change

Organizational Context & Project Description

The UNDP Tanzania County programme is organized under three pillars namely i) Inclusive Economic Growth, ii) Environment, Climate Change & Resilience and iii) Inclusive Democratic Governance. Working as a team, UNDP is supporting the Government to ensure the achievement of the Sustainable Development Goals (SDGs) as one of the priorities for all UN members states including Tanzania. Therefore, UNDP Tanzania is determined to ensure the SDGs are mainstreamed in its programming and more so as the SDGs integrator, work with the Government in collaboration with UN agencies and all key partners to encourage mainstreaming of SDGs in all engagement and business operations. UNDP Tanzania in its future programming foresees four work streams namely, Strategy & Programme; Data, Analytics & Visualization; Financing of SDGs and, Innovation and Learning. The existing Programme Team adopts a portfolio approach while mainstreaming the SDGs and vividly reflecting the workstreams in the programming.

Sustainable Development Goals

13. Climate Action

Task description

Under the direct supervision of the Practice Specialist for the Energy and Climate Change portfolio, and the overall supervision of the Lead, Environment, Climate Change and Resilience Pillar, the International UN Volunteer will undertake the following tasks:

- Assist in implementing UNDP programmes and projects in the areas of climate change and environment.
- Support effective management of the UNDP programme and projects within the Climate Change and environment – with special focus on blue economy as the country office is building its portfolio in this space.
- Pillar management focusing on quality control from formulation to implementation of the UNDP programme and projects.
- Assist in preparing project proposals for resource mobilization for project implementation.
- Participate in coordination meetings relating to climate change and environment activities and initiatives.
- Assist with knowledge building and management contributing to relevant knowledge networks and communities of practice.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

The UNV is expected to be a key team player and to fully participate in attaining the overall goals and objectives.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

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F. +49 (0) 228-815 2001

A. PO Box 260111, 53113 Bonn, Germany
W. www.unv.org

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Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

A bachelors degree in the areas of Environment and or Climate Change is desired.

Required experience 24 months

Experience Remark

Atleast two years of practical work experience is desired but not mandatory, however the UNV is expected to have reasonable expertise in the areas of environment and climate change governance with specialized focus on institutional framework, policy setting, governance, capacity building at various levels, partnerships and resource mobilization to support implementation of various projects and programmes.

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Other energy, environment and climate change related experience Mandatory

Area of Expertise Requirement

.

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Ethics and Values
- Integrity
- Knowledge Sharing
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Vision
- Working in Teams

Conditions of Service and other information

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Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entity](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

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- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

TZAR000157-10273

Application procedure

This assignment is reserved for a person with disabilities and only candidates with disabilities are eligible to apply for this position. If shortlisted for this assignment, you will be asked for a copy of an official document confirming that you have a disability from a general practitioner, or from an organization of persons with disabilities.

Reasonable Accommodation

The UN system wishes to create an inclusive workplace and commits to taking appropriate measures to enable persons with disabilities to access and benefit equally from employment and other engagement opportunities such as volunteering, by providing reasonable accommodation. In this context, "reasonable accommodation" means necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case, to ensure to persons with disabilities the enjoyment or exercise on an equal basis with others of all human rights and fundamental freedoms. ([Convention on the Rights of Persons with Disabilities](#), Article 2)

UNV Conditions of Service and Entitlements

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging their own housing and other living essentials. National UN Volunteers are part of a health insurance plan.

National UN Specialist Volunteers in Tanzania receive approximately USD 883 as Monthly Living Allowance. Applicable dependents (primary family unit, up to 3) will be eligible for health insurance.

For more information about UNV Conditions of Service and Entitlements, please refer to the following:

<https://www.unv.org/volunteer-your-country-conditions-service>

<https://vmam.unv.org/calculator/entitlements>

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Application procedure

Please use the 'Apply' button below. You can then either log in and update your UNV profile if you already have a VMAM account, or register via the 'Candidate Signup' link on the VMAM homepage. After creating your account, complete all sections of your profile including contact details and two references and submit it. Incomplete profiles shall not be considered.

Important: On your profile, kindly select the response “yes” to the question whether you consider yourself a person living with a disability. Should you require special arrangements to facilitate the interview and assessment during the selection process, you are invited to indicate this in the “special remarks” field in your profile. In case you are facing accessibility constraints kindly write an email to support@unv.org.

Application deadline: 19 September 2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/VFpBUjAwMDE1Nw==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.