The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Afghanistan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Development Programme</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>National Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
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<tr>
<td>Duration</td>
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<td>Possibility of Extension</td>
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<tr>
<td>Expected Starting Date</td>
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</tr>
<tr>
<td>Duty Station</td>
<td>Kabul [AFG]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
</tr>
</tbody>
</table>

Assignment Place Remark

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring, and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training, and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
Assignment Details

Assignment Details

**Assignment Title**

Community Outreach Associate

**Organizational Context & Project Description**

UNDP has administered the Law and Order Trust Fund for Afghanistan (LOTFA) and supported the payment of salaries of the Afghan National Police (ANP) personnel, the institutional development of the Ministry of Interior Affairs (MOIA), and police professionalization of the ANP since 2002. Based on consultations conducted in 2017, a growing view emerged that the scope of LOTFA should be expanded to include the entire justice chain (police, courts and corrections) and cover all institutions across the entire Rule of Law sector, with an increased focus on anti-corruption. Accordingly, the LOTFA Steering Committee approved a new Trust Fund Terms of Reference (TOR) with four Thematic Windows: 1) Security, 2) Justice, 3) Anti-Corruption, and 4) MOIA Payroll.

The Security Window is LOTFA’s largest programme window given the volume of programmatic resources, the total number of projects, as well as the range of programmatic areas it supports from community and urban security policing services to public administration reform in MOIA. Under the Security Window, new projects are currently being designed and developed in alignment with the national strategies, plans and policies and with the Fund’s Strategic Framework. Developing relevant projects under LOTFA which are relevant and impactful for the MOIA, the ANP and the community is of utmost importance given the changing security environment in Afghanistan.

A survey conducted in 2018 found that only 42.1% of Afghans view the ANP as being “honest and fair”, while 42% of respondents expressed “fear of encountering the Police”[1].

The survey results show that significant improvements are needed if the MOIA is to achieve the objective of transforming the ANP into a professional community-centered law enforcement agency using community policing as a critical methodology to refocus police priorities to provide community-police services.

Under the LOTFA Security Window, the Community-oriented Policing Services (COPS) project will builds and expands on proven methods of improving relations between police and local communities in Afghanistan with the objective to improve the delivery of police services at the community level. This is expected to improve security and security within communities, resulting in improved public trust towards the rule of law and security institutions. The project will initially focus on the Provincial Headquarters and Police Districts in Kabul.

The project is expected to achieve four outputs: (1) Improved capacity of Police Provincial Headquarters to lead and sustain reform; (2) Improved police response to community needs and priorities; (3) Constructed/rehabilitated standard Police Districts (PDs) to support community-oriented policing; (4) Improved administrative services at PD levels to support police services.

**Sustainable Development Goals**

17. Partnerships For the Goals

**Task description**

Under the direct supervision of Community Outreach Coordinator, the national UNV will support the Community Outreach Coordinator with the following tasks:

- Assist the community outreach coordinator in the development and implementation of comprehensive Community Safety outreach and Community strategic frameworks and implementation plans;
Qualifications/Requirements

- Assist in the organization of outreach activities in Kabul for targeted audience (especially women and youth) to enhance community participation and generate awareness amongst the public on security and related issues;
- Encourage and facilitate active participation of women in outreach activities;
- Use M&E tools to track implementation progress in the field and propose initiatives for better implementation of outreach activities of COPS project;
- Assist in the development of training material and provide administrative support for organizing the outreach events;
- Assist the community outreach coordinator to provide technical guidance and recommendations on implementation of community safety outreach and community sensitization and development activities within the AWP;
- Prepare outreach package for citizen awareness;
- Assist in preparing reports, promotional materials, case studies, and success stories under COPS project outreach activities;
- Participate in relevant Working Groups to coordinate and collaborate to unify the supports for MoIA led Community police initiatives;
- Work closely with UNDP communication team in drafting and publishing success stories on UNDP website and social media;
- Liaise and work closely between UNDP and MOIA communication team for its effectiveness;
- Any other task assigned by the community outreach coordinator;

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Under the direct supervision of Community Outreach Coordinator, the national UNV will support the Community Outreach Coordinator with the following tasks:

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- Liaise and work closely between UNDP and MOIA communication team for its effectiveness;
- Any other task assigned by the community outreach coordinator.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications/Requirements

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

30 Sep 2020
Required Degree Level
Bachelor degree or equivalent

Education - Additional Comments
Bachelor’s degree in Journalism, Political Sciences, Public Administration, business administration or related fields, extra trainings in public information, and community outreach, communication, and education will be a distinct advantage

Required experience
24 months

Experience Remark
- At least 2 years of relevant experience in community outreach, communication, project implementation and communication
- In-depth understanding of institutional, administrative, and other governance issues; (experience with field is an asset)
- Proven qualities in teamwork and ability to work harmoniously with local partners: governments at various levels, civil society, communities, other stakeholders (references must be provided with application);
- Familiar with the usage of computers and office software packages (MS Office incl. Word, Excel, etc).
- Strong communication skills;
- Familiarity with processes of UN agencies and/or IFIs an asset;
- Work individually as well as part of a team towards common goals;
- Fluency in English required
- Afghan national

Language
- English (Mandatory), Level - Working Knowledge

Area of Expertise
- Public information and reporting Optional

Area of Expertise Requirement
- At least 2 years of relevant experience in community outreach, communication, project implementation and communication
- In-depth understanding of institutional, administrative, and other governance issues; (experience with field is an asset)
- Proven qualities in teamwork and ability to work harmoniously with local partners: governments at various levels, civil society, communities, other stakeholders (references must be provided with application);
- Familiar with the usage of computers and office software packages (MS Office incl. Word, Excel, etc).
- Strong communication skills;
- Familiarity with processes of UN agencies and/or IFIs an asset;
- Work individually as well as part of a team towards common goals;
- Fluency in English required
- Afghan national

Need Driving Licence
No

Competencies & Values
- Accountability
- Integrity
- Planning and Organizing
- Self-Management
- Technological Awareness
- Working in Teams
Conditions of Service and other information

Condition of Service

Application Code                   AFGR001546-7851

Application procedure

doa.apply_url                      https://vmam.unv.org/candidate/show-doa/QUZHUiAwMTU0Ng==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.