ALBR000340--Associate External Relations Officer


Informations générales

<table>
<thead>
<tr>
<th>Pays d’Affectation</th>
<th>Albania</th>
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<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>UN High Commissioner for Refugees</td>
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<tr>
<td>Catégorie de volontaire</td>
<td>International Specialist</td>
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<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
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<tr>
<td>Durée</td>
<td>9 mois</td>
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<tr>
<td>Date présumée du début</td>
<td>01-04-2020</td>
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Tirana, Albania is a family duty station with decent living conditions. In terms of security it is labeled under Level 2. Albania is still a country under development and as such has an average level of livening conditions, more specifically Tirana has a [cost of living index](#) of 37.39 and is ranked 408th out of 526 cities in the world.

Détails sur l'Affectation
Albania remains mostly a transit country for refugees and migrants. The government keeps a rights-based approach to mixed movements and has declared its readiness to take part in European initiatives to address the phenomenon. In 2018, there was a five-fold increase in arrivals (5730) and 14 times increase of asylum requests (4378). These increases have continued into 2019, when 10,557 persons had arrived to the country of which 6,677 requested asylum. The mixed movements, however, remains mostly of a transitory nature, with an estimated 1% willing to remain in the country. 70% of arrivals and 75% of asylum seekers are from countries suffering turmoil and conflict, with Iraqis and Syrians broadly accounting for close to 60% of arrivals and 65% of asylum requests. In 2019 there have been more women, girls and boys arriving (24%) and seeking asylum (36%) and their humanitarian and protection needs are being addressed to the best extent possible, considering the existing social services and their short stay in the country. From January to end of November 2019 a total of 182 children were identified as travelling unaccompanied and/or separated. In light of the increased numbers, coordination with government counterparts, NGOs, UN agencies, as well as other stakeholders has been reinforced to ensure preparedness and an adequate response, notably on access to asylum and reception conditions. Overall reception capacity, which in 2018 was of 380 persons, has been reinforced following the addition some 115 places, notably at borders, in 2019. Gaps at borders and in-country have been identified along with government actors and UN Agencies and are being addressed, notably with regards to protection of persons with specific needs. Since May 2019, Frontex, the European Border and Coast Guard Agency has launched its first fully-fledged joint operation at the Albanian – Greek border.

A new Law on Asylum, with the purpose of having greater alignment with EU legislation, is being drafted. Asylum applications in Albania are handled by the Directorate for Asylum and Citizenship (DfAC), located within the Ministry of Interior. The Directorate has one Director and three staff.

Albania hosts 142 refugees and persons granted subsidiary protection, and approximately 300 asylum seekers at any given time. Among these, nearly half originate from Kosovo and have been residing in Albania for more than 15 years. In 2019, 24 positive decisions regarding refugee/subsidiary protection were granted by the DfAC. Legislation regarding the local integration of refugees is aligned with UNHCR standards, however important legal and administrative barriers persist in allowing full and effective access to rights.

Albania has taken significant steps to reducing the risk of statelessness by improving its legal framework through the revision of the Law on Civil Status in October 2018, advocated by UNHCR in coordination with UNICEF and NGOs. Draft by-laws have been finalised and approved by Ministry of Interior and other line Ministries. The majority of persons at risk of statelessness in Albania are entitled to nationality but experience difficulties in having it confirmed, mostly due to obstacles in birth registration linked to lengthy and costly administrative and judicial procedures. Roma and Egyptian minorities are at risk as a result of social and economic marginalization and children of Albanian diaspora returnees face obstacles to have their births registered and their Albanian nationality confirmed. A draft new Law on Citizenship which
addresses most of the remaining concerns on statelessness has been prepared and is open for discussions in the Parliament.

Objectifs de développement
durable

10. Reduced Inequalities

Description de l’action

Under the direct supervision of UNHCR Representative, the UN Volunteer will undertake the following tasks:

- Stay abreast of the challenges posed by the political context, the UN and humanitarian reform, and institutional developments in the area of forced displacement and humanitarian operations.
- Assist the implementation of a communications strategy that generates support for UNHCR’s operations from external partners (e.g. the general public, governments, partners, media, academia, NGOs, private sector and persons of concern).
- Assist in the dialogue with donors and embassies and provide relevant information on UNHCR operations and financial requirements by organizing regular briefings, bilateral meetings and missions and responding to donors’ requests for information on ad hoc basis.
- Through a consultative process with headquarters, disseminate information on UNHCR’s global funding situation and mobilize additional funds to implement programmes and projects aimed at enhancing the quality of protection for persons of concern in the country operation.
- Assist in the coordination of the drafting of, situation reports, briefing notes, background material, talking points, fact sheets, press releases and articles.
- Draft narrative and financial reports on contributions in compliance with specific donor requirements.
- Monitor earmarking level of funding for UNHCR Country operation and ensure appropriate visibility for donor contributions in compliance with UNHCR guidelines and specific donor requirements.
- Participate on behalf of the Representative and other supervisors in inter-agency cooperation and communication strategies, initiatives and tools.
- Assist in the management of information flows within the country operations by identifying priority matters, securing, analyzing and disseminating documentation and information to support country operations and corporate communication processes and priorities.
- Consolidate information on UNHCR’s country operations and identify appropriate messages for campaigns and appeals.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc.
nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus
• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification Bachelor degree or equivalent
Niveau de qualifications - autres commentaires

Type of Degree: Political or Social Sciences, International Relations, Journalism, Communications, or other related fields.

Expérience Requise 36 mois
Remarques sur l'Expérience

Years of work experience: Minimum of 3 years of previous work experience relevant to the function.

Linguistiques
• English (Mandatory), Niveau - Fluent
Domaine d'expertise
• Web and graphic design Obligatoire
Domaine d'expertise requis

Computer skills: Excellent computer skills (MS Word, Excel and Power Point essential), exposure to graphic design software.

Other desired skills:
• Fund-raising and programming/programme management experience.
• Excellent communication skills.
• Experience of working with social media.

Permis de Conduire exigé Non
Compétences et Valeurs
• Accountability

19 Mar 2020
Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in
the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the
assignment need to be formalized with the United Nations Volunteer Programme.

Code d'application ALBR000340-6655

Application procedure

* Not yet registered in the UNV Talent Pool?
First register your profile at https://vmam.unv.org/candidate/signup.

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 02 April 2020

doa.apply_url https://vmam.unv.org//candidate/show-doa/QUxCUjAwMDM0MA==

Avertissement
Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.