
Informations générales

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<th>Pays d'Affectation</th>
<th>Burundi</th>
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<td>UN High Commissioner for Refugees</td>
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<td>Catégorie de volontaire</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>12 mois</td>
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<tr>
<td>Date présumée du début</td>
<td>Immédiate</td>
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<tr>
<td>d’affectation</td>
<td>Lieu d’Affectation</td>
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<td>Bujumbura [BDI]</td>
<td>Remarque sur le lieu d’affectation</td>
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<td>Lieu d’Affectation sans Famille</td>
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Burundi covers 27,834 km² of which 25,200 are land-based. Without access to the sea, however, it borders Lake Tanganyika (32,600 km² of which 2634 km² belong to Burundi), in the axis of the Great Western Rift. The lake and the Rusizi River border it to the West, the Malagarazi River to the South East. The western and south-eastern borders (11,817 km²) belong to the Congo Basin, the rest of the country (13,218 km²) is the southern end of the Nile Basin. Neighboring countries are the Democratic Republic of Congo in the West, the Republic of Rwanda in the North and the United Republic of Tanzania in the East and the South. Administratively, Burundi is subdivided into 18 provinces and 129 communes. The difficult economic and social context in the country has a direct impact on living conditions. According to the
results of the 2008 population and housing census, 63% of the population had no level of education. This population lives more and more difficult from the ground, seriously crumbled. In addition, the socio-political conflict of 2015 did not spare the social and economic sectors. On the economic front, per capita income has fallen sharply: from $210 in 1992 to $135 in 2008. The poverty rate is very high: it was 67% in 2010. Burundi is thus ranked among the 10 poorest countries in the world in 2012 (178th out of 186 countries ranked). This high level of poverty combined with rapid population growth is undermining economic growth. In addition, access to basic social services is still difficult for the victims of the conflict (returnees, displaced persons, widows and orphans...) On the security front, Burundi is a non-family duty station. Caution is recommended at all times in the capital Bujumbura as well as in the interior of the country. Although since 2000, the country has taken the path of peace and reconciliation consolidated by the signing of the Arusha Accords, the 2015 elections have plunged the country into an environment of insecurity. Nevertheless, according to UNDSS recommendations, volunteers can work throughout the national territory observing the security measures recommended by UNDSS. Thus, UNDSS recommends safety standards that United Nations Volunteers must adhere to. In Bujumbura and some provincial capitals, hospitals and pharmacies, hotels (rates vary between USD 60 and USD 350), shops, restaurants, gyms and entertainment are available. The supply of water and electricity is available.

Furnished houses are also available in areas cleared by the UNHCR Field Safety Officer (rent ranges from USD 400 upwards).

There are MORSS restrictions as far as location of housing is concerned. International staff members are authorized to reside only within UNDSS-cleared zones. The UNHCR Field Safety Adviser will assess the MORSS-compliance of the house before the deployee can move in.

**Détails sur l'Affectation**

**Titre de l'Affectation**  
Associate RSD Officer – Level 2

**Contexte organisationnel & description du projet**

The Office of the UNHCR was established on 14 December 1950 by the UN General Assembly. The agency is mandated to lead and coordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country (www.unhcr.org).

The Associate RSD Officer is a member of the Refugee Status Determination (RSD) team. Under the direct supervision of the RSD Officer (RSD Supervisor), s/he is responsible for conducting RSD interviews to determine eligibility for refugee status, undertaking country of origin (COI) and other research related to the claim, as required, and drafting RSD assessments, including for complex cases. The Associate RSD Officer provides counselling to asylum-seekers and refugees on UNHCR's RSD procedures and on their status, rights and obligations in the country of asylum. The Associate RSD Officer may review RSD
assessments of members of the RSD team and provide legal and procedural guidance and coaching, as required. The Associate RSD Officer may assist in developing and implementing RSD training, including for Government authorities and other partners, as well as other measures to enhance the quality and efficiency of RSD decision-making, and provide technical advice to strengthen national asylum procedures. The Associate RSD Officer assists in compiling and analysing information related to the RSD activities of the operation, and participates in decisions regarding appropriate case management strategies.

**Objectifs de développement**

16. Peace, Justice and Strong Institutions

**Strategic Direction and Coordination:**

- Stay abreast of legal, political, security and other developments which impact on the protection environment, and in particular, on protection delivery through RSD.
- Assist in the development of the RSD strategy of the operation and in the annual planning exercise.
- Contribute to the development and enhancement of regional and global RSD standards and policies.

**Response and Advice:**

- Review RSD decisions and provide appropriate feedback and guidance to RSD staff. [1]
- Conduct RSD interviews and draft RSD Assessments in accordance with applicable standards and guidelines.
- Maintain accurate and up-to-date records and data related to all work on individual cases.
- Provide counselling to asylum seekers and refugees.
- Assist in designing, implementing and revising, as required, operation-specific SOPs for all aspects of the RSD operation in accordance with applicable standards and policies.
- Systematically apply an age, gender and diversity (AGD) perspective in the performance of assigned functions.
- Assist in monitoring RSD trends and in compiling and analysing RSD statistics related to RSD case processing to identify and respond to developments or issues impacting on the efficiency or quality of RSD decision-making, and to propose remedial measures.

**Advocacy, Information Management and Research:**

- Conduct research on country of origin information (COI) and legal issues related to RSD and assist in maintaining a local repository of relevant information, guidelines and standards accessible to RSD staff in the operation.
- Ensure that persons of concern, Government authorities and legal partners have accurate information on the RSD procedures, including UNHCR standards, policy and practice.
- Assist in developing and maintaining processes to ensure that persons of concern, Government authorities and partners have accurate information on the RSD procedures, including UNHCR standards, policy and practice.
Assist in initiatives to advocate with and support Government authorities and legal partners to establish and strengthen fair and efficient RSD procedures and RSD decision-making.

**Promotion and Capacity Building:**

- Assess training needs of UNHCR staff engaged in RSD and related activities and provide on-going training and coaching on legal and procedural RSD issues.
- Support the development and implementation of RSD training initiatives for Government authorities and legal partners.

**Human resources:**

- Assist in evaluating and projecting RSD staffing needs using the RSD Staffing Benchmarks.
- Support UNHCR staff engaged in RSD and related activities and exercise effective oversight.

Note: RSD UN Volunteers are not authorized to endorse and co-sign RSD decisions.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc.
- Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ;
- Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou encourager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

**Résultats / résultats attendus**

- The incumbent processes 4 first instance RSD cases or 6 second instance RSD cases per week (RSD Interview and RSD Assessment completed).[1]
- UNHCR’s RSD procedures are implemented in accordance with relevant UNHCR standards and policies, including policies related to age, gender, and diversity mainstreaming (AGDM).
- Persons of concern have fair and transparent access to the RSD procedures.
- Persons of concern are treated with dignity, respect and professionalism.

[1] These output targets are indicative only. Actual output, and related targets, depend upon a range of factors (including the experience, knowledge and skills of RSD staff; the complexity of RSD cases; and RSD case +management strategies in place for specific RSD caseloads). The RSD Unit in DIP recommends that the number of RSD interviews assigned correspond to the number of RSD assessments finalized, to
maximize the quality and efficiency of procedures while minimizing potential for staff burnout.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

**Qualifications / Exigences**

<table>
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<th>Domaine de qualification</th>
<th>Bachelor degree or equivalent</th>
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<td>Niveau de qualifications - autres commentaires</td>
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**Type of Degree:** Law, political science, international relations or another related field.

**Expérience Requise**

- 48 mois

**Remarques sur l'Expérience**

Minimum years of relevant professional job experience, preferably in the area of refugee protection, human rights or international humanitarian law: 2 years (with a postgraduate degree) or 4 years (with an undergraduate degree).

**Desirable Qualifications and Skills:**

- Minimum 1 year of experience working directly with procedures and principles related to RSD.
- Knowledge of International Refugee Law and Human Rights Law and ability to apply the relevant legal principles.
- Strong research and analytical skills.
- Excellent oral and written communication skills.
- Strong interpersonal and cross-cultural communication skills.
- Age, Gender, and Diversity (AGD) awareness and demonstrated ability to perform effectively in a multi-cultural environment.
- The ability to work effectively under stress and in crisis situations.

**Linguistiques**

- English (Mandatory), Niveau - Fluent
- AND - French (Mandatory), Niveau - Fluent

**Domaine d'expertise**

- Protection of refugees, asylum seekers and IDPs Obligatoire

**Domaine d'expertise requis**

**Permis de Conduire exigé**

- Non
Compétences et Valeurs

- Accountability
- Adaptability and Flexibility
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Working in Teams

Conditions de service et autres informations

Conditions de service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

20 Mar 2020
Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;
- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Code d'application: BDIR000655-4269

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink.

Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 05 April 2020

doa.apply_url: https://vmam.unv.org//candidate/show-doa/QkRUjAwMDY1NQ==

Avertissement
Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s'engage à assurer la diversité en termes de genre, de nationalités et de cultures.