UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

BRAR000511--Adolescents' Citizenship Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Brazil</th>
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<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Children's Fund</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>National UN Volunteer Expert</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>7 months</td>
</tr>
<tr>
<td>Possibility of Extension</td>
<td>Yes</td>
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<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Sao Paulo [BRA]</td>
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<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
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<tr>
<td>Assignment Place Remark</td>
<td>This is a national UN Volunteer assignment, therefore only Brazilian nationals and legal residents in Brazil with a valid residency permit, the status of refugee or with the status of being stateless are eligible to apply.</td>
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</table>

Living Conditions

The assignment is in São Paulo, Brazil. Sao Paulo is the capital city for the state of Sao Paulo and is an enormous city, with nearly 20 million Paulistanos (Sao Paulo city dwellers) living in the metropolitan area. It the largest city in South America, and the 7th largest city in the world. Sao Paulo is a family duty station, hardship classification A, security level in Brazil is moderate (3).
UNDSS Brazil advises to exercise a high degree of caution in Brazil due to high levels of serious and violent crime, particularly in major cities. Violent crime as muggings, armed robbery, kidnappings and sexual assault, is very high. Avoid shanty towns (favelas) in the big cities and if you are attacked or robbed, do not resist. Demonstrations can occur at any time and may turn violent with little or no warning. All United Nations personnel must scrupulously comply with UNDSS procedures and recommendations during their assignment in Brazil.

Climate: Most rainfall (rainy season) is seen in January, February, March, October, November and December. On average, the warmest month is November, and the coolest month is June.

Sao Paulo is the economic powerhouse of Brazil and even South America. Many banks, financial organizations and multinational corporations have their South American headquarters based in Sao Paulo.

Furthermore, it accommodates the largest stock exchange in Latin America and is responsible for 40% of Brazil’s industrial output. Sao Paulo is so much more than just economy and business.

At first glance, Sao Paulo might appear as an overwhelming and intimidating concrete jungle. However, the city’s appeal should not be found at the outside but rather very much indoors. It has a leading cultural role in and outside Brazil and is one of the most ethnically diverse cities in the world. The latter benefits greatly to the gastronomic variety and quality.

Furthermore, Sao Paulo has one of the best nightlife in Brazil and an immense number of galleries, theatres, cultural centres and museums. Hosts important events like the Sao Paulo Art Biennial, the Brazil Grand Prix Formula 1, the ATP Brasil Open, the Sao Paulo LGBT Parade, the Sao Paulo Fashion Week etc.

There is a wide choice of accommodation and easy access to services, including health services.

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

**BENEFITS AND ENTITLEMENTS**

The key benefit of being a UN Volunteer is the personal satisfaction the volunteer assignment brings you as you make a positive impact on peace and development. However, UNV supports you during your assignment in several ways.

UNV programme will provide:

- A monthly Volunteer Living Allowance (VLA) equivalent to USD $1,139,00 dollars to cover the costs of accommodation, housing and regular living expenses.
- Health insurance (including dental), life and permanent disability insurance are included (for the volunteer and up to three dependants), as well as a resettlement allowance upon satisfactory completion service.
- Annual, medical and parental leave (if applicable), e-learning courses and training allowance
Assignment Details

Assignment Title
Adolescents’ Citizenship Officer

Organizational Context & Project Description

The United Nations Children’s Fund (UNICEF), in 2017, rolled-out an innovative new Country Programme Document 2017-2021, focusing on the need to reach every child and adolescent in Brazil. The current programme structure is organized based on population groups and its priorities are to enhance policies for excluded children; improve the quality of social policies for vulnerable children; prevent and respond to extreme forms of violence and engage citizenry and participation.

In order to achieve the results under the Country Programme Document, UNICEF is present in 10 offices across Brazil. Located in the country’s priority regions by UNICEF - Amazon, Semi-arid and South-East - these offices put in place national strategies, support direct care projects, mobilize civil society and state and municipal governments on the issue of childhood and adolescence and promote the creation of local public policies. The current post is part of the South-East Territory, that is led by Rio de Janeiro Office.

One of the initiatives that works to deliver the Country Programme at local level through its main territory-wide initiative is the Platform for Urban Centres (PCU). In Rio de Janeiro Office, and in other nine cities (Belém, Fortaleza, Maceió, Manaus, Recife, Salvador, São Luís, São Paulo and Vitória), the Platform for Urban Centres (PCU) Programme is developed in its third edition. The PCU aims to promote, in cooperation with governments and partners, the rights of children and adolescents most affected by inequalities within each city under four priority agendas:

1. Promote Early-childhood rights: it aims to reduce preventable deaths in the first days of life, curbing the transmission of congenital syphilis and preventing obesity from the earliest years is a priority.
2. Address school exclusion: it has the objective to guarantee the right to learn of each child and each adolescent;
3. Promote adolescent sexual and reproductive rights: it aims to raise awareness on pregnancy, that cannot be an inevitable story; it also guided to prevent HIV and other sexually transmitted infections (STIs);
4. Face Adolescents Homicides: It is urgent to prevent homicides of adolescents, almost all of boys, blacks, from urban peripheries.

The Platform for Urban Centres is an UNICEF initiative to guarantee the rights of children and adolescents...
most affected by inequities in its respective territories in cooperation with local governments and partners.

In São Paulo, its priorities are focused on the rights of adolescents to be protected from all forms of violence, to be aware of their sexual and reproductive rights, to exercise their right to citizenship and to be prepared to the world of work.

**Sustainable Development Goals**

11. Sustainable Cities and Communities

**Task description**

Under the supervision of São Paulo Chief of Field Office, and in close collaboration with other Programme Sections, the UN Volunteer, keeping abreast of UNICEF key guidance and tools and in line with Country Programme Document, will undertake the following tasks:

**Networking and partnership building**

- Organize regular meetings with UNICEF technical partners to implement adolescent citizenship projects in São Paulo, which includes capacity building of public managers, advocacy and adolescents’ mobilization.
- Prepare information materials, such as source for life stories, evidence-based through previous researches, and map of stakeholders, for Country Office program advocacy to promote awareness, establish partnership/alliances and support fundraising.
- Keep close collaboration with the technical teams of main UNICEF São Paulo partners: municipal and state government, the parliament, media, corporate, NGOs and universities.
- Identify and keep contact with local adolescents’ networks.

**Support to program development and planning**

- Support UNICEF technically and operationally, preparing related materials/documents and complying with organizational processes and management systems, to support programme planning, results-based planning (RBM) and monitoring and evaluating results, especially on health and education.
- Provide ad-hoc support programme areas and data-related activities held in 2020.
- Support the development and implementation of the ongoing projects with adolescents in São Paulo.

**Support activities related to technical and operational support to program implementation**

- Support workshops with adolescents to promote their rights in the urban centres;
- Prepare and update clear analysis on the situation of children and adolescents in the capital of São Paulo and other specific cities;
- Support programme field visits and surveys and/or exchange information with partners/stakeholders to assess progress and results;
- Support programme implementation providing technical and operational assistance to government counterparts, NGO partners and UN system partners on the application and understanding of UNICEF policies, strategies, processes and best practices on health, education, child protection and
Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- At least 500 adolescents engaged in the projects managed by UNICEF in São Paulo, taking advantage of the opportunities created by and for them;
- At least one local adolescents’ network strengthened in the city;
- Government at subnational level has improved capacity to implement intersectoral policies for the most vulnerable adolescents and youth

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
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<tbody>
<tr>
<td>Education - Additional Comments</td>
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<tr>
<td><strong>Master’s Degree</strong> in Social Sciences or in related area (Sociology, Political Sciences, International Relations, Law, Management, Public Administration, etc.) or Bachelor’s Degree in Social Sciences or in related area (Sociology, Psychology, Political Sciences, International Relations, Law, Management, Public Administration, etc.) with 2 additional years of work experience.</td>
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</tbody>
</table>
- Multidisciplinary experience and broad knowledge in social policies;
- Experience in supporting the development of projects/programmes;
- Experience in supporting advocacy and networking with multisectoral partners;
- Experience in planning, monitoring and evaluation will be highly regarded;
- Experience in child protection/human rights is an asset;
- Knowledge of public policy management

Language
- Portuguese (Mandatory), Level - Fluent
- AND - English (Mandatory), Level - Working Knowledge

Area of Expertise
- Youth and sports Mandatory
- Development programme management Optional
- Monitoring and evaluation Optional

Area of Expertise Requirement
- Good knowledge on Child and Adolescent’s Rights, and the Child and Adolescents Statute (and its implications for Brazil).
- Basic knowledge in communication;
- Knowledge of the local context and the main stakeholders within the urban territories;
- Basic knowledge of statistics, social indicators, primary and secondary data, as well as understanding of public databases;
- Knowledge of public policy management

Need Driving Licence No

Conditions of Service and other information

Condition of Service

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final
repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

UN Expert Volunteers receive a monthly Expertise Differential, calculated at 40% of the UN Specialist Volunteer monthly living allowance.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

BRAR000511-6573

**Application procedure**

* Not yet registered in the UNV Talent Pool?
First register your profile at https://vmam.unv.org/candidate/signup.
Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
First update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 25-Mar-2020 - 23:59hrs, Germany time**

This is a national UN Volunteer assignment, therefore only Brazilian nationals and legal residents in Brazil with a valid residency permit, the status of refugee or with the status of being stateless are eligible to apply.

Please remember to indicate in your UNV profile that you are interested in serving as a national volunteer.

**doa.apply_url**

https://vmam.unv.org//candidate/show-doa/QUJBUJAwMDUxMQ==

**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.