Descripción de la asignación de voluntarios NU

CODR000647--Associate Political Affairs Officer

El programa de Voluntarios de las Naciones Unidas (VNU) es la organización de la ONU que contribuye a la paz y al desarrollo en todo el mundo por medio del voluntariado. El voluntariado es una forma poderosa de involucrar a los ciudadanos para hacer frente a los desafíos en materia de desarrollo, y capaz de transformar el ritmo y la naturaleza del mismo. El voluntariado beneficia tanto al conjunto de la sociedad como a los voluntarios, fortaleciendo la confianza, la solidaridad y la reciprocidad entre las personas y creando oportunidades de participación apropiadas. Para impulsar la paz y el desarrollo, el programa VNU promueve el reconocimiento de la contribución de los voluntarios, trabaja con sus asociados para integrar el voluntariado en los programas de desarrollo y moviliza en todo el mundo a un número cada vez mayor y más diverso de voluntarios, incluidos Voluntarios de las Naciones Unidas. El programa VNU entiende el voluntariado como universal e incluyente, y reconoce el voluntariado en toda su diversidad, así como los valores que lo sustentan: libre albedrío, entrega, compromiso y solidaridad. En la mayoría de las culturas, el voluntariado está profundamente arraigado en antiguas tradiciones de cooperación y apoyo fuertemente establecidas entre las comunidades. En este contexto los Voluntarios de las Naciones Unidas participan en varias formas de voluntariado y juegan un papel esencial en el desarrollo y la paz junto a sus colegas, agencias receptoras y comunidades locales. En todas las asignaciones, los Voluntarios de las Naciones Unidas promueven el voluntariado por medio de su acción y conducta. La participación en actividades voluntarias puede enriquecer efectiva y positivamente su entendimiento de la realidad local y social, así como también crear un puente entre los voluntarios y la gente de la comunidad receptora. Esto hará que su tiempo como Voluntario de la ONU sea aún más satisfactorio y productivo.

Información general

<table>
<thead>
<tr>
<th>País de la asignación</th>
<th>Democratic Republic of Congo</th>
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</thead>
<tbody>
<tr>
<td>Agencia / Entidad Anfitriona</td>
<td>UN Organisation Stabilisation Mission in the DRC</td>
</tr>
<tr>
<td>Categoría de Voluntariado</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Número de Voluntario</td>
<td>3</td>
</tr>
<tr>
<td>Duración</td>
<td>hasta 30-06-2020</td>
</tr>
<tr>
<td>Posibilidad de extensión</td>
<td>Sí</td>
</tr>
<tr>
<td>Fecha de Inicio Esperada</td>
<td>Inmediatamente</td>
</tr>
<tr>
<td>Lugar de Destino</td>
<td>Goma [COD], Bunia [COD], Beni [COD]</td>
</tr>
<tr>
<td>Lugar de Asignación</td>
<td>Lugar de destino no apto para familias</td>
</tr>
<tr>
<td>Observación sobre el lugar de asignación</td>
<td>Assignment is non-family (Goma, Beni and Bunia)</td>
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Condiciones de vida
The Democratic Republic of Congo is the second largest country in Africa, and as a result is quite diverse.

Living conditions therefore vary between MONUSCO duty stations, with all usual amenities present in the capital Kinshasa, but only very basic conditions in remote duty stations in the provinces, where, for instance, there may be no guarantee of public power supply nor running water. The ability to live and work in difficult and harsh conditions of developing countries is essential.

Accommodation is very expensive in both Kinshasa and Lubumbashi. Supermarkets exist in the large towns (e.g. Bukavu, Kisangani), but consumer items are generally very expensive (as everything is imported). For food, local markets offer a much cheaper alternative.

All MONUSCO duty stations are considered non-family duty stations, except for Kinshasa, Lubumbashi and Entebbe which are now considered family duty stations, and most are currently under UN Security Phase III ("relocation phase": internationally-recruited staff are temporarily concentrated or relocated to specified sites/locations). In addition to insecurity related to the relatively volatile political situation as well as various conflict situations, certain places are subject to increasing street and residential crime, including in Kinshasa and Goma.

Some degree of medical service is provided in all MONUSCO duty stations. Certain vaccinations are mandatory for MONUSCO personnel to enter the DRC, while others are compulsory for all other incoming persons. It is possible for incoming MONUSCO personnel, including UN Volunteers, to be asked to provide proof of some or all vaccinations, though this is unlikely. All UN Volunteers must ensure that they are up-to-date with all appropriate vaccinations, which should be clearly and properly endorsed in the International Certificate of Vaccination ("carte jaune"). Malaria is present virtually throughout the DRC, and it is therefore recommended to take prophylaxis.

The unit of currency is the Congolese Franc. The US dollar is the other preferred currency. It may be impossible to exchange traveller’s checks away from the capital city. Credit cards are usually accepted in major hotels only in Kinshasa. In larger towns and cities (e.g. Kinshasa, Goma, Bukavu, Kisangani), UN Volunteers are recommended to open US Dollar bank accounts, while in other places, banks may be absent (including ATMs) and VLA payments will be processed in cash. UN Volunteers have the possibility to send part of their allowances to a bank account abroad.

In addition to French, there are four major spoken languages in DRC, namely Lingala, Kikongo, Tshiluba and Swahili.

Detalles de la Asignación

<table>
<thead>
<tr>
<th>Título de asignación</th>
<th>Associate Political Affairs Officer</th>
</tr>
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<tbody>
<tr>
<td>SP Contexto Organizativo &amp; descripción del proyecto.</td>
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</table>

We are inspiration in action
United Nations Organization Stabilization Mission in the DR Congo (MONUSCO) –
http://monusco.unmissions.org;

MONUSCO was established in 1999 under the auspices of the UN Department of Peacekeeping Operations (DPKO).

**Sustainable Development Goals**

16. Peace, Justice and Strong Institutions

**Descripción de la tarea**

Under the direct supervision of the Head of Section, the UN Volunteer will undertake the following tasks:

- Gather, select, verify and analyze information contained in communications and publications received from different sources, including internal mission reports and the press;

- Maintain up-to-date knowledge relating to political issues in general in the DR Congo, and in particular as they affect the operational area for which the staff member is responsible;

- Keep abreast of latest trends and developments in the area of assignment and provide updates and inputs on issues to senior officials and colleagues in the Mission;

- Monitor national and district level political developments and provide advice to the Mission;

- Provide technical and substantive support for the implementation of the mandate of the Political Affairs Division in Mission HQ;

- Maintain contacts with other components of the Mission, UN international partners and government authorities on political and security issues, coordination and policy matters;

- Maintain regular contact with all relevant local political actors and civil society groups;

- Assist in compiling and producing daily, weekly, flash and other written reports as directed by the Head of Section;

- Assist with the preparation of internal and external meetings chaired by or attended by the Director and/or Head of the Political Affairs Section;

- Coordinate preparations for special visits and support visiting delegations as required;

- Monitor actions taken by intergovernmental groups, UN organizations, government and non-governmental organizations within assigned area of responsibility;

- Maintain database information relating to potential disputes and conflicts involving political and security actors in the area covered by the regional office;

- Participate in fact-finding and other joint missions within assigned area of responsibility;
- Assist the Head of Political Affairs Section in conflict resolution or crisis management initiatives by information gathering and analysis;

- Prepare PowerPoint presentations, briefings and other information packages for senior officials as directed by Head of Section;

- Participate in field visits in difficult circumstances;

- When working with (including supervising) national staff or (non-)governmental counterparts, including Implementing Partners (IPs), the incumbent is strongly encouraged to set aside dedicated time for capacity development through coaching, mentoring and formal and on-the-job training;

- Any other related duties as may be required.

Además de lo anterior, a los Voluntarios de la ONU se les insta a:
• Fortalecer su conocimiento y entendimiento sobre el concepto de voluntariado por medio de la lectura de publicaciones pertinentes tanto del programa VNU como externas, así como desempeñar un papel activo en las actividades del programa VNU, como por ejemplo en los eventos de conmemoración del Día Internacional del Voluntariado (DIV);
• Conocer y desarrollar las formas tradicionales y/o locales de voluntariado en el país anfitrión;
• Reflexionar sobre el tipo y la calidad de la acción voluntaria que se lleva a cabo, incluida su participación en actividades realizadas periódicamente;
• Contribuir con artículos/criticas (opiniones) de las experiencias en el terreno y enviarlas a la sede para su publicación en el sitio web, publicaciones, panfletos/boletines, notas de prensa, etc. del programa VNU;
• Ayudar con el Programa de Mentores para los nuevos Voluntarios de la ONU;
• Asesorar a grupos locales en el uso del servicio Voluntariado en Línea del programa VNU o promover el uso del servicio con individuos y organizaciones locales pertinentes cuando sea técnicamente posible;

Resultados / Resultados esperados

- Timely, accurate and incisive reporting on complex political issues or developments is provided to the Head of Section and the Mission Headquarters;

- High quality reports, notes to the file, briefings, presentations, etc. are produced within established deadlines and to the satisfaction of supervisors;

- Contribution through the Political Affairs Division to advancing the implementation of the Mission Mandate and achievement of the Berlin-Brandenburg Broadcasting (RBB);

- Relationships of confidence and collaboration are established and maintained with other Mission/UN staff, Congolese and international partners, especially political and diplomatic actors, which support monitoring, research, analysis, reporting and confidence-building activities;

- The performance of the Political Affairs Division at Mission Headquarters, especially in terms of networking, outreach, reporting, analysis, and advice to senior mission managers is enhanced;
- Positive contribution to team-building within the Section;

- Constructive contribution to resolving problems or challenges faced by the Political Affairs Division;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);

- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development dur-ing the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Cualificaciones/Requisitos

Nivel de Grado Requerido

Master degree or equivalent

Educación - Comentarios Adicionales

A Master’s Degree in Political Science, International Relations or any related subject.

Experiencia Necesaria

24 meses

Comentarios sobre la experiencia

Two years practical professional and international work experience in political affairs, diplomacy, conflict resolution, or related field. Working experience in Africa is desirable.

Lingüísticas

- English (Mandatory), Nivel - Fluent
- AND - French (Mandatory), Nivel - Working Knowledge

Área de Experiencia

- Political affairs and political reporting Obligatorio

Requisito de área de experiencia

English and French are the working languages of the United Nations in the DRC. Fluency in English is required and proficiency in French are required. Knowledge of one or several Congolese national languages (Lingala, Kikongo, Tshiluba and Swahili) is desirable.

Computer skills: Experience in working with Outlook, Excel, Word, Power Point, social media.
• Sound judgment in applying expertise to resolve a range of issues/problems, including politically sensitive ones, and the ability to proactively seek and recommend sound policy initiatives or other solutions;

• Proven analytical, research and negotiating skills;

• Demonstrated ability to identify and analyze problems, i.e. political, ethnic, racial, social, economic, etc., related to the consolidation of peace and security in a country or geographic area;

• Excellent oral and listening skills, including an ability to articulate and defend one’s analysis or proposals;

• Excellent drafting and editing skills, primarily in English;

• Ability to develop and maintain contacts and foster collaboration with national and international partners in order to acquire timely information;

Competencies y Valores

• Client Orientation
• Communication
• Ethics and Values
• Integrity
• Planning and Organizing
• Professionalism
• Respect for Diversity
• Working in Teams

Condiciones del servicio y otra información

Condiciones de servicio

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.
A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency
procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Código de aplicación** CODR000647-5969

**Procedimiento para la aplicación**

* Not yet registered in the UNV Talent Pool?

First register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup).

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile).

Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Female candidates are strongly encouraged to apply.**

**Application deadline: 22 March 2020**
Advertencia

El programa de Voluntarios de las Naciones Unidas es un programa basado en la igualdad de oportunidades, que recibe gratamente aplicaciones por parte de profesionales cualificados/os. Estamos comprometidos a lograr la diversidad en términos de género, nacionalidad y cultura.

https://vmam.unv.org/candidate/show-doa/Q09EUjAwMDY0Nw==