The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment: Democratic Republic of Congo
Host Institute: United Nations Population Fund
Volunteer Category: International Specialist
Number of Volunteer: 1
Duration: 6 months
Expected Starting Date: Immediate
Duty Station: Kinshasa [COD]
Assignment Place Remark
Living Conditions

The Democratic Republic of Congo is the third largest country in Africa, and as a result is quite diverse. Living conditions therefore vary between duty stations, with all usual amenities present in the capital Kinshasa, but only very basic conditions in remote duty stations in the provinces, where, for instance, there may be no guarantee of public power supply nor running water. The ability to live and work in difficult and harsh conditions of developing countries is essential. Accommodation is very expensive in both Kinshasa and Lubumbashi. Supermarkets exist in the large towns (e.g. Bukavu, Kisangani), but consumer items are generally very expensive (as everything is imported). For food, local markets offer a much cheaper alternative.

All duty stations are considered non-family duty stations, except for Kinshasa and Lubumbashi which are now considered family duty stations, and most are currently under UN Security Phase III ("relocation phase")
phase”: internationally-recruited staff are temporarily concentrated or relocated to specified sites/locations. In addition to insecurity related to the relatively volatile political situation as well as various conflict situations, certain places are subject to increasing street and residential crime, including in Kinshasa and Goma.

Certain vaccinations are mandatory for United Nations personnel to enter the DRC, while others are compulsory for all other incoming persons. It is possible for incoming UN University Volunteers, to be asked to provide proof of some or all vaccinations. Malaria is present virtually throughout the DRC, and it is therefore recommended to take prophylaxis. The unit of currency is the Congolese Franc. The US dollar is the other preferred currency. It may be impossible to exchange traveler’s checks away from the capital city. Credit cards are usually accepted in major hotels only in Kinshasa. In addition to French, there are four major spoken languages in DRC, namely Lingala, Kikongo, Tshiluba and Swahili.

In Kinshasa (capital), all UN staff live in La Gombe, a residential and safe area. It takes not more than 15 to 20 minutes to get to our Office.

The number of bedrooms depends on the number of the dependents of the staff. In some case UN Volunteers may decide to share an apartment with other UN Volunteers or UN personnel members.

Security and Safety: The security situation remains calm in Kinshasa.

Required visa type and Issuance Process: Before any travel to DRC, a visa is required. The UNDP Office will provide the staff a Note Verbale upon receipt of a copy of the staff’s passport and his/her travel details to get the visa in the home country before travelling. Upon the arrival of the staff to UNDP, a request for a UN Laissez-Passer is then made.

Assignment Details

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<tr>
<th>Assignment Title</th>
<th>Partnership support and coordination Analyst</th>
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<td>Organizational Context &amp; Project Description</td>
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UNFPA is starting a new five-year country programme in January 2020. The UN Volunteer will be providing support to UNFPA and its partners in the country which involve Government Institutions and Non-Government Organizations which will be selected based on the need of the programme implementation.

UNFPA in DRC is led by a Country Representative. It has a programme team led by a Deputy Representative assisted by senior staffs playing the role of Chefs of Unit for Reproductive Health, Population and Development -Population Census and GBV. The Country Office has three Decentralized Offices in addition to the main Office in Kinshasa. It has presences in all humanitarian hubs in the Country.

The country programme of UNFPA has four major components: (i) Sexual and Reproductive Health which
includes HIV/AIDS and Family Planning, (ii) Gender with a focus on GBV; (iii) Youth and Adolescent; and (iv) Population and Development, which includes Population Dynamic and Data collection and management, including the preparation of the Population Census.

**Sustainable Development Goals**  5. Gender Equality

**Task description**

**GBV coordination and Partnerships**

- Facilitates inter-agency, multi-sectoral coordination of GBV at national level and provide support for regional level GBV coordination. Promote, respect and ensure that the Principles of partnership are reflected in the day-to-day work of the CP GBV sub-cluster.

- Establish result-oriented, two-way communication channels between national and regional groups on the GBV component of the CP GBV sub cluster to ensure a standardized response to GBV.

- Regularly represent the CP GBV sub-cluster in Protection Cluster meetings, OCHA-led Inter Cluster Coordination Meetings, DRM-TWG and other relevant meetings, including those called by the National Disaster Risk Management Coordination Commission (NDRMCC) and Ministry of Women and Children Affairs.

- In consultation with non-governmental GBV actors and national civil society, identify appropriate mechanisms for working with and collaborating with national authorities on GBV issues.

- Shares brief meeting notes and agreed action points to the humanitarian team after attending different coordination meetings.

**Strategic Planning**

- Supports the establishment of Standard Operating Procedures and GBV referral pathways.

- In collaboration with national and international GBV actors, map current institutional response capacities, including supporting the existing GBV-specific 5Ws.

- In collaboration with UNFPA Humanitarian Team support the development of a realistic, evidence-based multi-year GBV prevention and response plan. Promote engagement of a range of sectors and ensure realistic benchmarks and timelines for achieving set objectives.

- Work with partners to continually identify response gaps in line with in the GBV Operational Plan (including geographic coverage and programmatic scope) and seek solutions to fill gaps.

**Capacity Development**

- Work with partners to develop an inter-agency GBV capacity development plan that meets the needs and priorities of key national and local stakeholders for implementation of agreed work plan.
Support efforts to strengthen the capacity of CP GBV sub-cluster members on planning and responding to GBV in emergencies and development context and on safe and ethical GBV information management.

Ensure all GBV sub-cluster partners and others are aware of relevant policy guidelines, technical standards, and other resource materials (go to www.gbvaor.net for the latest information).

**Advocacy**

- Contribute to the development of relevant advocacy documents to address GBV in the context of emergency and development context.
- Contribute to the promotion of awareness of national laws and policies that inform action to address GBV in emergency and also in development context.

**Resource mobilization**

- Support the donor mapping exercise of the UNFPA CO humanitarian team to identify new donors and to sustain partnership with existing one
- Support the CO humanitarian team in liaising with donors to secure funding for UNFPA humanitarian interventions
- Supports the resource mobilization of the CO by contributing for the development of concept notes and proposals focusing on GBViE program interventions for emergency affected populations.
- In addition to supporting the humanitarian program, the JPO will contribute to resource mobilization by developing and/ or contributing to project proposals for gender and GBV programs interventions in development context.

**Monitoring and evaluation**

- Monitor GBViE program assistance provided by UNFPA and its implementing partners to emergency affected populations, in particular IDPs/returnees, and host communities
- Conduct monitoring visits with UNFPA Humanitarian team, and ensure a systematic approach for tracking coverage of targeted population by UNFPA assistance in humanitarian setting.
- Support the preparation of progress reports and documentation of lessons learned and challenges from UNFPA implemented and/or assisted GBViE programming and share with the humanitarian team.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the
concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Successful implementation of the tasks mentioned above
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level
Master degree or equivalent

Education - Additional Comments
Master degree in international studies, international development, business administration, social sciences, law or any relevant field

Required experience
36 months

Experience Remark
Minimum of 3 years of professional experience in programming, planning, partnerships management and development

Language
- English (Mandatory), Level - Fluent
- AND - French (Optional), Level - Working Knowledge

Area of Expertise
- Development programme/project administration Mandatory
- Development programme management Optional
- Resource mobilization, partnership and donor coordination Mandatory

Area of Expertise Requirement
Need Driving Licence  No

Competencies & Values

- Accountability
- Client Orientation
- Commitment and Motivation
- Communication
- Creativity
- Ethics and Values
- Integrity
- Leadership
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Working in Teams

Conditions of Service and other information

Condition of Service
Application Code  CODR000660-6498
Application procedure

* Not yet registered in the UNV Talent Pool?

First register your profile at https://vmam.unv.org/candidate/signup.

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.
This assignment is funded by the government of Japan. Nationals from Japan are strongly encouraged to apply.

Application deadline: 18 March 2020

doa.apply_url https://vmam.unv.org/candidate/show-doa/Q09EUjAwMDY2MA==

Disclaimer
United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.