
Informations générales

<table>
<thead>
<tr>
<th>Pays d’Affectation</th>
<th>Democratic Republic of Congo</th>
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<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Population Fund</td>
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<tr>
<td>Catégorie de volontaire</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>6 mois</td>
</tr>
<tr>
<td>Date présumée du début</td>
<td>Immédiate</td>
</tr>
<tr>
<td>Lieu d’Affectation</td>
<td>Kinshasa [COD]</td>
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<tr>
<td>Remarque sur le lieu d’affectation</td>
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<tr>
<td>Conditions de vie</td>
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The Democratic Republic of Congo is the third largest country in Africa, and as a result is quite diverse.

Living conditions therefore vary between duty stations, with all usual amenities present in the capital Kinshasa, but only very basic conditions in remote duty stations in the provinces, where, for instance, there may be no guarantee of public power supply nor running water. The ability to live and work in difficult and harsh conditions of developing countries is essential. Accommodation is very expensive in both Kinshasa and Lubumbashi. Supermarkets exist in the large towns (e.g. Bukavu, Kisangani), but consumer items are generally very expensive (as everything is imported). For food, local markets offer a much cheaper alternative.
All duty stations are considered non-family duty stations, except for Kinshasa and Lubumbashi which are now considered family duty stations, and most are currently under UN Security Phase III ("relocation phase": internationally-recruited staff are temporarily concentrated or relocated to specified sites/locations). In addition to insecurity related to the relatively volatile political situation as well as various conflict situations, certain places are subject to increasing street and residential crime, including in Kinshasa and Goma.

Certain vaccinations are mandatory for United Nations personnel to enter the DRC, while others are compulsory for all other incoming persons. It is possible for incoming UN University Volunteers, to be asked to provide proof of some or all vaccinations. Malaria is present virtually throughout the DRC, and it is therefore recommended to take prophylaxis. The unit of currency is the Congolese Franc. The US dollar is the other preferred currency. It may be impossible to exchange traveler’s checks away from the capital city. Credit cards are usually accepted in major hotels only in Kinshasa. In addition to French, there are four major spoken languages in DRC, namely Lingala, Kikongo, Tshiluba and Swahili.

In Kinshasa (capital), all UN staff live in La Gombe, a residential and safe area. It takes not more than 15 to 20 minutes to get to our Office.

The number of bedrooms depends on the number of the dependents of the staff. In some case UN Volunteers may decide to share an apartment with other UN Volunteers or UN personnel members.

Security and Safety: The security situation remains calm in Kinshasa.

Required visa type and Issuance Process: Before any travel to DRC, a visa is required. The UNDP Office will provide the staff a Note Verbale upon receipt of a copy of the staff’s passport and his/her travel details to get the visa in the home country before travelling. Upon the arrival of the staff to UNDP, a request for a UN Laissez-Passer is then made.

Détails sur l'Affectation

Titre de l'Affectation Partnership support and coordination Analyst

Contexte organisationnel & description du projet

UNFPA is starting a new five-year country programme in January 2020. The UN Volunteer will be providing support to UNFPA and its partners in the country which involve Government Institutions and Non-Government Organizations which will be selected based on the need of the programme implementation.

UNFPA in DRC is led by a Country Representative. It has a programme team led by a Deputy Representative assisted by senior staffs playing the role of Chefs of Unit for Reproductive Health, Population and Development -Population Census and GBV. The Country Office has three Decentralized Offices in addition to the main Office in Kinshasa. It has presences in all humanitarian hubs in the Country.

4 Mar 2020
The country programme of UNFPA has four major components: (i) Sexual and Reproductive Health which includes HIV/AIDS and Family Planning, (ii) Gender with a focus on GBV; (iii) Youth and Adolescent; and (iv) Population and Development, which includes Population Dynamic and Data collection and management, including the preparation of the Population Census.

**Objectifs de développement durable**

5. Gender Equality

**Description de l'action**

**GBV coordination and Partnerships**

- Facilitates inter-agency, multi-sectoral coordination of GBV at national level and provide support for regional level GBV coordination. Promote, respect and ensure that the Principles of partnership are reflected in the day-to-day work of the CP GBV sub-cluster.

- Establish result-oriented, two-way communication channels between national and regional groups on the GBV component of the CP GBV sub cluster to ensure a standardized response to GBV.

- Regularly represent the CP GBV sub-cluster in Protection Cluster meetings, OCHA-led Inter Cluster Coordination Meetings, DRM-TWG and other relevant meetings, including those called by the National Disaster Risk Management Coordination Commission (NDRMCC) and Ministry of Women and Children Affairs.

- In consultation with non-governmental GBV actors and national civil society, identify appropriate mechanisms for working with and collaborating with national authorities on GBV issues.

- Shares brief meeting notes and agreed action points to the humanitarian team after attending different coordination meetings.

**Strategic Planning**

- Supports the establishment of Standard Operating Procedures and GBV referral pathways.

- In collaboration with national and international GBV actors, map current institutional response capacities, including supporting the existing GBV-specific 5Ws.

- In collaboration with UNFPA Humanitarian Team support the development of a realistic, evidence-based multi-year GBV prevention and response plan. Promote engagement of a range of sectors and ensure realistic benchmarks and timelines for achieving set objectives.

- Work with partners to continually identify response gaps in line with in the GBV Operational Plan (including geographic coverage and programmatic scope) and seek solutions to fill gaps.

**Capacity Development**

- Work with partners to develop an inter-agency GBV capacity development plan that meets the needs.
and priorities of key national and local stakeholders for implementation of agreed work plan.

- Support efforts to strengthen the capacity of CP GBV sub-cluster members on planning and responding to GBV in emergencies and development context and on safe and ethical GBV information management.

- Ensure all GBV sub-cluster partners and others are aware of relevant policy guidelines, technical standards, and other resource materials (go to www.gbvaor.net for the latest information).

**Advocacy**

- Contribute to the development of relevant advocacy documents to address GBV in the context of emergency and development context.

- Contribute to the promotion of awareness of national laws and policies that inform action to address GBV in emergency and also in development context.

**Resource mobilization**

- Support the donor mapping exercise of the UNFPA CO humanitarian team to identify new donors and to sustain partnership with existing one

- Support the CO humanitarian team in liaising with donors to secure funding for UNFPA humanitarian interventions

- Supports the resource mobilization of the CO by contributing for the development of concept notes and proposals focusing on GBVIE program interventions for emergency affected populations.

- In addition to supporting the humanitarian program, the JPO will contribute to resource mobilization by developing and/or contributing to project proposals for gender and GBV programs interventions in development context.

**Monitoring and evaluation**

- Monitor GBVIE program assistance provided by UNFPA and its implementing partners to emergency affected populations, in particular IDPs/returnees, and host communities

- Conduct monitoring visits with UNFPA Humanitarian team, and ensure a systematic approach for tracking coverage of targeted population by UNFPA assistance in humanitarian setting.

- Support the preparation of progress reports and documentation of lessons learned and challenges from UNFPA implemented and/or assisted GBVIE programming and share with the humanitarian team
En plus de ce qui précède, les Volontaires des Nations Unies sont censés :
• Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre. • Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil. • Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles. • Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou encourager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- Successful implementation of the tasks mentioned above
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

<table>
<thead>
<tr>
<th>Domaine de qualification</th>
<th>Master degree or equivalent</th>
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<tbody>
<tr>
<td>Niveau de qualifications</td>
<td>autres commentaires</td>
</tr>
<tr>
<td>Master degree in international studies, international development, business administration, social sciences, law or any relevant field</td>
<td></td>
</tr>
<tr>
<td>Expérience Requise</td>
<td>36 mois</td>
</tr>
<tr>
<td>Remarques sur l’Expérience</td>
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<tr>
<td>minimum of 3 years of professional experience in programming, planning, partnerships management and development</td>
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Linguistiques

- English (Mandatory), Niveau - Fluent
- AND - French (Optional), Niveau - Working Knowledge

Domaine d’expertise

4 Mar 2020
• Development programme/project administration Obligatoire
• Development programme management Optionnel
• Resource mobilization, partnership and donor coordination Obligatoire

**Domaine d’expertise requis**

programme development, programming, partnership coordination and support

**Permis de Conduire exigé** Non

**Compétences et Valeurs**

• Accountability
• Client Orientation
• Commitment and Motivation
• Communication
• Creativity
• Ethics and Values
• Integrity
• Leadership
• Managing Performance
• Planning and Organizing
• Professionalism
• Respect for Diversity
• Self-Management
• Working in Teams

**Conditions de service et autres informations**

**Conditions de service**

**Code d’application** CODR000660-6498

**Application procedure**

* Not yet registered in the UNV Talent Pool?

First register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup).

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

4 Mar 2020

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

This assignment is funded by the government of Japan. Nationals from Japan are strongly encouraged to apply.

Application deadline: 18 March 2020

Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.