UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

CODR000666--Communication Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment
Democratic Republic of Congo

Host Institute
United Nations Development Programme

Volunteer Category
International Specialist

Number of Volunteer
1

Duration
12 months

Expected Starting Date
Immediate

Duty Station
Kinshasa [COD]

Assignment Place
Family Duty Station

Living Conditions

DRC is larger than Western Europe, and therefore is very diverse. Living conditions - including the cost of living and the availability of food, the level of accommodation and utilities - vary widely among locations. In most places, the basic infrastructure are available and private accommodation can be rented (power cuts and water can be frequent). The United Nations Volunteers often share their homes. A certain level of medical service is provided in all places of employment on the basis of 24/7. The United Nations Volunteers must be aware that they are exposed to a number of tropical diseases, including malaria. Telephone SIM and recharge cards are widely available. However, there are places of employment in the DRC where mobile networks are not available. In large cities (e.g. Kinshasa, Lubumbashi, Goma, Bukavu, Kisangani), the United Nations Volunteers are encouraged to open bank accounts in U.S. dollars, while in other places, banks may be absent and the VLA payments will be paid in cash.
Communication Specialist

In continuing efforts for realistic and durable impact of the first phase of New Deal project funded by KOICA from the end of 2017 for 2 years, the new project titled “Sustaining Peace through New Deal Implementation and Humanitarian-Development-Peace Nexus in DRC (hereinafter referred to as Project New Deal 2)” has been approved by the same donor with aim to reinforce the national and provincial capacities to elaborate and implement a plan capitalizing the tools provided from the New Deal such as Compact. This strategic orientation was one of recommendations taken away from the Fragile-to-fragile / South-South peer learning workshop conducted in Sierra Leone in October 2018 between New Deal actors of Sierra Leone and DRC in order for New Deal to go not just for planning itself, but also realisation. Amongst 26 provinces, UNDP with New Deal is currently supporting the elaboration of provincial development plans which will be continued in the second phase of the project as this process provides development actors the basic orientation at the provincial level and the most of the provinces have not yet even initiated the process of elaboration of the development plan. This will help orient towards resilience from fragility in the specific context of fragile and conflict-affected settings rather than focusing on general development agendas.

On the other hand, for a realistic transition out of fragile situation, one of keys is a coordination among the actors particularly between national and international actors dedicated for the shared vision on long-term development whilst reducing humanitarian interventions. In this regard, a particular coordination between humanitarian aid, development and peace in the context of DRC will play a key role for better impact as the need has been well recognised (The United Nations World Humanitarian Summit held in Istanbul, Turkey, on May 23 and 24, 2016). As abovementioned, DRC’s H-D-P Nexus Core team composed of UNDP, OCHA, UNICEF, the World Bank, the office of DSRSG and Stabilisation Support Unit (SSU) of MONUSCO, under the coordination of Deputy Special Representative of the Secretary General (DSRSG), Resident Coordinator (RC), Humanitarian Coordinator (HC) in the DRC, has been put in place for the operationalisation of the Nexus in the DRC. At this stage, a strategic note for operationalisation of the Nexus with some of concrete proposals called Nexus Pilots has been elaborated and this project is aligned with the first proposals of the Nexus Pilots targeting the 3 provinces. The long-term interventions to address the underlying causes of conflict is key and this will facilitate linking the existing humanitarian aid and development where the latter will be supported by this project with UNDP’s interventions with a focus on strengthening institutions and institutionalisation of the Nexus with New Deal tools. Support of operation for the initiative of Nexus pilots such as joint analysis of the situation, a joint and coordinated planning and programming process with M&E indicators, effective coordination and designing of effective financing modalities for multi-stakeholder and multisectoral activities is planned and this will facilitate overall coordination among the humanitarian and development agencies at the field level. All these efforts are to be aligned with the national and provincial-levels coordination around the national and provincial
Sustainable Development Goals

16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of Coordinator of the project New Deal, the UN Volunteer will undertake the following tasks:

- Prepare communication materials such as brochures, newsletters, case studies and fact sheets on a regular basis;
- Set up and ensure the effectiveness of the social media platforms for the project;
- Support and document field visits and M&E meetings and prepare meeting reports;
- Prepare background information and documentation, update relevant data to the project areas and compile background material for the donors;
- Contribute to planning of informational campaigns, partnerships, exhibitions, conferences, social events and projects to promote a better understanding of the project’s activities and accomplishments by the general public and/or targeted audiences;
- Establish close working relationships with TV, radio and news agencies to promote and disseminate information on the project such as goals, activities and principles etc.;
- Suggest stories and topics about the project and activities for the media;
- Brief and coordinate the work of photographers, designers and videographers commissioned by donor within the project;
- Draft press releases, reports, booklets and other publications for target audiences;
- Organize and participate in press trips, briefing of journalists as well as press conferences of partners;
- Assist in preparation of communication budget;

The IDPS’s Peace Vision 2019-2021 has been launched on 15 July 2019 during the HPLF in New York and the three thematic priorities suggested and endorsed by the constituencies of g7+, INCAF-DAC members including the Republic of Korea and CSPPS will be integrated into the New Deal implementation in DRC to ensure; i) Enhancing national cohesion; ii) Advancing gender equality and the WPS Agenda and, iii) Supporting a peace-promoting private sector.

Fragile-to-fragile (f2f) / South-South cooperation or peer learning mechanism will be one of strategic backbone for each activity which is well aligned with the recent international engagement adopted on this modality during the second High-level United Nations Conference on South-South Cooperation in Buenos Aires in 2019 (Buenos Aires Outcome document, March 2019). This will be conducted in collaboration with UNDP SDG implementation facility in fragile and conflict-affected settings, g7+ which has a f2f match making matrix regarding the needs and strong capacities of specific areas of each g7+ member (g7+ Nairobi, 2016) as well as UNOSSC (UN office for South-South-Cooperation) to capitalise the existing network of Global South and establishing knowledge platform. For instance, as part of Compact implementation, development coordination system and aid/development management system in Burundi, Somalia and other g7+ member countries where governments have established the coordination mechanism and that is currently working properly.
Develop new strategies to increase visibility of the project towards partners in DRC such as the website of the Ministry of Planning, Provincial governments and provincial ministry of Planning and sectorial ministries concerned and international partners such as donor including HQ, g7+, IDPS (International Dialogue for Peacebuilding and Statebuilding), GPEDC (Global Partnership for Effective Development Cooperation)

- Support efforts to establish and maintain an open communication with partners to implement commitments;
- Make sure the visibility of the project in the new website of the Ministry of Planning and PGAI and update the site with the new contents of the project in collaboration with the Ministry of Planning;
- Support the Project Coordinator in the implementation of the project activities and logistics;
- Assist with the organization of activities related to the project;

Furthermore, UN Volunteers are required to:
- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Results/Expected Outputs**

- Effective support with organizing media events, public information projects and campaigns provided;
- A final statement of achievements towards volunteerism for development during the assignment, activities participated in and capacities developed;
- Public information materials such as newsletters, stories and articles produced and disseminated in a timely manner regarding the project and overall for the UNDP’s activities in DRC;
- Media releases and articles drafted/issued for a wide range of communication tools;
- Local and national outreach activities organised around volunteerism;
- Increased visibility and recognition of the project and the UNDP’s mandate globally;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

**Qualifications/Requirements**
Required Degree Level: Master degree or equivalent

Education - Additional Comments

Type of Degree: Communication, international development, Public Administration

Required experience: 24 months

Experience Remark

Computer skills: Internet, Office, Excel, windows, Word, Powerpoint

Language
- French (Mandatory), Level - Fluent
- AND - English (Mandatory), Level - Working Knowledge

Area of Expertise
- Public information and reporting Mandatory
- Journalism, mass media and broadcasting Mandatory
- Knowledge management, archiving and documentation Mandatory

Area of Expertise Requirement

Communication,

international development,

Public Administration

Need Driving Licence: No

Competencies & Values
- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Communication
- Creativity
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Planning and Organizing
- Professionalism
- Self-Management
- Working in Teams
Conditions of Service and other information

Condition of Service
Application Code                    CODR000666-6244
Application procedure

* Not yet registered in the UNV Talent Pool?

First register your profile at https://vmam.unv.org/candidate/signup.

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 25 February 2020

doa.apply_url                  https://vmam.unv.org/candidate/show-doa/Q09EujAwMDY2Ng==

Disclaimer
United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.