UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

COGR000114--Associate Durable Solutions Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Congo</th>
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<tbody>
<tr>
<td>Host Institute</td>
<td>UN High Commissioner for Refugees</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
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<tr>
<td>Expected Starting Date</td>
<td>01-08-2020</td>
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<tr>
<td>Duty Station</td>
<td>Brazzaville [COG]</td>
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<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
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<td>Assignment Place Remark</td>
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Living Conditions

The incumbent of the position will be required to work most of the time in Brazzaville, though it is expected that she/he would have to go on mission in other regions were UNHCR operations are unfolding.

Brazzaville is the Republic of the Congo’s capital and largest city. It is situated on the northern side of the Congo River, immediately opposite the Democratic Republic of the Congo’s capital, Kinshasa.

Since the country is located on the Equator, the climate is consistent year-round, with the average day temperature a humid 24°C (75°F) and nights generally between 16°C (61°F) and 21°C (70°F). The dry season is from June to August, while in the majority of the country the wet season has two rainfall maxima: one in March-May and another in September-November.

Brazzaville is a beautiful colonial city, with a vibrant art scene and welcoming locals. The population is 1.5 million. Accommodation is very and expensive in Brazzaville. There are several Supermarkets in town but consumer items are generally very expensive (as everything is imported). For food, local markets offer a much cheaper alternative. Brazzaville is considered family duty station.

Transport in Republic of the Congo includes land, air and water transportation. Taxis are a popular mode of transport for getting...
around the city.

The Duty Station was classified B, despite lack of Good health facilities.

In the Congo, business culture is influenced by French traditions. French is the language of business.

International schools are the preferred option for many expat families in Brazzaville. The Lycee Saint-Exupery offers a curriculum taught in French. The American International School of Brazzaville established in 2012, provides teaching in English. The schools organize a wide range of after school activities, including sports, dancing, crafts and cookery. The unit currency of the Congo is the Franc BEAC (XAF). US dollars and travel checks are exchanges. Payments by credit cards are accepted in supermarkets and hotels. ATMs are functional.

In addition to French, there are two major spoken languages in RoC, namely Lingala and Kituba.

**Security issues:**

The current UN security level for Brazzaville is Level 2 and upon arrival, all UN staff are required to attend a security briefing conducted by both UNDSS Security section.

As a reminder, all UN staff members are required to complete the UN security course Basic Security in the Field (BSITF).

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials.

### Assignment Details

**Assignment Title**

Associate Durable Solutions Officer

**Organizational Context & Project Description**

The Office of the UNHCR was established on 14 December 1950 by the UN General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country.

The UNHCR Operation in the Republic of the Congo was established in 1982. As of 31 December 2019, the operation currently provides protection and assistance to 51,850 refugees and asylum seekers from the Central African Republic (CAR), the Democratic Republic of the Congo (DRC) and other nationalities. In addition, the Operation provides shelter and non-food items to about 100,000 Internally Displaced Persons (IDPs), and assistance to persons at risk of statelessness. The Operation has its Country Office in Brazzaville, and two Field Offices in Betou, and Gamboma in Republic of the Congo.

**Sustainable Development Goals**

3. Good Health and Well-being

**Task description**

Within the delegated authority and under the supervision of Snr Development Officer, the UNV Associate Durable Solutions Officer will:

- Fill in the duties for this of assignment
- Provide guidance and input to the annual programme planning to identify adequate resources and means to implement the programme in the field office.
- Participate in the planning of, and advice on opportunities for alternative solutions, including available regional and national legal frameworks.
- Participate in consultative processes within UNHCR and with a broad range of regional and national external partners to promote voluntary repatriation, local integration and resettlement.
- Implement activities in accordance with the comprehensive solutions strategy, with a view to finding durable solutions to the
Qualifications/Requirements

- Monitor the design/implementation of the durable solutions strategy and provide advice for improvements.
- Contribute to fostering and maintaining strategic partnerships with relevant stakeholders.
- Advise on populations of concern’ appropriate engagement for the identification of the most appropriate solutions, including through participatory assessments and other forms of community based assessments.
- Advise on the integration and mainstreaming of self-reliance as a key component of a durable solutions strategy and ensure the involvement of PoCs in transition projects, peace-building and development initiatives.
- Analyses statistics, trends, and other documents, and draft reports regarding durable solutions.
- Conduct training activities aimed at the capacity building of UNHCR and partner staff on durable solutions, peace building/coexistence and partnership.
- Interview candidates for local integration and prepare the appropriate documentation for onward submission to local authorities or partners, in line with Local Integration SOPs.
- Implement and contribute to the designing of national and regional comprehensive durable solutions strategies
- Engage national and local interlocutors on durable solutions issues.
- Any other duties in relations to Durable Solutions given by the supervisor.

Furthermore, UN Volunteers are required to:
- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day).
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country.
- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application.
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers.
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Livelihood activities that foster self-reliance are implemented as part of local solutions for PoCs.
- The durable solutions strategy is adopted and implemented in a manner which ensures that all available solutions are complimentary and reinforce each other.
- The durable solutions strategy is implemented in a manner which capitalizes on regional mobility frameworks and partnerships.
- Durable solutions are integrated in all protection and programmatic activities, linking security, legal, economic and social welfare issues.
- Appropriate durable solutions are offered to a maximum number of Persons of Concern.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications/Requirements

Required Degree Level

Bachelor degree or equivalent

Education - Additional Comments

University degree in Law, Political Science, Social Science, International Relations, International Law, Economics or other relevant field.

We are inspiration in action
Training Certificates and/or Licenses below is an asset:

HCR Protection Learning Programme
HCR Resettlement Learning Programme
HCR RSD Learning Programme

Required experience

Experience Remark

Minimum 3 years of relevant professional experience with at least 2 years field experience in local integration or implementing livelihoods with development agencies, and NGOs which includes working on local economic development and community-based development projects; excellent policy and development programming skills, strong and up-to-date knowledge of development; community and peace-building in fragile and conflict-affected situations.

Language

- French (Mandatory), Level - Fluent
- AND - English (Optional), Level - Working Knowledge

Area of Expertise

- Human rights Mandatory
- Protection of refugees, asylum seekers and IDPs Optional
- Other emergency management experience Optional

Area of Expertise Requirement

Area of Expertise

- Human rights Mandatory
- Protection of refugees, asylum seekers and IDPs Optional
- Other Emergency management experience Optional:
  - Durables solutions and Resettlement.
  - Computer skills in MS Office, including Excel, Word and PowerPoint and Data management.
  - Competence in planning of reintegration activities and sustainable development;
  - Field experience in Africa is a plus;
  - Knowledge and exposure to the social and cultural values of the region concerned is a distinct asset.

Need Driving Licence

No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity

25 Jun 2020
Conditions of Service and other information

Conditions of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of
varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

COGR000114-7323

**Application procedure**

* Not yet registered in the UNV Talent Pool?

First register your profile at https://vmam.unv.org/candidate/signup.

T. +49 (0) 228-815 2000    F. +49 (0) 228-815 2001  A. PO Box 200111, 53111 Bonn, Germany  W. www.unv.org

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
First update your profile at https://vmam.unv.org/candidate/profile.
Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 12 July 2020

https://vmam.unv.org//candidate/show-doa/Q09HUjAwMDExNA==

Disclaimer

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*