UN VOLUNTEER DESCRIPTION OF ASSIGNMENT
COCR000117--Associate Health and Nutrition Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

Country of Assignment
Congo

Host Institute
UN High Commissioner for Refugees

Volunteer Category
International Specialist

Number of Volunteer
1

Duration
12 months

Expected Starting Date
22-09-2020

Duty Station
Brazzaville [COG]

Assignment Place
Family Duty Station

Assignment Place Remark

Living Conditions

The incumbent of the position will be required to work most of the time in Brazzaville, though it is expected that she/he would have to go on mission in other regions were UNHCR operations are unfolding.

Brazzaville is the Republic of the Congo’s capital and largest city. It is situated on the northern side of the Congo River, immediately opposite the Democratic Republic of the Congo’s capital, Kinshasa.

Since the country is located on the Equator, the climate is consistent year-round, with the average day temperature a humid 24°C (75°F) and nights generally between 16°C (61°F) and 21°C (70°F). The dry season is from June to August, while in the majority of the country the wet season has two rainfall maxima: one in March-May and another in September-November.

Brazzaville is a beautiful colonial city, with a vibrant art scene and welcoming locals. The population is 1.5 million. Accommodation is very and expensive in Brazzaville. There are several Supermarkets in town but consumer items are generally very expensive (as everything is imported). For food, local markets offer a much cheaper alternative. Brazzaville is considered family duty station.

Transport in Republic of the Congo includes land, air and water transportation. Taxis are a popular mode of transport for getting...
Assignment Details

Assignment Title: Associate Health and Nutrition Officer

Organizational Context & Project Description

The Office of the UNHCR was established on 14 December 1950 by the UN General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country (www.unhcr.org).

The UNHCR Operation in the Republic of the Congo was established in 1982. As of 31 October 2019, the operation currently provides protection and assistance to 52,167 refugees and asylum seekers from the Central African Republic (CAR), the Democratic Republic of the Congo (DRC) and other nationalities. In addition, the Operation provides shelter and non-food items to about 140,000 Internally Displaced Persons (IDPs), and assistance to persons at risk of statelessness. The Operation has its Country Office in Brazzaville, and two Field Offices in Betou, and Gamboma in Republic of the Congo.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Under the direct supervision of the Programme Officer, the UN Volunteer will undertake the following tasks:

Accountability:

- Take the lead in the assessment and analysis of the health needs of persons of concern by implementing methods like: participatory assessments such as the Age, Gender and Diversity (AGD) perspective or joint assessment missions; as well as utilizing objective tools like the multi-indicator nutrition, health and WASH survey; health indicators from the Health Information System and Balanced Scorecard approach; and health facility assessments to serve as the basis for planning to effectively address health issues of public health importance, based on the principles of Public Health and Primary Health Care.
- Ensure that public health programme interventions are reflected in implementing partner agreements in a timely manner; regularly monitor and report on compliance with established guidelines and procedures.
- Pursue collaborative, consultative partnerships in order to ensure quality health planning and sustainable service provision for refugees in all camps.
Responsibility (process and functions undertaken to achieve results):

- Take the lead in monitoring and evaluating health programme implementation in the field (with the support of Nutrition Field Officer and Health Associate), in accordance to work plans co-developed with implementing partners.
- Oversee the implementation of the Health Information System from training of health workers on data collection, examination of quality of data collected, and providing supervisory support and guidance to IP coordinators.
- In collaboration with partners and local authorities, ensure adequate preparedness, early detection and effective response to disease outbreaks.
- Ensure all primary health programmes are implemented by IP health workers according to national guidelines by health implementing partners in each refugee health facility – and ensure that mental health care and reproductive health / HIV interventions, are well integrated into the PHC services at camp level.
- Oversee and regulate medical referral activities from the secondary to tertiary level, and ensure that submissions for Resettlement on the Medical Needs fully satisfy the current criteria.
- Establish an efficient drug management system that encompasses assessment of essential medicine needs for the refugee operation based on drug consumption, procurement, storage, distribution, and rational utilization at the camp health facilities.
- Assess training needs of Governmental Organisations (GO) and NGO implementing partner staff; ensure that health staff undergo capacity development activities relevant to their posts; and that training activities are well-coordinated and implemented according to agreed work plan timeframes.
- Implement capacity development interventions with refugee / host community volunteers utilizing participatory approaches.
- Support UNHCR Nutritionist in the conduct of the annual nutrition survey and monitor implementation of the nutrition programme, particularly within the in-patient stabilization centers.
- Supervise implementation of interventions for malaria prevention and control according to GFATM-UNDP Scaling Up Malaria Interventions project and ensure timely reporting.
- Advocate with government line ministries for the transfer of operational responsibility of the health sector from the NGOs to the line ministry (MOH).
- Collaborate with UNHCR / MOH / Implementing Partners (IP) engineers on the implementation of projects for upgrading of health infrastructure in the camps or host community areas.
- Cooperate with colleagues in the Basic Services / Livelihoods Section on increasing community involvement in health promotion; community mobilization in preparation for the transfer of basic services to the line ministry; and cost-sharing schemes to be adopted in the camps.
- Participate in the evaluation of possible health financing schemes to ensure sustainability of health services in the camps.
- Lead the process of ensuring the sustainability of health services through the transfer of health facilities to Ministries of Health.

Authority:

- Ensure compliance to the updated Standard Operating Procedures (SOPs) for Medical Referral of Persons of Concern (PoCs).
- Institute Drug Management Standard Operating Procedures.
- Represent the refugee health sector in coordination meetings and liaise with implementing partners, UN agencies, NGOs, and the Ministry of Health to coordinate health activities in the refugee camps.
- Prepare input for information, communication and advocacy on the health and nutrition situation of populations of concern to UNHCR among partners, donors, other agencies and the government; and provide information for funding submissions, appeals or reports.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development dur-ing the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed
Qualifications/Requirements

Required Degree Level
Bachelor degree or equivalent

Education - Additional Comments
Health science (nursing, medical, nutrition) and post graduate degree in Public health (MPH) is preferable

Required experience
24 months

Experience Remark
A minimum 2 years of work experience in public health nutrition; previous working experience in refugee settings and/or international experience; demonstrated experience in managing health and nutrition programmes; experience working with multi-sectorial teams especially UN agencies (WFP, UNICEF) and Ministry of Health is an advantage; prior experience in conducting nutrition surveys and familiarity with SMART/SENS is an advantage.

Language
- French (Mandatory), Level - Fluent
- AND - English (Mandatory), Level - Working Knowledge

Area of Expertise
- Development programme management Mandatory
- Public health Mandatory
- Food safety and nutrition Mandatory

Area of Expertise Requirement
Computer skills: Working knowledge of Word, Excel and basic data analysis skills (e.g. Stata, EpInfo, SPSS) required.

Need Driving Licence
No

Competencies & Values
- Accountability
- Commitment to Continuous Learning
- Integrity
- Planning and Organizing
- Professionalism
- Working in Teams

Conditions of Service and other information

Condition of Service
Click here to view Conditions of Service

Conditions of Service for International Specialist:
T. +49 (0) 228-815 2000
F. +49 (0) 228-815 2001
A. PO Box 200111, 53113 Bonn, Germany
W. www.unv.org

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security
UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

COGR000117-7507

**Application procedure**

* Not yet registered in the UNV Talent Pool?

First register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup).

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile).

Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 13 September 2020**

[doa.apply_url](https://vmam.unv.org//candidate/show-doa/Q09HUjAwMDExNw==)
Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.