UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

ETHR001079--Peace and Development Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment: Ethiopia
Host Institute: Resident Coordinator Office
Volunteer Category: International Specialist
Number of Volunteer: 1
Duration: 12 months
Expected Starting Date: 01-06-2019
Duty Station: Addis Ababa [ETH]
Assignment Place: Family Duty Station
Assignment Place Remark:
Living Conditions

Ethiopia is one of the oldest independent nations in Africa, dating back to about 100 BC. Located in the Horn of Africa, and with a population of 84 million, it is the continent’s third-most-populous country. As a federal parliamentary republic, Ethiopia’s Prime Minister is Head of Government and the President is Head of State. Ethiopia extends over 1.14 million km², 45% of which is arable land. It is subject to geographical and climatic variations, with its central mountains and plateaus divided by the Great Rift Valley, and surrounding lowlands of desert in the east and tropical forest in the west.

Ethiopia has achieved remarkable economic and social progress, particularly over the past decade. Agriculture, mostly rain-fed smallholder farming, was until recently the leading economic sector, and continues to account for around 80% of employment. However, agriculture has in recent years been overtaken by the services sector, in terms of both rate of growth and share of contribution to gross
domestic product (GDP).

Addis Ababa is the Federal Capital of Ethiopia and a Chartered City, having three layers of Government: City Government at the top 10, Sub City Administrations in the Middle, and 99 Kebele Administrations at the bottom. The city’s average elevation is 2,500 meters above sea level, and hence has a fairly favorable climate and moderate weather conditions. Addis Ababa is the capital city of Ethiopia, the seat of the African Union (AU) and the United Nations Economic Commission for Africa (UNECA).

**Assignment Details**

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Since 2004, the United Nations Development Programme and the UN Department of Political Affairs have partnered to strengthen support to the UN’s work in building national capacities for conflict prevention. Often times, such support is extended through the deployment of Peace and Development Advisors (or PDAs), a growing cadre of UN staff who support Resident Coordinators and UN Country Teams, adapt and respond to complex political situations and to develop and implement strategic conflict prevention initiatives and programmes. PDAs wear two ‘hats’: focussing primarily on strategic guidance and implementation of conflict prevention initiatives that involve national counterparts from government and civil society, while also supporting RCs through political and conflict analysis and the UNCT design and implement conflict-sensitive programming.

Since 2014, the Joint UNDP/DPA Programme on Building National Capacities for Conflict Prevention has partnered with United Nations Volunteers to deploy UN Volunteers with a profile in peace and development in countries where PDAs are deployed. A team of UN Volunteers are deployed to work closely with the PDAs, to augment the capacity on both conflict/political analysis and support to programming responses, with a particular emphasis placed on engaging with civil society actors in a manner consistent with UNV’s mandate.

The Joint UNDP-DPA Programme on Building National Capacities for Conflict Prevention deployed a Peace and Development Advisor (PDA) in 2013 to work alongside the Resident Coordinator and in close collaboration with the UN Country Team, UNDP and DPA HQ, and the EU. The work of the PDA has focused on supporting the RC through political and conflict analysis and the UN Country Team to design and implement conflict-sensitive programming; while providing strategic guidance and implementation of conflict prevention initiatives that involve national counterparts from government and civil society.

The primary purpose of this position, therefore, is to assist the Peace and Development Advisor, in providing support for conflict analysis and socio-economic research. Under the overall guidance and direct supervision of the Peace and Development Advisor, the United Nations Volunteer will also work closely with other UN agencies to enhance their own research capabilities.
The United Nations Country Team (UNCT) in Ethiopia is composed of representatives of 27 UN funds and programmes, specialized agencies and other UN entities accredited to Ethiopia as well as representatives of the Bretton Woods institutions. Some of the UN agencies in the UNCT have regional mandate or act as liaison offices to the ECA and the African Union.

The UN in Ethiopia is operating under the Delivering as One (DaO) modality, this ensures efficiency and reduction in costs whilst minimizing unnecessary duplication of effort in interactions between the UN and national systems. A joint United Nations Development Assistance Framework (UNDAF) 2016-2020 has been developed and is the key programing instrument of DaO. The UNDAF is aligned to the Growth and Transformation Plan (GTP II), a third five-year national development plan. UNDAF 2016-2020 key pillars are: Pillar 1: Inclusive Growth, Pillar 2: Resilience and green economy, Pillar 3: Investing in human capacity and expanded access to quality and equitable basic social services, Pilar 4: Good governance, participation and capacity development, and Pillar 5: Equality and empowerment.

**Sustainable Development Goals**  16. Peace, Justice and Strong Institutions

**Task description**

Under the direct supervision of the *Peace and Development Advisor*, the UN Volunteer will undertake the following tasks:

- Support the democratic governance and capacity development programme and other relevant initiatives through assisting in identifying areas of programmatic engagement with national stakeholders related to dialogue, governance reform, conflict prevention and consensus building, as appropriate. In doing so, systematically consider and streamline gender and social inclusion;
- Undertake a mapping and analysis of civil society actors’ (including youth, women, and marginalized groups) capacities for conflict prevention/peacebuilding at local and national level, using the exercise to inform the support provided to the PDA and UNCT throughout the duration of the assignment;
- Support the PDA with analysis on political developments and conflict dynamics, with a view to identifying appropriate ‘entry points’ for conflict prevention and peacebuilding;
- Support the PDA in the engagement with national stakeholders, focusing particularly on engaging with various civil society actors at local level who may not otherwise have access or engagement with the international community;

- Support the external coordination of existing partnerships between stakeholders (government, civil society, private sector and the international community, including the UN system);
- Identify entry points for linking local initiatives to national-level institutions, structures and processes, as well as reinforcing dialogue between government and civil society and/or people-to-people dialogues;
- Conduct analysis and research on issues and thematic areas, as directed by the PDA, including through analysis of local sources;
• Other tasks as directed by the PDA and/or UN Resident Coordinator.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

• Timely, responsive and high-quality delivery of coordination and support to on-going and new development programs or other initiatives related to conflict prevention and peace building;

• High quality analysis and collection of data on current domestic and regional issues of relevance for the Peace and Development Advisor (PDA) portfolio;

• Strengthened engagement with civil society actors on issues relating to conflict prevention and peacebuilding;

• Consistently take into account social inclusion and mainstream gender in all tasks;

• Supporting coordination of existing and creation of new partnerships between relevant stakeholders (government, civil society, private sector and the international community, including the UN system).

• Effectively support PBF Secretariat to the Joint Steering Committee and Recipient UN Agencies (RUNOs) in the design and implementation of peacebuilding projects.

• The number of UNVs involved in PBF projects is increased and a network of UNV peacebuilders created.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications/Requirements

Required Degree Level

Master degree or equivalent

The United Nations Volunteers (UNV) Programme is administered by the United Nations Development Programme (UNDP).

10 Apr 2019
Education - Additional Comments
University degree in social sciences with focus on international relations, political science, peace-building, conflict prevention, facilitating of dialogue processes or related fields.

Required experience
24 months

Experience Remark

2 to 3 years previous working experience in the field of social development involving national and international interlocutors (i.e., international community, civil sector, public institutions) is required.

Language Skills
- English (Mandatory), Level - Fluent

Area of Expertise
- Crisis and conflict prevention, mitigation, resolution and reconciliation Mandatory

Area of Expertise Requirement

Need Driving Licence
No

Competencies & Values
- Adaptability and Flexibility
- Commitment and Motivation
- Communication
- Integrity
- Planning and Organizing
- Working in Teams
- Professionalism

Conditions of Service and other information

Condition of Service
Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).
The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

ETHR001079-4137

**Application procedure**

* Not yet registered in the UNV Talent Pool?  
Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?  
Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

This assignment is funded by the Government of Norway, only Norwegian nationals are eligible to apply.

**Deadline for applications: 10 April 2019**

**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.