Informations générales

<table>
<thead>
<tr>
<th>Pays d'Affectation</th>
<th>Ethiopia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Development Programme</td>
</tr>
<tr>
<td>Catégorie de volontaire</td>
<td>National Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>12 mois</td>
</tr>
<tr>
<td>Date présumée du début d’affectation</td>
<td>Immédiate</td>
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As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

Détails sur l'Affectation

<table>
<thead>
<tr>
<th>Titre de l'Affectation</th>
<th>ICT Specialist</th>
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<tr>
<td>Contexte organisationnel &amp; description du projet</td>
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Since 1995, Ethiopia has adopted a multiparty parliamentary system and a federal structure devolving power to nine regions and two city administrations. The Constitution established a bi-cameral parliamentary form of government with two houses. The framework of governance includes a system of political representation based on the holding of local (every 2.5 years) and nation-wide elections (every 5 years), and formation of a set of legislative institutions at all levels including, at the apex, the two houses of the national parliament (the House of Peoples Representatives (HoPR) and the House of Federation (HoF)).

Under the current constitution, the country held five general elections, the last being in May 2015. Among all elections, only the 2005 election was characterized by improved political space and competition between political parties.

Ethiopia has embarked on a path of reforms and political renewal. With the new leadership of Dr. Abiy Ahmed, the government has systematically invested in the opening of the political space and has lifted many of the restrictions that were placed on political participation. The most notable development was the lifting of ‘terror labels’ of several previously outlawed political parties. The return of opposition parties has enriched the political debate and has been a clear indication of the Government and the Ruling Coalition to engage in open and more inclusive political process. This is expected to have direct bearing on the upcoming general elections planned for 2020.

The National Electoral Board of Ethiopia (NEBE) has recently seen its leadership changed. Former Judge Birtukan Midekssa was appointed in November 2018 as the new Chairwoman of NEBE. The change of NEBE’s leadership reconfirmed the Government’s commitment to reform the institution and enhance its credibility within the political sphere but also among the general public. NEBE has faced reputational challenges and was heavily criticized for being biased and partial in conducting previous elections. Investment in the Board’s integrity, professionalism and effectiveness has been included in the policy priority areas that were captured in the ‘New Horizon of Hope’ document, issued by the Prime Minister’s Office (PMO) following the most recent Cabinet reshuffle.

In response to the request by the Government of Ethiopia and with the view to support the reforms and general elections, the United Nations has performed a Needs Assessment Mission (NAM), which confirms that conditions were favourable for the United Nations to design and activate an elections programme/project of support. UNDP supported the development of the ‘Supporting Elections for Ethiopia’s Democratic Strengthening (SEEDS)’, which was launched in June 2019 and the project provides for capacity building and institutional strengthening of NEBE. With the objective of strengthening the capacity of NEBE at Regional Levels UN Volunteers are being hired to support NEB in logistics, ICT and training / voter education.

16. Peace, Justice and Strong Institutions

Within the delegated authority and under the supervision of Regional Director NEBE or his/her designated
mandated representative(s), the UNV ICT Specialist will:

- Provide advice to NEBE Regional Offices on all ICT issues related to elections.
- Work closely with the Regional Director to establish data collection/analysis, reporting and management information systems.
- Integrate, document and compile the regional reports sent by Regional Directors to NEBE HQ;
- Provide support to keep interlinked software between Regions and HQ up-to-date.
- Provide technological backstopping and support on the regular reporting process of NEBE Regional Offices.
- Help to establish digitize record, work closely with Joint Election Operation Centres (JEOCs) in developing maps and collecting data of election violence related issues.
- Conduct ICT training for the Election Officials in the regions.
- Provide ICT support for meetings, workshop and seminars organized by NEBE Regional Offices.
- Provide support to ensure smooth day-to-day operation of the NEBE Regional Office.
- Perform other related duties as required

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil. • Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles. • Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

As an active UNDP team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNDP, NEBE and its beneficiaries in the accomplishment of her/his functions, including:

- The ICT support to NEBE Regional Office is efficiently coordinated, facilitated, implemented and monitored.
- Operational manuals/guidelines for the ICT aspects developed.
- Maps for JEOCs are updated and data regularly collected.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and
documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification Bachelor degree or equivalent
Niveau de qualifications - autres commentaires

- University degree in ICT, IT and other related fields with relevant field working experience in provision of ICT services

Expérience Requise 24 mois
Remarques sur l'Expérience

- At least 2 years’ experience in ICT involving professional organizations.
- Ability to work and act under pressure in a politically sensitive environment with comfort.
- Excellent oral and written skills of the region are mandatory.
- Excellent oral and written skills; excellent drafting, formulation, reporting skills.
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various Database software, MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- Sound security awareness;
- Have affinity with or interest in democratic governance volunteerism as a mechanism for durable development, and the UN System.

Linguistiques
- English (Mandatory), Niveau - Working Knowledge

Domaine d'expertise
- Database design, administration and maintenance Obligatoire
- Hardware and systems maintenance, operation and administration Obligatoire
- Other information and telecommunications technology experience Optionnel

Domaine d'expertise requis
At least 2 years’ experience in ICT involving professional organizations.
Fluency in spoken and written regional language is required;
Working knowledge of other languages in the region is an advantage;

Permis de Conduire exigé  Non
Compétences et Valeurs
- Adaptability and Flexibility
- Commitment and Motivation
- Communication
- Integrity
- Professionalism
- Working in Teams

Conditions de service et autres informations

Conditions de service  Click here to view Conditions of Service

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements
Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Code d'application** ETHR001138-6259

**Application procedure**

* Not yet registered in the UNV Talent Pool?*

Please first register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup). Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink.

Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?*
Please first update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile). Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 26 February 2020**

doa.apply_url = [https://vmam.unv.org/candidate/show-doa/RVRIUjAwMTEzOA==](https://vmam.unv.org/candidate/show-doa/RVRIUjAwMTEzOA==)

**Avertissement**

Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s'engage à assurer la diversité en termes de genre, de nationalités et de cultures.