UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

ETHR001159--Voter Education and Training Specialist


Informations générales

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<tr>
<th>Pays d’Affectation</th>
<th>Ethiopia</th>
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<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Development Programme</td>
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<tr>
<td>Catégorie de volontaire</td>
<td>National Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>12 mois</td>
</tr>
<tr>
<td>Date présumée du début</td>
<td>Immédiate</td>
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<tr>
<td>d’affectation</td>
<td></td>
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<tr>
<td>Lieu d'Affectation</td>
<td>Awassa [ETH], Southern Nations, Nationalities, and Peoples’ Region</td>
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</tbody>
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As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

Détails sur l'Affectation

<table>
<thead>
<tr>
<th>Titre de l'Affectation</th>
<th>Voter Education and Training Specialist</th>
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<td>Contexte organisationnel &amp; description du projet</td>
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Since 1995, Ethiopia has adopted a multiparty parliamentary system and a federal structure devolving power to nine regions and two city administrations. The Constitution established a bi-cameral parliamentary form of government with two houses. The framework of governance includes a system of political representation based on the holding of local (every 2.5 years) and nation-wide elections (every 5 years), and formation of a set of legislative institutions at all levels including, at the apex, the two houses of the national parliament (the House of Peoples Representatives (HoPR) and the House of Federation (HoF).

Under the current constitution, the country held five general elections, the last being in May 2015. Among all elections, only the 2005 election was characterized by improved political space and competition between political parties.

Ethiopia has embarked on a path of reforms and political renewal. With the new leadership of Dr. Abiy Ahmed, the government has systematically invested in the opening of the political space and has lifted many of the restrictions that were placed on political participation. The most notable development was the lifting of ‘terror labels’ of several previously outlawed political parties. The return of opposition parties has enriched the political debate and has been a clear indication of the Government and the Ruling Coalition to engage in open and more inclusive political process. This is expected to have direct bearing on the upcoming general elections planned for 2020.

The National Electoral Board of Ethiopia (NEBE) has recently seen its leadership changed. Former Judge Birtukan Midekssa was appointed in November 2018 as the new Chairwoman of NEBE. The change of NEBE’s leadership reconfirmed the Government’s commitment to reform the institution and enhance its credibility within the political sphere but also among the general public. NEBE has faced reputational challenges and was heavily criticized for being biased and partial in conducting previous elections. Investment in the Board’s integrity, professionalism and effectiveness has been included in the policy priority areas that were captured in the ‘New Horizon of Hope’ document, issued by the Prime Minister’s Office (PMO) following the most recent Cabinet reshuffle.

In response to the request by the Government of Ethiopia and with the view to support the reforms and general elections, the United Nations has performed a Needs Assessment Mission (NAM), which confirms that conditions were favourable for the United Nations to design and activate an elections programme/project of support. UNDP supported the development of the ‘Supporting Elections for Ethiopia’s Democratic Strengthening (SEEDS)’, which was launched in June 2019 and the project provides for capacity building and institutional strengthening of NEBE. With the objective of strengthening the capacity of NEBE at Regional Levels UN Volunteers are being hired to support NEB in logistics, ICT and training / voter education.

Objectifs de développement durable

16. Peace, Justice and Strong Institutions

Description de l'action

Within the delegated authority and under the supervision of Regional Director NEBE or his/her designated
mandated representative(s), the UNV Voter Education and Training Officer will:

- Under the supervision of the Regional Director, contributes to the implementation of electoral programmes and processes in one or more of the following areas, as required: electoral training, capacity building, civic/voter education and external relations.
- Supports the Regional Director in providing technical and operational advice in drafting, planning and implementing communication and outreach strategies and voter education plans.
- Support the implementation of the public outreach and voter education activities.
- Facilitate the NEBE Regional Office in mobilizing local authorities and civil society groups to support the participation of underrepresented groups, including women and youth, in the electoral process;
- Provide inputs and monitor the implementation of NEBE gender public outreach and voter education strategy.
- Provides advice and contributes to the capacity building and training in line with national and international good practices and commitments;
- Reinforces the technical and operational capacity of NEBE in fields of public outreach and voter education, building on national and regional comparative experience and good practice.
- Contributes to compiling periodic reports to headquarters.
- Promotes dialogue efforts, including by convening structured meetings and similar activities to raise awareness about the different stages of the 2020 electoral process.
- Perform other related duties as required.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activi-tés commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur par-ticipation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la pu-blication du programme VNU/ site web, bulletin et notes de presse, etc.
- Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ;
- Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

As an active UNDP team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNDP, NEBE and its beneficiaries in the accomplishment of her/his functions, including:

- Active support to the Regional Offices of NEBE to successfully support the implementation of voter education and public outreach for elections.
- Voter education and training plans are in place for the Regional Office.
- All voter education and training activities are successfully implemented.
• Assistance in training and workshops to be successfully conducted

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification
Bachelor degree or equivalent

Niveau de qualifications - autres commentaires
• University Degree in Business Administration, International Relations, Politics, law and other related fields with relevant field working experience in training

Expérience Requise
24 mois

Remarques sur l'Expérience

• At least 2 years’ experience in training and awareness involving a big target group is desirable.
• Ability to work and act under pressure in a politically sensitive environment with comfort.
• Excellent oral and written skills of the region are mandatory.
• Excellent oral and written skills; excellent drafting, formulation, reporting skills.
• Accuracy and professionalism in document production and editing;
• Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
• Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
• Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
• Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
• Sound security awareness;
• Have affinity with or interest in democratic governance volunteerism as a mechanism for durable development, and the UN System.

Linguistiques
• English (Mandatory) , Niveau - Working Knowledge
Domaine d’expertise
- Election support activities Optionnel
- Other civil society or community development experience Optionnel

Domaine d’expertise requis
- At least 2 years’ experience in training and awareness involving a big target group is desirable.
- Fluency in spoken and written regional language is required;
- Working knowledge of other languages in the region is an advantage;

Permis de Conduire exigé
Non

Compétencies et Valeurs
- Adaptability and Flexibility
- Commitment and Motivation
- Communication
- Integrity
- Professionalism
- Working in Teams

Conditions de service et autres informations

Conditions de service
Click here to view Conditions of Service

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.
For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Code d'application ETHR001159-6280

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on...
the ‘Special Calls’ hyperlink.

Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 26 February 2020

doa.apply_url

Avertissement
Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.