The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment: Ethiopia
Host Institute: International Organization for Migration
Volunteer Category: International Specialist
Number of Volunteer: 1
Duration: 12 months
Expected Starting Date: 01-06-2020
Duty Station: Addis Ababa [ETH]

Assignment Place Remark
Living Conditions

- Capital: Addis Ababa
- Population: approx. 90,000,000
- Major languages: Amharic, Oromifa, Tigrigna, Somali
- Major religions: Christianity (approx. 60%), Islam, Protestantism, Judaism
- Currency: Ethiopian Birr (ETB)
- Time zone: EAT (UTC-3:00)

Ethiopia is in the tropical zone between the Equator and the Tropic of Cancer. It has three different climate zones according to elevation. Kolla (Tropical zone) is below 1830 meters in elevation and has an average annual temperature of about 27 degree celsius with annual rainfall about 510 millimetres. The Danakil Depression (Danakil Desert) is about 125 metres below sea level and the hottest region in Ethiopia where the temperature climbs up to 50 degree celsius. The capital city Addis Ababa is located in...
the Dega zone (cool zone) above 2,440 metres in elevation with an average annual temperature of about 16 degree celsius, with annual rainfall between 1,270 and 1,280 millimetres. If you’re planning to spend time in the capital, be aware that the altitude may cause you to feel tired, sleepless and breathless. Most people adjust to the high altitude within a few days.

Addis Ababa is fairly free of the more serious tropical diseases. Malarial mosquitoes are virtually unknown in Addis Ababa but are found at slightly lower altitudes. Travellers to the surrounding areas, particularly the lowlands of the Rift Valley and other more tropical areas of the country, should take malaria suppressives; chloroquine is recommended and available from the ECA Clinic. Yellow fever, hepatitis A + B, typhoid fever, typhus and other tropical diseases are not uncommon.

Amharic (አማርኛ) is the official national language of Ethiopia. After Arabic, it’s the most widely spoken Semitic language in the world. It’s written in Ethiopic text (or Ge’ez script) which has no exact system for transliterating into the Roman alphabet. English, Arabic, Italian and French are widely spoken by many Ethiopians.

Internet services in Ethiopia are slow and relatively expensive compared to most other countries. The major hotels have broadband internet service but it does slow down to a crawl during periods of high internet usage. Although its price has been decreasing, broadband internet access remains expensive.

Assignment Details

<table>
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<tr>
<th>Assignment Title</th>
<th>Project Officer, Livelihoods &amp; Resilience</th>
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<tbody>
<tr>
<td>Organizational Context &amp; Project Description</td>
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The International Organization for Migration (IOM) is a dynamic and growing inter-governmental organization, with 173 member states, and committed to the principle that humane and orderly migration benefits all. IOM works to ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration problems and to provide humanitarian assistance to migrants in need including refugees and internally displaced people.

Over more than ten years, IOM has been engaged in implementing programs aimed at supporting the efforts of the Government of Ethiopia to effectively manage migration through a wide array of programme activities. IOM has worked in collaboration with federal, regional and local government partners as well as civil society and nongovernmental organizations in protecting and assisting vulnerable migrants, optimizing the developmental potential of migration and regulating migration for the benefit of all.

IOM’s Special Liaison Office in Addis Ababa (Ethiopia) currently employs approximately 800 staff members across the country. In addition to the country office in the capital city, IOM Ethiopia has 11 sub-offices in border areas with Ethiopia’s neighbouring countries. The Special Liaison Office in Addis Ababa...
Sustainable Development Goals

10. Reduced Inequalities

Task description

Under the direct supervision of the Migration Management Programme Coordinator, and in close coordination with the Migration Management Unit’s (MMU) sub-units, the UN Volunteer shall be responsible for assisting with the development, implementation, monitoring and effective coordination of livelihood support and capacity building projects and activities in Ethiopia. S/he will undertake the following tasks:

- Contribute to coordinating and facilitating the successful implementation of existing MMU livelihood support related projects and activities, including timely delivery, quality control, and financial oversight.
- Assess and address the capacity building needs of local authorities and civil society partners in providing sustainable livelihood support.
- Support in developing project work plans, implementation strategies, training materials, capacity building strategies, etc. to ensure timely and effective project implementation.
- Support in drafting internal guidelines and other documents in relation to livelihood and other direct support.
- Provide technical inputs and monitor the performance of consultants to ensure the quality of final deliverables.
- Supervise and guide national protection staff, cultivate and maintain sound working relations, ensuring information exchange on all operational aspects of the projects.
- Carry out needs analysis, market surveys and livelihood assessments, identify problems/gaps and propose/prioritize timely practical actions to respond to problems.
• Monitor project implementation ensuring measurement at output and outcome level by ensuring an efficient beneficiary follow-up mechanism is in place.
• Assist in the development of concept notes/project proposals covering migration management with focus on livelihood support and resilience building.
• Prepare briefings, statistical/narrative and periodic narrative donor reports, including specific information requested by donors, national or local government, and other entities.
• Establish relations and collaborate closely with local government authorities, UN agencies, international organizations, non-governmental organizations (NGOs), civil society organizations (CSOs), etc. to facilitate provision of livelihood support to target groups.
• Participate in livelihood/resilience focused periodic meetings, seminars and other meetings organized by governmental and non-governmental entities, as requested.
• Undertake duty travel as required.
• Perform such other duties as may be assigned.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

• MMU livelihood initiatives are timely implemented and their impact is accurately reported on and communicated to relevant stakeholders.
• There is a coordinated approach to livelihood support within MMU, with other units in IOM Ethiopia (e.g. Emergency and Post-Crisis) and with other partners such as government, UN, the civil society and private sector.
• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

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<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
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28 Feb 2020
Education - Additional Comments

Master’s degree in economics, development studies, social work or a related social science field from an accredited academic institution.

Required experience 24 months

Experience Remark

- Experience in the areas of direct assistance to vulnerable groups, counter-trafficking, or other similar area.
- Experience in implementation of socio-economic development, capacity building and protection-oriented assistance programmes for vulnerable groups with government, or with a non-governmental or international organization.
- Experience in the area of migration, refugees and reintegration of migrants and victims of trafficking.
- Proven ability to establish and maintain strong working relations with relevant government and non-governmental counterparts, international organizations, civil society and private sector entities.
- Strong coordination skills and ability to work in coordination with a wide range of stakeholders in consortium settings.
- Strong writing, analytical, organizational and reporting skills.
- High level of computer literacy; proficient in MS Office applications.

Language
- English (Mandatory), Level - Fluent

Area of Expertise
- Other development programme/project experience Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Client Orientation
- Commitment and Motivation
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Vision
Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).
UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

ETHR001163-6480

**Application procedure**

**Prerequisites**
This assignment is funded by the Government of Korea, only Korean nationals who have not yet served as a UN Volunteer specialist funded by Korea are eligible to apply. Former UN Youth Volunteers and UN University Volunteers are eligible to apply.

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews are scheduled to be conducted by the UN Host Entity between 14 April and 8 May. Usually these interviews are competency-based.

How to apply

Please apply via the link below. You can then either log in if you already have an account or register via ‘Candidate Signup’.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the ‘Additional Remarks’ section of your profile.

Application deadline: 22 March 2020

doa.apply_url

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.