UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

ETHR001165--Country Preparedness & IHR (CPI) Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Ethiopia</th>
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<tbody>
<tr>
<td>Host Institute</td>
<td>World Health Organization</td>
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<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
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<tr>
<td>Duration</td>
<td>12 months</td>
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<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Addis Ababa [ETH]</td>
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<tr>
<td>Assignment Place</td>
<td>Addis Ababa</td>
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Living Conditions

Addis Ababa is the capital of the Federal Democratic Republic of Ethiopia. The population is estimated at about 4 million or so. Addis Ababa located in the Ethiopian highlands at an altitude of 2,500-2,700 meters. The climate is sunny and temperate, but it can be very cold at night, with freezing temperature at times. It is therefore advisable to bring warm clothing and foresee using heaters and/or log fires when necessary. Addis Ababa is the headquarters for the UN Economic Commission for Africa as well as the African Union (ex-OAU). Thus, there is a very large community of expatriates from all over the world. There are some 80 embassies/diplomatic missions. Housing is most of the time readily available and the rents are, on average, reasonable. Most foodstuffs, beverages, household goods, furniture, and clothing, mostly imported from the Middle/Far East, South Africa and Europe, or local brands, can be found, although they can be expensive. Meat, fish, fresh fruits, and vegetables are cheap and abundantly available.
The basic infrastructures - roads, utilities, and telecommunications - are below standard, as are medical facilities, which are still largely inadequate, although a few private clinics and hospitals provide reasonably good routine care. There are lots of tourist attractions to visit around the country, although the amenities are often poor to average. Several restaurants around the city serve local or international cuisine and there are numerous social and cultural events throughout the year organized by the international and local communities. Sports facilities (fitness, tennis, swimming, riding, golf, etc.) exist in the major hotels or in different establishments around the city. There are no major or special security concerns within Addis Ababa city limits.

Assignment Details

Assignment Title
Country Preparedness & IHR (CPI) Officer

Organizational Context & Project Description

Reporting to the WHO Health Emergencies (WHE) Lead and under the leadership of the Head of WHO Country Office, the incumbent acts as an advisor to the WHO emergency team on Country Health Emergency Preparedness & IHR activities, enabling the development, implementation, and monitoring strategies that maximize the individual and collective impact of WHO throughout the full cycle of the emergency, in the country of deployment. The incumbent is expected to exercise full judgment in adapting or modifying relevant WHO guidelines and to facilitate the development of new guidelines to meet particular requirements or changing circumstances in close coordination with the respective Regional Office and HQ. S/he will engage with the local authorities, UN partners and non-health actors to establish strategic partnerships in respect of multi-dimensional CPI activities. The present position under WHE (which is a single programme across the Organization) may be relocated to another duty station, including at Regional or Country level, based upon the technical needs of the Programme.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Within the delegated authority and Under the leadership of Head of WHO Country Office and the overall guidance of Head of the WHO Country Office - Eritrea, the incumbent is assigned the following responsibilities:

1. Advise on the development, implementation and evaluation of country strategies and workplans pertaining to the Country Health Emergency Preparedness & International Health Regulations national programme, ensuring compliance with WHO’s organization-wide CPI strategies.

2. Collect, assess and track the status of technical and financial support to country core capacities, the development of national action plans and the costing to prepare for, detect and mount a rapid and effective response to public health emergencies, address gaps in close collaboration with HQ and the respective Regional Office.

3. Ensure the documentation of progress, outcomes and effectiveness, monitoring and evaluation of
country capacity and of national action plans related to the implementation of IHR (2005).

4. Manage the IHR work related to the required national procedures, skills, information sharing and coordination mechanisms are established and functioning, particularly through an effective National IHR Focal Point.

5. Where relevant and in close collaboration with the Country Office, support the provision of data and information required for any IHR-related documents to be presented to WHO Governing bodies, for the work and deliberation of an IHR Emergency Committee or an IHR Review Committee or an IHR technical consultation.

6. Implement policies, norms, standards and guidelines to support the development of critical core capacities for global health security, provide training and support to national authorities to develop critical core capacities.

7. Promote multi-disciplinary and cross-cutting approaches and activities with key partners, at the country level, such as OIE, FAO, ICAO, UNWTO, to ensure the successful implementation, monitoring and evaluation of capacities in line with IHR (2005) requirements, as well as the identification of financing for country plans.

8. As and when required, support the assessment of the performance of national transport, tourism and mass gatherings capacity, the dissemination of practical guidelines and tools to support the enhancement of the national capacities, oversee the effective implementation of national surveillance systems and the implementation of best practices in accordance with IHR (2005) requirements.

9. Represent the Country Office at official meetings as needed.

10. Perform any other related duties, as required by the functional supervisor.

Furthermore, UN Volunteers are required to:
- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country
- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

In the context of the WHO Health Emergencies Programme, the incumbent will manage the development of national plans and critical core capacities for all-hazard health emergencies; support the monitoring, evaluation and objective assessment of country core capacities, ensuring the implementation of the International Health Regulations. The incumbent will be deployed to emergency operations when required.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including implementing
Qualifications/Requirements

Required Degree Level
Master degree or equivalent

Education - Additional Comments

Essential: Medical degree and advanced university degree (Masters level or above) in a health field, specialized training in epidemiology. Specialized training in emergency/humanitarian response. Postgraduate degree in public health or public health-related discipline from an accredited/recognized institute.

Required experience
84 months

Experience Remark

Essential: At least 7 years of international and national professional experience in planning, developing and implementing health security, emergency, surveillance, disease control, and/or public health programmes. Relevant experience with the inter-agency mechanisms used to coordinate international preparedness for and response to health emergencies, including those most relevant to coordination of health policy and action in health emergencies. Relevant experience in the implementation of International Health Regulations (2005).

Desirable: Relevant work experience in WHO, other UN agencies; experience working in relevant non-governmental or humanitarian organizations. Experience in developing countries.

Language
- English (Mandatory), Level - Fluent
- AND - Amharic (Optional), Level - Fluent

Area of Expertise
- Public health Mandatory
- Paramedical experience Mandatory
- Other health related experience Mandatory

Area of Expertise Requirement

Need Driving Licence
No

Competencies & Values
- Adaptability and Flexibility
- Commitment to Continuous Learning
Conditions of Service and other information

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the
volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in
the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full
integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for
periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for
satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including
Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity
support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency
  procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications
  and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and
  performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the
  objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code

ETHR001165-6602

Application procedure

* Not yet registered in the UNV Talent Pool?

First register your profile at https://vmam.unv.org/candidate/signup.

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 29 March 2020

doa.apply_url

https://vmam.unv.org/candidate/show-doa/RVRIUjAwMTE2NQ==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.