
Informations générales

<table>
<thead>
<tr>
<th>Pays d'Affectation</th>
<th>France</th>
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<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Environment Programme</td>
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<tr>
<td>Catégorie de volontaire</td>
<td>International Youth</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>9 mois</td>
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<tr>
<td>Date présumée du début d’affectation</td>
<td>Immédiate</td>
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Lieu d'Affectation

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<tr>
<th>Lieu d'Affectation</th>
<th>Paris [FRA]</th>
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Remarque sur le lieu d'affectation

French nationals are also eligible to apply for this UNV assignment.

Conditions de vie

The UN Youth Volunteer will be located with UNEP Office in Paris, France where proper conditions in terms of housing, transport, health and material supplies are abundantly available.

Détails sur l'Affectation
Contexte organisationnel & description du projet

The United Nations Environment Programme (UNEP) is the leading global environmental authority that sets the global environmental agenda, promotes the coherent implementation of the environmental dimension of sustainable development within the United Nations system and serves as an authoritative advocate for the global environment. The overall objective of the UNEP’s Economy Division is to encourage decision makers in government, local authorities, industry and finance to develop and adopt policies, strategies, practices and technologies that promote sustainable patterns of consumption and production, make efficient use of natural resources, ensure safe management of chemicals, and contribute to making trade and environment policies mutually supportive. It promotes the development, use and transfer of policies, technologies, economic instruments, managerial practices and other tools that assist in environmentally sound decision making and the building of corresponding activities.

This post will be based in Paris, to serve the work in the Life Cycle Initiative Unit and the Consumption and Production Unit, Economy Division of UNEP.

The Life Cycle Initiative is a public-private, multi-stakeholder partnership enabling the global use of credible life cycle knowledge by private and public decision makers, hosted by UNEP. It was established in 2002, and the Life Cycle Initiative is at the interface between users and experts of Life Cycle approaches. It provides a global forum to ensure a science-based, consensus-building process to support decisions and policies towards the shared vision of sustainability as a public good. It delivers authoritative opinion on sound tools and approaches by engaging its multi-stakeholder partnership (including governments, businesses, scientific and civil society organizations).

The Consumption and Production Unit in UNEP focuses on sustainable consumption and production, circular economy and resource efficiency. It engages stakeholders along the value chain to reduce the environmental and social impacts of production and consumption activities, to provide assessment, technical support and advisory to policy makers and businesses. The unit’s work covers a wide range of topics, including sustainable consumption and production, value chain, circular economy, eco-innovation, consumer information and eco-labelling, sustainability reporting; and sectors, including plastics, textiles, chemicals, tourism, extractives and electronics.

This UN Volunteer assignment is part of UNEP’s work in the Life Cycle Initiative Unit and the Consumption and Production Unit, and he/she will contribute to UNEP’s strategy and Programme of Work, Resource Efficiency sub-programme.

Objectifs de développement durable

12. Responsible Consumption and Production

Description de l'action

Under the direct supervision of Programme Officers of the two units, the International UN Youth Volunteer will:
- Participate in the development, implementation and evaluation of assigned programmes/projects, etc.; develop project proposals, monitor and analyze programme/project development and implementation; review relevant documents and report; identify problems and issues to be addressed and proposes corrective actions; liaise with relevant parties including donors; identify and track follow-up actions. The thematic topics include life cycle thinking, circular economy and sustainable consumption and production, including in the plastic and textile sector.

- Research, analyze and present information gathered from diverse sources. Undertake survey initiatives; design data collection tools; review, analyze and interpret responses, identify problems/issues and prepares conclusions. Contribute to the preparation of written outputs, e.g. draft background papers, analysis, sections of reports and studies, inputs to publications, etc.

- Support programme officers in UNEP on activities related to budget funding (programme/project preparation and submissions, progress reports, financial statements, etc.) and prepare related documents/reports (pledging, work programme, programme budget, etc.).

- Support the work in the Secretariat of the Life Cycle Initiative, on organizing meetings and calls of the Steering Committee, and managing projects and communication activities of the Initiative, to ensure projects are implemented with timely preparation of contracts and reporting for quality delivery, and results are communicated to relevant stakeholders.

- Provide specific day-to-day follow up on tasks related to the Programme of Work, e.g. in the areas of capacity development / e-Learning management, coordination of working groups, stakeholder engagement, monitoring impact of projects, reporting, etc., as relevant and required by the teams.

- Provide support to consultative workshops, and other meetings and conferences, including proposing agenda topics, identifying participants, preparation of documents and presentations, etc.

- Any other related tasks as may be required or assigned by the supervisor.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :
- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur par-ticipation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la pu-blication du programme VNU/ site web, bulletin et notes de presse, etc.
- Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ;
- Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- Relevant projects are assisted related to technical support, reports on progress and expenditures, liaison with project partners and stakeholders, communication activities and dissemination.

- Research analysis and technical inputs are provided to relevant activities of the team.
• Support is provided to the relevant Programme Officers in UNEP to prepare and submit project proposals.
• Events, workshops, and meetings are organized in a timely and efficient manner, with clear documentation of the process, outcomes and findings.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
• Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
• A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification
Master degree or equivalent

Niveau de qualifications - autres commentaires

• Master’s degree in sustainability or environment science/engineering, or a related field.

Expérience Requise
12 mois

Remarques sur l’Expérience

• Demonstrated interest, knowledge and/or experience (up to 2 years) in resource efficiency, sustainable consumption and production, life cycle approach and life cycle assessment, circular economy;
• Motivated to contribute towards peace and development and to serve others;
• Good interpersonal, networking and communication skills;
• Willingness to contribute and work as part of a team;
• Flexible and open to learning and new experiences;
• Respect for diversity and adaptability to other cultures, environments and living conditions;
• Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
• Computer skills (i.e. Word, Excel, PowerPoint, social media, and others);
• Fluency in spoken and written English and French is required; Working knowledge of other UN languages is an asset.

Linguistiques

• English (Mandatory) , Niveau - Fluent
• AND - French (Mandatory) , Niveau - Fluent

Domaine d’expertise

• Other energy, environment and climate change related experience Optionnel
Domaine d'expertise requis
Permis de Conduire exigé  Non

Compétencies et Valeurs
• Adaptability and Flexibility
• Commitment and Motivation
• Commitment to Continuous Learning
• Communication
• Integrity
• Planning and Organizing
• Professionalism
• Respect for Diversity
• Working in Teams

Conditions de service et autres informations

Conditions de service
Click here to view Conditions of Service

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US$1,305. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the
volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). A resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Code d’application**

FRAR000008-6420

**Application procedure**

* Not yet registered in the UNV Talent Pool?
Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 08 March 2020**

**doa.apply_url**

https://vmam.unv.org//candidate/show-doa/RIJBUjAwMDAwOA==

**Avertissement**

Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.