

Descripción de la asignación de voluntarios NU GNBR000091--Community Based Protection Assistant

El programa de Voluntarios de las Naciones Unidas (VNU) es la organización de la ONU que contribuye a la paz y al desarrollo en todo el mundo por medio del voluntariado. El voluntariado es una forma poderosa de involucrar a los ciudadanos para hacer frente a los desafíos en materia de desarrollo, y capaz de transformar el ritmo y la naturaleza del mismo. El voluntariado beneficia tanto al conjunto de la sociedad como a los voluntarios, fortaleciendo la confianza, la solidaridad y la reciprocidad entre las personas y creando oportunidades de participación apropiadas. Para impulsar la paz y el desarrollo, el programa VNU promueve el reconocimiento de la contribución de los voluntarios, trabaja con sus asociados para integrar el voluntariado en los programas de desarrollo y moviliza en todo el mundo a un número cada vez mayor y más diverso de voluntarios, incluidos Voluntarios de las Naciones Unidas. El programa VNU entiende el voluntariado como universal e incluyente, y reconoce el voluntariado en toda su diversidad, así como los valores que lo sustentan: libre albedrío, entrega, compromiso y solidaridad. En la mayoría de las culturas, el voluntariado está profundamente arraigado en antiguas tradiciones de cooperación y apoyo fuertemente establecidas entre las comunidades. En este contexto los Voluntarios de las Naciones Unidas participan en varias formas de voluntariado y juegan un papel esencial en el desarrollo y la paz junto a sus colegas, agencias receptoras y comunidades locales. En todas las asignaciones, los Voluntarios de las Naciones Unidas promueven el voluntariado por medio de su acción y conducta. La participación en actividades voluntarias puede enriquecer efectiva y positivamente su entendimiento de la realidad local y social, así como también crear un puente entre los voluntarios y la gente de la comunidad receptora. Esto hará que su tiempo como Voluntario de la ONU sea aún más satisfactorio y productivo.

Información general

País de la asignación	Guinea Bissau
Agencia / Entidad Anfitriona	UN High Commissioner for Refugees
Categoría de Voluntariado	National Specialist
Número de Voluntario	1
Duración	12 days
Fecha de Inicio Esperada	Inmediatamente
Lugar de Destino	Bissau [GNB]
Lugar de Asignación	Lugar de Destino Apto para Familias

Observación sobre el lugar de asignación

Condiciones de vida

Capital: Bissau; Population of Guinea-Bissau: 1.449.230 (45 % Muslims and 10% Catholic, 45% other), according to 2009 Population and Housing census.

Climate: Bissau approximately 25°-30°; Rainy season from June to October

Health: The health sector is very precarious. The United Nations have their own health center for basic health care services.

Language: Official language: Portuguese; Spoken language: Creole; Working language at the United Nations: French and English.

Electricity and Communications: Some areas of Bissau have electricity nearly 24 hours per day, others depend totally on generators. There are several internet cafes in Bissau.

The country code is 245. There are two mobile phone companies in the country: MTN and ORANGE

Security: Although there is a certain political instability, the day to day life is calm. Neither the International Community nor the population of Guinea-Bissau is not affected the political instability. The UN staff members are equipped with Codan Radios (VHF) for communication with other UN staff members and UN Security Department.

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the insurance plan.

Detalles de la Asignación

Título de asignación

Community Based Protection Assistant

SP Contexto Organizativo & descripción del proyecto.

The Office of the UNHCR was established on 14 December 1950 by the UN General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country (www.unhcr.org).

The Casamance region in Southern Senegal has been unstable for the last three decades with the rebel group "Movement des Forces Democratiques de la Casamance" fighting the government of Senegal for a separate homeland. The conflict has forced thousands of Senegalese out of the region: some as internally displaced into more secure areas of the country, others as refugees into neighbouring countries and are settled in rural areas along the border with Senegal.

Refugees from Casamance arrived in Guinea-Bissau as early as 1996, Guinea-Bissau hosts more than 8572 persons of concern to UNHCR i.e. refugees and asylum seekers from different nationalities (i.e. Sierra Leone, Liberia, Mali and others). Most refugees were naturalized and are from Senegal and for their return is not a viable option for the moment.

As part of its regional office strategy UNHCR together with the government of Guinea-Bissau with the support of ECOWAS and the African Bank for development launched a local integration program. The aim is to help improve refugees' access to basic services and economic opportunities on same footing as their hosts and therefore facilitate a smooth integration in areas of residence. Regarding rural refugees UNHCR works together with its implementing partner MANITSESE.

Urban refugees are assisted directly by the office. The government partner, National Commission for Refugees and Internally displaced persons (CNRD), provides protection and assistance to all refugees. UNHCR and partners' work is geared towards ensuring refugees' self-reliance.

UNHCR Mission re-established its presence in Guinea Bissau in 2010 with the main objective of providing international protection and assistance to refugees and other persons of concern to the organization. Guinea Bissau hosts more than 8572 persons of concern to UNHCR. The office main priority is the implementation of local integration strategy aimed at helping refugees attain self-reliance in order for to facilitate their smooth integration in host communities.

Sustainable Development Goals

8. Decent work and Economy Growth

Descripción de la tarea

Under the direct supervision of UNHCR Bissau Chief of Mission, the UN Volunteer will undertake the following tasks:

- Ensure that UNHCR's policies, standards and procedures are constantly and coherently applied in the Area of Responsibility (AoR), ensuring that the needs of persons of concern in the AoR are assessed and analyzed in a participatory manner and using an Age, Gender and Diversity (AGD) perspective to form a firm basis for planning;
- Ensure that protection incidents and gaps in assistance are immediately identified and addressed;
- Prepare and undertake fact-finding field missions and monitoring of human rights situations of the refugees/ naturalized citizens,

including the timely drafting of reports and follow up, monitor the implementation of refugee assistance programmes; Assess protection and assistance needs of refugees and the new naturalized refugees;

- Conducts field visits to obtain data in order to inform the design of performance monitoring/management plans where necessary;
- In coordination with partners, support the reception, registration and provision of assistance to persons of concern to UNHCR;
- Assist in the elaboration of reports that provide qualitative and quantitative information on human rights situation in the country, including monthly reports, in line with OHCHR's Performance Monitoring System;
- Provide inputs for project submissions and periodic narrative and financial reports for the annual programme; Draft and type routine correspondence, documents and reports using word processing equipment and maintain up to date filing systems;
- Liaising with local authorities, work and facilitate with the UN Agencies and international partners to effectively implement their programs and activities in the field office area of responsibility, to promote refugees' access to social services and inclusion in all aspects of UNHCR's mandate for the benefit of refugees;
- Use the quarterly coordination meetings as a forum to discuss any concerns community services has on the activities being implemented by the partner;
- Attend the monthly SGBV stakeholder meetings and assist in the SGBV capacity building workshop;
- Work with the local authorities on needs assessments, strategic planning, formulation of activities and related tasks for relief, reintegration and protection;
- Provide support between the Mission and international partners and humanitarians delivering services inside and outside of protection of Civilians sites across the country;
- Promote community-based protection approach through community mobilization and empowerment, inclusion of community structures especially women and youth in decision-making as well as capacity building for different community structures;
- Assist in analyzing protection risks and capacities of communities of concern;
- Participate in joint integrated patrols and interview IDPs and returnees on protection, return and reintegration mechanisms and concerns;
- Encouraging, mobilizing and supporting co-workers, fellow UN Volunteers and members of the local community to play an active part in development on a voluntary basis;
- Discussing with supervisors on how volunteerism for development can be mainstreamed through the assignment and integrating activities that promote volunteerism for development into work plans;
- Support on the implementation of livelihood projects, participate on the multifunctional teams for the naturalization and participate on the assessment field operations, organizing major;
- Support on the preparation of the UN Day, 16 days of activism and World Refugee Day, other relevant days and support in organizing capacity building for staff and the partner staff;
- Undertake any other relevant tasks and duties as requested by the Head of Office.

Además de lo anterior, a los Voluntarios de la ONU se les insta a: • Fortalecer su conocimiento y entendimiento sobre el concepto de voluntariado por medio de la lectura de publicaciones pertinentes tanto del programa VNU como externas, así como desempeñar un papel activo en las actividades del programa VNU, como por ejemplo en los eventos de conmemoración del Día Internacional del Voluntariado (DIV); • Conocer y desarrollar las formas tradicionales y/o locales de voluntariado en el país anfitrión; • Reflexionar sobre el tipo y la calidad de la acción voluntaria que se lleva a cabo, incluida su participación en actividades realizadas periódicamente; • Contribuir con artículos/críticas (opiniones) de las experiencias en el terreno y enviarlas a la sede para su publicación en el sitio web, publicaciones, panfletos/boletines, notas de prensa, etc. del programa VNU; • Ayudar con el Programa de Mentores para los nuevos Voluntarios de la ONU; • Asesorar a grupos locales en el uso del servicio Voluntariado en Línea del programa VNU o promover el uso del servicio con individuos y organizaciones locales pertinentes cuando sea técnicamente posible;

Resultados / Resultados esperados

- Support is provided to the implementation of UNHCR Regional Representation for West Africa policy on refugees.
 - Implementation of participatory assessment and regular consultation and monitorization with persons of concern. The Age, Gender and Diversity (AGD) approach is applied in all aspects of his/her protection and solutions work on behalf of persons of concern.
 - Support is provided to establishing community activities which address the social, cultural and livelihood needs of population of concern.
 - Support and advice provided to host community in the protection of persons of concern. Creation and management of data base of people of concern with special need assisted by the office.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD)

perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Cualificaciones/Requisitos

Nivel de Grado Requerido Bachelor degree or equivalent

Educación - Comentarios Adicionales

University Bachelor's degree in relevant area, namely, International Relations, Political or Social Sciences, Law, Public administration, Development or any other related field.

Experiencia Necesaria 36 meses

Comentarios sobre la experiencia

A minimum of three years of progressively, responsible and relevant professional experience in the field on Community Services, Social work or/and human rights or justice at the local, national or international level, including experience with civil society organizations and experience in human rights analysis and reporting cases, reintegration, humanitarian affairs or related area, in the government, NGO or international organization is required.

At least 3 years of professional work experience at the national and/or international level in monitoring and capacity building, elaboration of reports, or other relevant programmes; experience with Refugees and /or with population with special needs is an asset.

Is it relevant the experience working in the UN or other international development organization.

Lingüísticas

- Portuguese (Mandatory) , Nivel - Fluent
- AND - English (Optional) , Nivel - Working Knowledge

Área de Experiencia

- Protection of refugees, asylum seekers and IDPs Opcional
- Community participation and development Obligatorio
- Other civil society or community development experience Obligatorio

Requisito de area de experiencia

Community Services, Social work or/and human rights or justice at the local, national or international level, including experience with civil society organizations and experience in human rights analysis and reporting cases, reintegration, humanitarian affairs or related area, in the government, NGO or international organization is required.

At least 3 years of professional work experience at the national and/or international level in monitoring and capacity building, elaboration of reports, or other relevant programmes; experience with Refugees and /or with population with special needs is an asset.

Is it relevant the experience working in the UN or other international development organization.

Other desired/mandatory required technical knowledge:

- Excellent oral and written skills; excellent drafting, formulation, reporting skills;
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive;
- Ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels;

- Familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment;
- Ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision;
- Ability to work with tight deadlines;
- Sound security awareness.

Languages skills: Fluency in Portuguese and working knowledge of English (mandatory). French is an asset.

Necesita Licencia de Conducir No

Competencies y Valores

- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams
- Adaptability and Flexibility

Condiciones del servicio y otra información

Condiciones de servicio

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities`

services during pandemics).

Código de aplicación

GNBR000091-8164

Procedimiento para la aplicación

* Not yet registered in the UNV Talent Pool?

First register your profile at <https://vmam.unv.org/candidate/signup>.

Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at <https://vmam.unv.org/candidate/profile>.

Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

! FOR National UN Volunteer assignments ONLY

This is a national UN Volunteer assignment, therefore only nationals of Guinea Bissau and legal residents in Guinea Bissau with a residency permit, the status of refugee or with the status of being stateless are eligible to apply. Don't forget to tick the yes box for: "I am interested in serving as a volunteer in my own country."

Application deadline: 24-11-2020

Female candidates are strongly encouraged.

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/R05CUjAwMDA5MQ==>

Advertencia

El programa de Voluntarios de las Naciones Unidas es un programa basado en la igualdad de oportunidades, que recibe gratuitamente aplicaciones por parte de profesionales cualificadas/os. Estamos comprometidos a lograr la diversidad en términos de género, nacionalidad y cultura.