The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Iraq</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Development Programme</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>6 months</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Erbil [IRQ]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Non-Family Duty station</td>
</tr>
</tbody>
</table>

Assignment Place Remark

Living Conditions

UN personnel in Iraq operate in a volatile security environment. In Erbil duty station personnel work in compound with relative freedom of movement within the city limits. Travel outside of Kurdistan is usually with stringent clearances and depending on the destination, a military escort. Erbil is a non-family duty station and is classified as security risk moderate.

This assignment requires at least 50% travel outside the duty station to other secure duty stations, such as Ninewah, Anbar, Basra, Salah El Din, Diyala and others. The assignment will also involve travel around the country. International personnel operating in Iraq must take online security awareness in the field trainings (i.e. BSAFE prior to arrival in Iraq and undertake a mandatory Security Induction Awareness Training such as Safe and Secure Approaches in Field Environments (SSAFE) immediately upon arrival.

The Rest and Recuperation (R&R) cycle in Erbil is 8 weeks, with the designated place of R&R being Amman, Jordan. There are many international flights to and from Erbil, Baghdad and Basrah. There are some ATMs operational in Erbil (Northern Iraq) and limited number of ATM machines are also available in the capitals of the three governorates. Therefore, it is highly advisable to always carry...
Assignment Details

Assignment Title: Monitoring and Evaluation Specialist

Organizational Context & Project Description

In today's post-Islamic State of Iraq and Levant (ISIL) context, majority of the displaced persons has returned to areas that have been liberated from ISIL. The consolidation and closure of displacement camps will assist in that process, however there are vulnerable people who do not have the resources to facilitate their own returns or have the confidence to return to their towns where their livelihoods and property may have been destroyed. At the same time, displacement and return of displaced populations have highly complex impact on the socio-economic fabric of host communities. Competition for access to essential services may lead to social tensions as well as the lack of livelihood opportunities. In addition to security concerns, access to services and livelihoods are some of the most significant factors preventing sustainable returns and even leading to secondary displacement.

There is an urgent need to rehabilitate basic services, livelihoods and facilitate community engagement in their own recovery process, as well as, link government policies and programmes to the recovery and reconstruction efforts, and to do so in a gender sensitive way, taking into account the explicit needs of different sections of the population and ensuring that the do no harm commitment is fulfilled. In an ever more resource constrained environment there is also a need for a concerted effort to avoid duplication of efforts between agencies, harness existing data and information and create more synergy between sectoral responses, through integration and creating multipliers.

The Iraq Crisis Response and Resilience Programme (ICRRP) supports areas under huge stress due to the crisis caused by large displacement of people fleeing from ISIL and the protracted stay of Syrian refugees in Iraq. ICRRP is increasingly supporting communities in the liberated areas in their recovery process in order to achieve sustainable peace and socio-economic inclusion.

Task description

Under the direct supervision of the Programme Manager for the Iraq Crisis Response and Resilience Programme (ICRRP), the International UN Volunteer will undertake the following tasks:

- Analyzes and assists in formulation, design and the implementation of new projects and activities
- Assists in the design of frameworks and strategies to increase performance effectiveness through planned interventions, using applicable studies and information, for example a monitoring and evaluation framework;
- Support Programme Manager in project planning, including the development of Annual Workplan and relevant planning documents such as risk matrix, lessons log, and other documents.
- Assist in effective monitoring, and quality and timely reporting of the results from the project implementation under ICRRP.
- Analyze against targets the achievements of ICRRP per donor and project component
- Using high quality information and data contribute to the development of fact-sheets, press releases, Issue briefs, progress reports and other reports for the ICRRP in UNDP Iraq.
- Provide technical guidance to the ICRRP partners on the development and implementation of results-based workplans and M&E Plans;
- Support the Programme Manager and Component Leads in providing project quality assurance for the responsible parties/implementing partners
- Provide technical support and work closely with the Information and Data Focal Points of ICRRP Project Components on data gathering, data inputting and data analysis of the ICRRP results
- Support Programme Manager on the implementation of survey/study related to Security and Development Nexus (SDN)
• Coordinate and work closely with staff and consultants in the ICRRP team, making substantial contributions as per needs and priorities.
• Build synergies and linkages with relevant programmes/projects.
• Conduct monitoring field trips to assess impact of the interventions under ICRRP, meeting with programme partners and beneficiaries directly.

Furthermore, UN Volunteers are required to:
- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day).
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country.
- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application.
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers.
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

• Made substantive contributions to strategic planning, reporting and policy formulation in relevant fields, as requested by the supervisor.
• Periodic reports and updates prepared/supported pertaining to ICRRP.
• Related other tasks according to UNDP Iraq’s needs and priorities.
• The development of capacity through coaching, mentoring and training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);
• Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment.
• A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
• Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment.
• A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
</tr>
</thead>
</table>

Education - Additional Comments

University degree in Social Sciences, Environmental Sciences, Disaster Management, or related field.

Required experience

24 months

Experience Remark

At least two years of relevant work experience, preferably in monitoring and evaluation preferably in an international context.

Language

- English (Mandatory), Level - Fluent
- AND - Arabic (Optional), Level - Working Knowledge

Area of Expertise

UN Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.
In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

IRQR000325-7475

**Application procedure**

* Not yet registered in the UNV Talent Pool?
First register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup).
Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
First update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile).
Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline:** 04 August 2020

**doa.apply_url**

[https://vmam.unv.org/candidate/show-doa/SVJRUIjAwMDMyNQ==](https://vmam.unv.org/candidate/show-doa/SVJRUIjAwMDMyNQ==)

**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.