

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

IRQR000337--Technical Officer – Health Cluster Coordination

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

| | |
|--------------------------------|---------------------------|
| Country of Assignment | Iraq |
| Host Institute | World Health Organization |
| Volunteer Category | National Specialist |
| Number of Volunteer | 1 |
| Duration | 6 months |
| Expected Starting Date | Immediate |
| Duty Station | Erbil [IRQ] |
| Assignment Place | Non-Family Duty station |
| Assignment Place Remark | |

Living Conditions

National UN Volunteer will be based in Erbil, in the Kurdistan Region of Iraq (KRI). Erbil is under UN Security Level and this means that the security situation is classified "Moderate" and therefore a non-family duty station.

The local currency is the Iraqi Dinar (IQD) with the average exchange rate of US\$1 = IQD 1,250. The market is mostly cash-based; both USD and IQD are widely accepted. Payments by credit cards is accepted in limited number of shops; limited number of ATM machines is also available in Erbil. Therefore, it is highly advisable to always carry cash.

There is no particular dress code to be observed; however somewhat conservative European casual wear is highly recommended.

UN personnel work in secured compound with limited access outside of the city, which usually can only be done with stringent clearances. UN personnel live in Minimum Operational Security Standards (MOSS) compliant residences outside of the UN compound.

Assignment Details

Assignment Title

Technical Officer – Health Cluster Coordination

Organizational Context & Project Description

As part of WHO's Health Emergencies Program, the Country Health Cluster strives to build upon existing coordination structures making principled health action as local as possible to provide timely, effective and appropriate actions to minimize the health impacts of humanitarian and public health emergencies through strengthening of service delivery, addressing gaps, and promoting effective leadership.

Effective and efficient cluster management is a shared responsibility held by all Health Cluster partners. The Health Cluster Team, led by the Health Cluster Coordinator, are the impartial representatives of the cluster as a whole and are responsible for the day-to-day coordination and facilitation of the work of the cluster.

The Health Cluster Technical Officer will be expected to work with the Health Cluster Coordinator to support the implementation of, monitor and evaluate performance against the six core cluster functions and accountability to affected populations.

Sustainable Development Goals

3. Good Health and Well-being

Task description

Within the delegated authority and under the supervision of the Health Cluster Coordinator, overall guidance of the Head, WHO Country office, the UN Volunteer will:

- Support the coordination of COVID-19 response activities by Health Cluster partners in Iraq, particularly setting up of quarantine/isolation areas in existing IDP camps; and support to the strengthening of the secondary health system in terms of Infection Prevention and Control, case management, diagnostic and management services.
- Strengthen pre-existing sectoral coordination by maintaining appropriate links and dialogue with national and local authorities, local civil society and other relevant actors, respecting their respective mandates and program priorities.
- Lead and/or co-lead, coordinate and conduct health needs assessments with the health partners and other sectors in particular, but not limited to, WASH Nutrition, Food Security and Protection.
- Contribute effectively to inter-cluster coordination forums and cooperate with other clusters, Government counterparts, and relevant authorities (as appropriate) in planning, coordination, and operational activities.
- Ensure protection and early recovery are mainstreamed and awareness of the different needs and capacities of women, girls, boys and men of all ages, people with disabilities, and other diversity characteristics such as ethnicity and religion are informing what is done, how it is done and with whom to promote meaningful access, safety and dignity in all phases of the health sector response.
- Participate actively in gap analysis, priority setting reinforcing the complementarity of partner actions by avoiding duplication and gaps.
- Ensuring adequate reporting and effective information sharing, reflecting the agreed minimum standards are in place and that all partners contribute on a regular basis to enable appropriate monitoring and evaluation and review the impact of the cluster activities and progress against the strategic Health Cluster objectives and the Humanitarian Response Plan.
- Participate in reviews of coordination mechanisms and their adaptation over time to reflect the evolving crisis and the capacities of local actors.
- When required by the Health Cluster Coordinator, convene Health Cluster meetings, ensuring that discussions are participatory and results-oriented. Otherwise, the incumbent should play an active role in the Health Cluster meetings, draft minutes and disseminate with the partners.
- Support training and capacity building of health sector personnel, of partners and national authorities.
- Represent the interests of the Health Cluster in discussions with stakeholders on priorities, resource mobilization and advocacy.
- Ensure adequate contingency planning and preparedness for new emergencies and seasonal adaptation of responses that reflect the actual and potential to scale-up capacities of all partners (local and international).
- Act as Health Cluster Coordinator Officer in Charge whenever needed.
- Perform any other related Cluster-specific duties, as required by the Health Cluster Coordinator.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- The mission of WHO's Health Emergencies Programme (The Programme) is to help countries, and to coordinate international action, to prevent, prepare for, detect, rapidly respond to, and recover from outbreaks and emergencies;
- In line with the Iraq Country Strategic Preparedness and Response Plan Against COVID-19, the aims of The Programme and the Health Cluster under the COVID response are to enhance limitation of human to human transmission; identify, isolate, and care for patients early; Communicate critical risk and event information to all communities; and minimize social and economic impact through multisectoral partnerships
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;

A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

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- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

- First university degree in management, public or business administration, health, information management, computer sciences or related field from an accredited and recognized institution

Required experience 24 months

Experience Remark

- Post-graduate degree in one of the above fields is an asset;
- A minimum of two (2) years of relevant professional work experience, at the national and international level, in supporting emergency operations involving applying public health emergency planning and management systems, is required;
- Experience in developing countries is desirable;
- Prior humanitarian working experience at field level, with WHO, other UN agency, health cluster partners or with an international nongovernmental organization is desirable
- Professional training in partner coordination, emergency management, events management and/or public health is desirable;

Language

- English (Mandatory) , Level - Fluent

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- AND - Arabic (Optional) , Level - Working Knowledge

Area of Expertise

- Resource mobilization, partnership and donor coordination Mandatory
- Public information and reporting Mandatory

Area of Expertise Requirement

- Proficiency in MS Office with the use of IT facilities for information-sharing and/or database management.

Need Driving Licence No

Competencies & Values

- Communication
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

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The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).

Application Code

IRQR000337-8273

Application procedure

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*** Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

*** Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This is a national UN Volunteer assignment, therefore only nationals of Iraq and legal residents in Iraq with the status of refugee or with the status of being stateless are eligible to apply.

Application deadline: 21-01-2021

doa.apply_url

<https://vmam.unv.org/candidate/show-doa/SVJRUjAwMDMzNw==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.