The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Jordan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Children's Fund</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>National UN Volunteer Expert</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
</tr>
<tr>
<td>Possibility of Extension</td>
<td>Yes</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Amman [JOR]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
</tr>
</tbody>
</table>

Assignment Place Remark

National UN Expert Volunteers in Jordan are entitled for a monthly Volunteer Living Allowance (VLA) at the amount of JOD 1,145.55; annual and learning leaves; free life and medical insurance; and free access to different learning platforms.

For more information on UN Volunteer benefits, entitlements and support, please visit: https://www.unv.org/become-volunteer/volunteer-your-country/conditions-service

Living Conditions

The Hashemite Kingdom of Jordan is strategically located in the Middle East covering a diversity of landscapes. Jordan is bound by Syria to the north, Iraq to the northeast, Saudi Arabia to the east and south, the Red Sea to the south and Israel and the Palestinian National Authority to the west. Generally, the weather in Jordan is not extreme. Summer is dry, with temperatures regularly reaching 35°C. The winter is colder with temperatures sometimes dropping slightly below freezing. Amman, the capital, is a peaceful city with over four million residents. People are friendly to visitors. Services in terms of banking, transportation, health and communications are
Assignment Details

Assignment Title
Youth and Adolescent Development Officer

Organizational Context & Project Description

The mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children, youth and families, translates this commitment to children’s rights into action.

Youth in Jordan are facing an uncertain future. They are often highly educated and nearly universally connected to global community. However, the great potential they see in the world and in themselves is oftentimes at odds with the social and economic realities they face as they enter their adult years.

As a country, Jordan is young, with 63 per cent of the population below the age of 30. The proportion of youth is expected to increase in the coming years, providing an immense “demographic window of opportunity” to better engage the youth of Jordan economically, socially, and civically as they transition into the change-makers and decision-takers of the country. This demographic shift is occurring at a time of economic uncertainty. Annual GDP growth has dropped from a booming pre-recession rate of 9 per cent in 2006 to its 2015 estimate of 2.4 per cent. Youth are deeply affected by the resulting lack of economic opportunity. Despite high education levels, the International Labor Organization (ILO) projects youth unemployment in Jordan to be nearly 31 percent, more than double the world average. Unemployment of young Jordanian women and Jordanian youth in rural areas is even higher, as is unemployment for Syrian refugee youth.

Young people in Jordan, especially the most vulnerable, have limited access to opportunities to engage in their community and improve their employability. Almost 30 per cent of youth are disengaged and not in education, employment or training. Few are affiliated with civil society organizations (16 per cent) or have searched for volunteer opportunities (8 per cent) according to the National Youth Survey. Equipped with cutting-edge skills and unencumbered by the routines of adult life, the youth of Jordan are its greatest resource. To fully capitalize on this valuable resource, Government, private sector, NGOs and society as a whole, must work to remove the provide them the opportunities in their communities they need to unleash their potential and propel the country forward.

The vision the youth programme is to support a safe and successful transition of youth into adulthood. UNICEF aims to support a generation of young people across Jordan who are engaged, empowered and employable.

UNICEF’s new programme cycle (2018-2022) aims to reach 1,000,000 young people in Jordan with sustained, quality programmes in partnership with government, private sector, NGOs, and, most importantly, young people.

The programme is providing engagement opportunities for youth which will result in a generation of adolescents and youth that is resilient, shares responsibility to eschew violence and discrimination, and is prepared for positive engagement in lifelong learning and work.

UNICEF is focusing on an integrated and holistic approach to equip young people with the right skills that are needed to ensure their successful transition to adulthood. UNICEF has developed what we call the: Youth Engagement Pyramid: Pathways to Youth Engagement.
Sustainable Development Goals

4. Quality Education

Task description

Within the delegated authority and under the supervision of Adolescent and Youth Development Specialist or his/her designated mandated representative(s), the UN Expert Volunteer Youth and Adolescent Development Officer will:

- Support to program development and planning
  - Conduct/update situation analysis and assessments to establish evidence-based data for UNICEF advocacy and development of policies, framework and programs to promote adolescent development and participation in the country and for monitoring results on related programs/projects.
  - Contribute to the development/establishment of adolescent development and participation program goals, objectives and strategies and results-based planning through research, collection, analysis and reporting of related information/data for development planning and priority and goal setting.
  - Provide technical and operational support throughout all stages of programming processes by executing/administering a variety of technical, program, operational and administrative transactions, preparing related materials/documentation and complying with organizational processes and management systems, to support program planning, results-based planning (RBM) and monitoring and evaluating results.
  - Prepare required program documentations/materials/data to facilitate the program review and approval process

- Program management, monitoring and delivery of results
  - Work closely and collaboratively with internal and external colleagues and partners to discuss adolescent development and participation operational and implementation issues, provide solutions, recommendations and/or alert appropriate officials and stakeholders for higher-level intervention and/or decision. Keep record of reports and assessments for easy reference and/or to capture and institutionalize lessons learned.
  - Participate in monitoring and evaluation exercises, program reviews and annual reviews with government and other counterparts to assess programs/projects on adolescent development and participation and report on required action/interventions at the higher level of program management.
  - Monitor and report on the use of adolescent development and participation program resources (financial, administrative and other assets), verify compliance with approved allocation/goals, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report on critical issues/findings to ensure timely resolution by management/stakeholders. Follow up on unresolved issues to ensure resolution.
  - Prepare regular/mandated relevant program/project reports for management, donors and partners to keep them informed of program progress.

- Technical and operational support to program implementation
  - Conduct regular program field visits and surveys and/or exchange information with partners/stakeholders to assess progress and provide technical support, take appropriate action to resolve issues and/or refer to relevant officials for resolution.
  - Report on critical issues, bottlenecks and potential problems for timely action to achieve results.
  - Provide technical and operational support to government counterparts, NGO partners, UN system partners and other country office partners/donors on the application and understanding of UNICEF policies, strategies, processes and best practices on adolescent development and participation related issues to support program implementation, operations and delivery of results.

- Networking and partnership building
  - Build and sustain effective close working partnerships with government counterparts and national stakeholders through active sharing of information and knowledge to facilitate program implementation and build capacity of stakeholders to achieve and sustain results on adolescent development and participation programs.
  - Draft communication and information materials for CO program advocacy to promote awareness, establish partnership/alliances and support resource mobilization to ensure the adolescent development and participation programs are adequately resourced and supported.
  - Participate in appropriate inter-agency (UNCT) meetings/events on programming to collaborate with inter-agency partners/colleagues on UNDAF operational planning and preparation of adolescent development and participation programs/projects and to integrate and harmonize UNICEF position and strategies with the UN-DAF development and planning process.
Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
</tr>
</thead>
</table>

Education - Additional Comments

Master’s or equivalent in a relevant area, e.g. Development studies or area related to social science; a first-level university degree or equivalent in combination with relevant training and/or professional experience may be accepted in lieu of an advanced university degree.

<table>
<thead>
<tr>
<th>Required experience</th>
<th>180 months</th>
</tr>
</thead>
</table>

Experience Remark

- At least 15 years of professional work experience at the national and/or international level in youth and adolescent development, skills and employability, livelihoods for youth, social cohesion and other related areas at the international level, some of which preferably served in a developing country. Experience in in field-level monitoring and handling monitoring data, or managing adolescent or youth-focused projects preferred, as is experience working in the UN or other international development organization;
- Other desired/mandatory required technical knowledge
- Excellent oral and written skills; excellent drafting, formulation, reporting skills;
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels;
familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- Sound security awareness;
- Have affinity with or interest in Convention on the Rights of the Child, volunteerism as a mechanism for durable development, and the UN System.

Language
- English (Mandatory), Level - Fluent
- AND - Arabic (Optional), Level - Working Knowledge

Area of Expertise
- Development programme management Optional

Area of Expertise Requirement

Need Driving Licence
- No

Competencies & Values
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Working in Teams

Conditions of Service and other information

Condition of Service: Click here to view Conditions of Service

Conditions of Service:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.
Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

UN Expert Volunteers receive a monthly Expertise Differential, calculated at 40% of the UN Specialist Volunteer monthly living allowance.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

**Supervision, induction and duty of care of UN Volunteers** (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized.
with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

Application Code JORR000522-8926

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

This is a national UN Volunteer assignment, therefore only nationals of Jordan and legal residents in Jordan with the status of refugee or with the status of being stateless are eligible to apply.

Application deadline: 14-03-2021

doa.apply_url https://vmam.unv.org//candidate/show-doa/Sk9SUjAwMDUyMg==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.