UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

KENR001715--Early Childhood Education Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment: Kenya  
Host Institute: United Nations Children's Fund  
Volunteer Category: International Specialist  
Number of Volunteer: 1  
Duration: 12 months  
Expected Starting Date: 01-06-2020  
Duty Station: Nairobi [KEN]  
Assignment Place: Family Duty Station  
Assignment Place Remark: 

Living Conditions

Nairobi is now one of the most prominent cities in Africa both politically and financially. Home to thousands of Kenyan businesses and over one hundred major international companies and organizations, including the United Nations Environment Programme (UNEP), the headquarters for the United Nations in Africa and the Middle East, and the United Nations Office in Nairobi (UNON). The city occupies 696 square kilometres (270 sq. mi). At 1,795 meters (5,889 ft.) above sea level, Nairobi enjoys a moderate climate. Under the Köppen climate classification, Nairobi has a subtropical highland climate. The altitude makes for some cool evenings, especially in the winter months (June and July), when the temperature can drop to 10 °C (50 °F). The sunniest and warmest part of the year is during the summer months (December to March) when temperatures average in the mid-twenties during the day. The mean maximum temperature for this period is 24 °C (75 °F). Major currencies and credit cards are accepted. Different types of long-term accommodation are available in Nairobi: standalone houses, houses in gated compounds,
apartments. These could be furnished and/or fully serviced, or unfurnished. Advertisements of rental opportunities are also posted at UNON Bulletin Board: http://www.unon.org/motd.

Assignment Details

**Assignment Title**

Early Childhood Education Specialist

**Organizational Context & Project Description**

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children’s rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favouritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society’s most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfil their potential but also will lead to sustained growth and stability of countries. Therefore, the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Early Childhood Development (ECD) has featured for the first time in history in the Global agenda for Sustainable Development (SDG). UNICEF, at global, regional and country levels, is actively engaged to promote awareness on the importance of early years. A global call for action has been made to boost national investments and engage communities and families in the demand for integrated packages of interventions to ensure a fair start to all young children. ECD targets children under 8. UNICEF Kenya is committed to ensure that an increased number of counties have capacity to implement integrated ECD packages, including health, nutrition, WASH, protection, HIV and early learning for children 0-6 years of age, in line with national standards and policy. In addition, UNICEF Kenya is committed to improving early childhood development and education for children in displaced children especially in the refugee settings. The International UNV assignment is part of UNICEF Kenya ECD programming and the IUNV will work within UNICEF Kenya education and ECD team and support ECD programming.

**Sustainable Development Goals**

4. Quality Education

**Task description**

Under the direct supervision of the Chief of Education, the UN Volunteer will undertake the following tasks:

- Support UNICEF Kenya Early Childhood Development (ECD) and Education program planning, implementation and management
- Assists in ECD Knowledge management
- Support in ECD cross-sectoral programming
- Collaborate and cooperate closely with Education section in early learning programming and for any technical support
Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Results/Expected Outputs**
Technical support provided to government and implementing partners in ECD system strengthening including the development of capacity
Reports, concepts and ECD sectoral documents developed
• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

**Qualifications/Requirements**

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education - Additional Comments</strong></td>
<td></td>
</tr>
<tr>
<td>Advanced University Degree in Education, psychology, sociology, human development, child development, early childhood development and education, family studies or other social science field related to technical field is required.</td>
<td></td>
</tr>
<tr>
<td><strong>Required experience</strong></td>
<td>36 months</td>
</tr>
<tr>
<td><strong>Experience Remark</strong></td>
<td></td>
</tr>
<tr>
<td>Three (3) years progressively, responsible professional work experience at national and international levels in programme planning and management in related field with emphasis on early childhood development and education</td>
<td></td>
</tr>
<tr>
<td><strong>Language</strong></td>
<td></td>
</tr>
<tr>
<td>• English (Mandatory), Level - Fluent</td>
<td></td>
</tr>
<tr>
<td>• AND - Swahili (Optional), Level - Working Knowledge</td>
<td></td>
</tr>
<tr>
<td><strong>Area of Expertise</strong></td>
<td></td>
</tr>
<tr>
<td>• Early childhood, compulsory and higher education Mandatory</td>
<td></td>
</tr>
<tr>
<td><strong>Area of Expertise Requirement</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Need Driving Licence</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Competencies &amp; Values</strong></td>
<td>Coordinate and support any programme monitoring visits and missions</td>
</tr>
</tbody>
</table>
Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.
Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;
- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code                  KENR001715-6562
Application procedure

Prerequisites

This assignment is funded by the Government of Kazakhstan, therefore only Kazakh nationals are eligible to apply.

This is a UN Volunteer assignment and eligible candidates must be 25 years of age or older.

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews will be conducted by the UN Host Entity in April. Usually these interviews are competency-based and held via skype or telephone.

How to apply

Please apply via the link below. You can then either log in if you already have an account or register via ‘Candidate Signup’.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the ‘Additional Remarks’ section of your profile.

Application deadline: 29 March 2020

doa.apply_url                  https://vmam.unv.org//candidate/show-doa/S0VOUjAwMTcxNQ==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.