The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

### General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Cambodia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Children's Fund</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>National Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Phnom-Penh [KHM]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Family Duty Station</td>
</tr>
<tr>
<td>Assignment Place Remark</td>
<td>As this is a national UNV position, there are no special living condition arrangements associated with this assignment.</td>
</tr>
<tr>
<td>Living Conditions</td>
<td></td>
</tr>
</tbody>
</table>

### Assignment Details

**Assignment Title**

Education Officer – COVID19 response and recovery

**Organizational Context & Project Description**

UNICEF in Cambodia works as part of the United Nations system, with the government, civil society and other development partners to fulfil its mandate to promote and protect the rights of children and women. UNICEF’s work is guided by the Universal Declaration of
UNICEF Cambodia’s education team design and implements a multi-faceted education programme, with a core goal to promote the delivery of equitable, inclusive, quality and relevant education for all children, including the most vulnerable and marginalised. The team works with national and sub-national education authorities, local and international NGOs and other international organizations to deliver the education programme. A current focus of our work is to support Cambodia’s Ministry of Education, Youth and Sport (MoEYS) to deliver education services to respond and recover from the impact of COVID19. In this context, the UNICEF Cambodia education team will be delivering a Global Partnership for Education (GPE) funded COVID19 response and recovery programme over the next 18 months. MoEYS is a key implementing partner for this programme, as well as NGOs and other organisations.

Sustainable Development Goals

4. Quality Education

Task description

Under the direct supervision of the Chief of Education, the UN Volunteer will undertake the following tasks:

- Collect and analyze data for programme planning, management, monitoring and evaluation purposes, particularly in relation to COVID19 response and recovery education activities.
- Conduct field-based research, as required, on issues affecting children’s access to inclusive education, to inform UNICEF’s response to the impacts of COVID19;
- Undertake visits to field sites, assess local conditions and resources, including contribute to donor field visits.
- Support government and NGO counterparts to plan, implement and monitor activities related to COVID19 response and recovery education activities.
- Work with UNICEF-recruited technical specialists to support the planning, implementation and monitoring of COVID19 response and recovery work.
- Contribute to analysis of progress against COVID19 response and recovery education activities in the Annual Work Plan and provide input into relevant reporting.
- Attend technical coordination meetings, prepares notes and undertakes follow-up action and coordination related to our COVID19 response and recovery programme implementation and monitoring.
- Where required, assist in identification and selection of supplies and equipment for counterparts linked to planning and implementation of COVID19 response and recovery activities that support education service delivery; and contribute to the preparation of relevant financial, administrative and supply documentation according to the Annual Work Plan.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Generation of increased understanding of, and engagement with, children and young people regarding their education needs in respect to the impact of COVID19 on their education.
- Contribution to building research and knowledge on the impact of COVID19 on education that contributes to UNICEF, partner government and development partner policy and programmes; as well as resource mobilisation efforts.
- Contribution to enhanced planning, implementation and monitoring of the COVID19 response and recovery education programme, that increasingly meets the needs of girls and boys, including assisting with the reporting of results of this work.
- Excellent network of relationships with national and sub-national partners involved in COVID19 education response and
recovery work, and improved coordination amongst partners.

- Professional expertise built in education programme delivery, at both national and sub-national levels.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

### Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
</tr>
</thead>
</table>

**Education - Additional Comments**

Post-graduate qualification in education, international development or other social science fields desirable.

<table>
<thead>
<tr>
<th>Required experience</th>
<th>24 months</th>
</tr>
</thead>
</table>

**Experience Remark**

Experience preferred in education policy, planning and programme implementation. Experience in education in emergencies would be an asset.

**Language**

- English (Mandatory), Level - Fluent
- AND - Khmer (Mandatory), Level - Fluent

**Area of Expertise**

- Education policy and planning, curriculum development and teacher training Mandatory

**Area of Expertise Requirement**

**Need Driving Licence**

| No |

**Competencies & Values**

- Accountability
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Integrity
- Working in Teams

### Conditions of Service and other information

**Condition of Service**

Click here to view Conditions of Service

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

Application Code: KHMR000095-7855

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

This is an announcement for a national UNV assignment. Therefore, only citizens of Cambodia and legal residents of Cambodia with refugee or stateless status can apply for this advertisement.

Application deadline: 15-10-2020

doa.apply_url: https://vmam.unv.org//candidate/show-doa/S0hNUjAwMDA5NQ==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.