

eradication of poverty in the context of sustainable development, including the pursuit of the Sustainable Development Goals, and promotion of United Nations fundamental principles. The core dimension in our approach is investing in human development, wealth creation (with emphasis on issues such as entrepreneurship, job creation) and institutional reform and capacity development.

The Rule of Law project, developed in close coordination with Kosovo institutions, aims to support the justice sector reform and improve access to justice, with a focus on women, disadvantaged and marginalized groups, and promote human rights standards for all.

Currently Kosovo's administration of justice is slow and inefficient, with limited accountability of judicial officials, which erodes public confidence in the justice system. Due to political influence, the judiciary is still vulnerable, and rule of law institutions require sustained efforts to build up their capacities.

Inadequate access to justice continues to erode citizen confidence in justice system institutions, actors, and processes. Courts continue to face challenges in dealing with case backlog due to limited human capacities and the high number of inherited cases. The most disadvantaged and marginalized groups, including women, continue to lack information on how to address rights violations and resolve disputes. The project intends to contribute to two outcomes: (1) Justice institutions are accessible to all and perform in a more efficient and effective manner, free of bias, and (2) Access to justice, and justice services delivery improved, regardless of gender, ethnicity, or socioeconomic status.

For more information: <http://www.ks.undp.org/>

The national UN Youth Volunteer in Rule of Law will be engaged in supporting the UNDP project and will assist the team with the implementation of project activities.

Sustainable Development Goals 16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of the UNDP Project Manager and overall guidance of UNDP Governance and Peacebuilding Portfolio Manager the UN Youth Volunteer will undertake the following tasks:

- In close cooperation with the UNDP Project Manager support the implementing of project activities and regularly following up the developments;
- Assist the project team in preparing project reports and other project related materials
- Assist in organizing meetings, workshops, trainings and drafting follow up actions;
- Assist the project team in organizing outreach and advocacy campaigns and organize working sessions with local stakeholders;
- Conduct research and identify areas for new initiatives in support for Kosovo's Rule of Law and Access to Justice sector;
- Keep track the project highlights and, in cooperation with UNDP Communications, draft short stories / updates outlining main project results for the UNDP web and social media accounts;
- Draft regular monitoring / field reports and submit it to Project Manager;

- Assist the project team with conducting research activities that would be fed-in potential new project ideas;
- Perform any other duties within the scope of work.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Project outputs implemented successfully;
 - Advocacy and outreach campaigns are implemented as planned.
 - Research conducted and shared with project team.
 - Various field progress reports on the project drafted and submitted on timely manner.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

- Bachelor Degree in social sciences, law, public policy and other related fields

Required experience 0 months

Experience Remark

- Preferably up to one year of experience in working with different stakeholders (local institutions) including civil society organizations, international organizations in field of governance, justice sector and other related fields.
- Demonstrated exposure to project implementation and research.

- Demonstrated interest or experience in dealing with social media platforms.
- Previous experience as a volunteer at local, national or international levels a distinct advantage

Language Skills

- English (Mandatory) , Level - Fluent
- AND - Albanian (Mandatory) , Level - Fluent
- AND - Serbian (Optional) , Level - Working Knowledge

Area of Expertise

- Other development programme/project experience Mandatory
- Rule of law, judicial and national legal system reform Optional
- Other rule of law or governance related experience Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included) and final repatriation (if applicable).

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code KOSR000781-4231

Application procedure

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* Not yet registered in the UNV Talent Pool?

First register your profile at <https://vmam.unv.org/candidate/signup>.

Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at

<https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at <https://vmam.unv.org/candidate/profile>.

Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This is a national UN Volunteer assignment, therefore only nationals of Kosovo and legal residents with a residency permit, the status of refugee or with the status of being stateless are eligible to apply.

Application deadline: 21 April 2019

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.