UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MLIR000730--Corrections Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

| Country of Assignment | Mali |
| Volunteer Category    | International Specialist |
| Number of Volunteer   | 1 |
| Duration              | Until 30-06-2019 |
| Possibility of Extension | Yes |
| Expected Starting Date | 11-09-2018 14:24 |
| Duty Station          | Tombouctou [MLI], Kidal [MLI] |
| Assignment Place      | Non-Family Duty station |

Assignment is non-family.

Initial contract up to 30 June, 2019 (with possible extension depending on Mission's mandate, operational necessity and satisfactory performance.

Living Conditions

The national currency of Mali is the Franc CFA (February 2018 exchange rate is 1 US$ = 527.84 FCFA). Visa credit cards are accepted in some hotels and larger shops in the capital, Bamako. Mali is a country prone to malaria, so mosquito nets are highly recommended. Basic medicines are available from pharmacies, but provision needs to be made for specialized medication.
Security recommendations from the UN Department of Safety and Security (UNDSS) must be followed by all UN Staff in the course of their assignments in Mali.

Appropriate measures are in place to mitigate the current security risk for UN personnel in the country. All UN Volunteers, like all UN personnel, undergo a security briefing and the 3 day mandatory training “Safe and Secure Approaches in Field Environments” (SSAFE) upon arrival, where practical guidance and recommendations are provided regarding security threats in Mali.

An additional security briefing is provided upon arrival to the final duty station.

Like all UN personnel, UN Volunteers based in Gao/Kidal/Timbuktu/Mopti/Menaka/Tessalit are accommodated in UN premises, for which they contribute by 100 to 200 USD/month. UN provided accommodation in Mali is compliant with wellbeing standards, i.e. female/male bathrooms.

A welfare committee is also active in all duty stations to ensure sufficient access to welfare commodities, including food supplies. Emergency contacts (security, medical, staff counselling, UNV Office) are made available for all UN Volunteers upon arrival, and each individual is provided with a VHF radio and a call sign, which can be used at all time.

For the sake of rewarding experience, UN volunteers in MINUSMA carry out their duties with flexibility, commitment, and a willingness to live and work in challenging conditions including heat and limited water and electricity supply.

Timbuktu is a non-family duty station, category E, with a difficult security and working environment. Due to the security situation, movements to the city are often restricted.

Timbuktu is situated 20 km (12 miles) north of the River Niger on the southern edge of the Sahara Desert. The living conditions in Timbuktu are harsh with extreme heat, sand storms and bugs. New comers are advised to bring appropriate clothes and shoes compatible with dust condition and sand, mosquito repellent and a hanging mosquito net. During winter it gets chilly at night so a light jacket or sweater is advised.

Basic furnished accommodation is provided in prefabs. Subject to availability, international and UNV staff are assigned in individual rooms with private bathrooms and basic appliances such as A/C, fridge, microwave and TV. The receiver and satellite connection should be arranged privately. We advise staff to bring along to the duty station their own kitchenware (pot, dishes, utensils) and linen (beds are normally full size).

There is a level I and level II hospital. If you have special condition, make sure you bring your own medicine.

As far as entertainment, happy hours are organized by the welfare committee on weekends and there is a gym facility. You might consider bringing along your favorite music, movies and books.
Assignment Details

Assignment Title: Corrections Officer

Organizational Context & Project Description

The United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA) was established by Security Council resolution 2100 of 25 April 2013 to support political processes in the country and carry out a number of security-related tasks. By unanimously adopting resolution 2295 of 29 June 2016, the Council further decided that the MINUSMA to support the implementation of the Agreement on Peace and Reconciliation in Mali notably to support the cantonment, disarmament, demobilization and reintegration of armed groups, including through the integration of elements of the signatory armed groups in the MDSF as an interim measure, within the framework of the reform of the security sector, and without prejudice to the anticipated plans of the demobilization, disarmament and reintegration and integration commissions; and to take into account the particular needs of women associated with armed groups, and to provide for their full access to Disarmament Demobilization Reintegration (DDR) programmes, inter alia, through consultation with women's organizations (paragraph 19 a(ii) and (v)).

The Mission has been asked to assist the transitional authorities of Mali in developing and implementing programmes for the disarmament, demobilization and reintegration (DDR) of former combatants and the dismantling of militias and self-defense groups, consistent with the objectives of reconciliation and taking into account the specific needs of demobilized children.


Sustainable Development Goals

UNV Focus Area: 16. Peace, Justice and Strong Institutions

Task description

This position is located in the United Nations Multidimensional Integrated Stabilization Mission in Mali, Tombouctou. The United Nations Volunteer Corrections Officer reports to the respective Justice & Corrections Team Leaders.

Within delegated authority, the United Nations Volunteer Corrections Officer will be responsible for the following duties:

- Participates in the development and implementation of the Mission’s strategies related to strengthening and development of all aspects of the corrections system, including the application of applicable international standards, development of guidelines, rehabilitation of facilities, and management of prisoners and prison personnel by advising, coaching and mentoring national counterparts and facilitating on-the-job training;
- Assists with assessment of training needs of prison personnel and the development of training programmes;
- Assesses training needs and participates in the preparation of training and development strategies.
and implementation plans in the Mission;
- Assists in enhancing the national capacity to design, develop, deliver, evaluate and record training programmes, including through providing training and development advice and guidance;
- Establishes and maintains contacts and effective relations with national government officials and civil society representatives (including counterparts in the Corrections/Prison service, Ministry of Justice and/or other relevant Ministries, the police, the court system, women’s groups, non-governmental organizations, diplomatic missions and donors);
- Assists in the conceptualization and the drafting of prison-related projects for donors related to the reform of the corrections system in the host country, in particular, for the professionalization of corrections actors;
- Participates in the implementation of projects led by Corrections/Rule of Law Section;
- Contributes to outputs such as section reports and assessments, and participates in the development and implementation of work unit planning processes;
- Participates in coordination mechanisms at mission level, maintain close working relationships with relevant mission components (human rights, police, justice, gender etc.) and UN agencies, and represent the mission as required;
- Assists with working towards the completion of programmatic and administrative tasks necessary for the functioning of the section, including preparation of budget, reporting on performance and results and interviewing candidates nominated to serve as government provided personnel; and
- Performs other related duties as required.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Results/Expected Outputs**

- Strengthened Capacity of sub-national actors by timely implementation of legal and judicial programmes, which are coherently and timely implemented;
- Coordinated and coherent approach at the sub-national level in the mapping and assessment of the judicial and legal systems, with a focus on illegal/arbitrary detention;# Implemented Rule of Law Indicators project to the maximum extent possible;
- Strengthened sub-national justice strategies by provision of strategic/technical advice;
- Available Research materials and analysis on time and in accordance with criteria discussed; # Met Reporting obligations.
- Capacity building through training and coaching documented.
• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

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<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
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<tr>
<td><strong>Education - Additional Comments</strong></td>
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<tr>
<td>Advanced university degree (Master’s degree or equivalent) in law, criminal justice, social science or management. A first-level university degree in law in combination with other relevant academic qualifications and experience may be accepted in lieu of the advanced university degree.</td>
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<td><strong>Required experience</strong></td>
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<td><strong>Experience Remark</strong></td>
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<td>At least three years of progressively responsible experience in a justice and/or corrections administration is required, including experience in policy and planning or training or at least three years in a national or international NGO, national or international organization in justice and correction related areas, working with national, regional and international entities. At least one year of professional experience providing technical assistance for strengthening corrections systems in a transitional, developmental or post-conflict setting outside the applicant’s country of nationality is desirable. United Nations field experience, especially in a peacekeeping operation, is an asset.</td>
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<td><strong>Language Skills</strong></td>
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<td>• English (Mandatory), Level - Fluent</td>
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<td>• AND - French (Mandatory), Level - Working Knowledge</td>
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<td><strong>Area of Expertise</strong></td>
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<td>• Rule of law, judicial and national legal system reform Mandatory</td>
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<td><strong>Area of Expertise Requirement</strong></td>
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<td>Solid computer skills, including full proficiency in various MS Office applications (Excel, Word, etc) and other IT applications and office technology equipment.</td>
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<td><strong>Need Driving Licence</strong></td>
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<td><strong>Competencies &amp; Values</strong></td>
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<td>• Accountability</td>
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<td>• Adaptability and Flexibility</td>
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Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,602. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.
For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:
• Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

• Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

• Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

• Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

• Access to shared host entity corporate knowledge, training and learning;

• Inclusion of the volunteer in emergency procedures such as evacuations;

• Leave management;

• DSA for official travel, when applicable;

• All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code MLIR000730-3239

Application procedure

* Not yet registered in the UNV Talent Pool? 
Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool? 
Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call for to which you would like to apply.

Application deadline: 26 September 2018
Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.