
Informations générales

Pays d’Affectation
Mali

Agence/Institution hôte
United Nations Multidimensional Integr. Stab. Mission in Mali

Catégorie de volontaire
International Specialist

Nombre de Volontaires
2

Durée
jusqu’au 30-06-2020

Date présumée du début
01-05-2020

Lieu d’Affectation
Mopti [MLI], Tombouctou [MLI]

Lieu d’Affectation sans Famille

Mopti is non-family duty station. Living conditions are acceptable, but security instructions need to be strictly complied with. The national currency is the Franc CFA (January 2020 exchange rate is 1 US$ = 595 FCFA). Visa credit cards are acceptable in some hotels and larges shops in Bamako. Mali is a country prone to malaria, so mosquito nets are highly recommended. Basic medicines are available from UN Medical Section or from pharmacies, but provision need to be made for specialized medication.

Security recommendations from the UN Department of Safety and Security (UNDSS) must be followed by all UN Staff in the course of their assignments in Mali. Appropriate measures are in place to mitigate the current security risk for UN personnel in the country. All UN Volunteers, like all UN personnel, undergo a security briefing and the 3 days mandatory training “Safe and Secure Approaches in Field Environments” (SSSAFE) upon arrival, where practical guidance and recommendations are provided regarding security threats in Mali. An additional security briefing is provided upon arrival.
Détails sur l'Affectation

Titre de l'Affectation

COE Assistant

Contexte organisationnel & description du projet

The United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA), was established by Security Council resolution 2364 (2017) to support political processes in that country and carry out several security-related tasks. The Mission has been asked to support the transitional authorities of Mali in the stabilization of the country and implementation of the transitional roadmap, focusing on major population centres and lines of communication, protecting civilians human right monitoring, the creation of conditions for the provision of humanitarian assistance and the return of displaced persons, the extension of the State authority and the preparation of successful free, inclusive and peaceful elections.

Recalling its previous resolution in particular 2227 (2015) and 2100 (2013), the Mission has been requested by the SC in 2295 (2016) resolution to use his good offices to encourage and support the full implementation of the Agreement, in particular by planning a central role to support and oversee the implementation of the Agreement by the Government of Mali, the Platforme and Coordination armed groups, notably by heading the Secretariat of the Comité de Suivi de l’Accord (CSA) and in particular, to
assist the Malian parties in identifying and prioritizing implementation steps, consistent with the provisions of the Agreement.

Objectifs de développement durable

16. Peace, Justice and Strong Institutions

Description de l’action

Under the direct supervision of Chief COE or Team Leader, the UN Volunteer will undertake the following tasks:

• Assist and helps the COE data base manager to support the overall MOU management of military and police units deployed mission wide.

• Take active part in Arrival, Periodic, Operational Readiness, Spot Check and Repatriation inspections of Major Equipment and Self-Sustainment as a member of the verification team;

• Inspects Major Equipment brought into the mission against the requirements stipulated in the relevant Memorandum of Understanding (MOU) between UN and Troops/Police contributing countries;

• Inspects and verifies contingent’s Self-Sustainment capabilities, for example, catering, office, communication, laundry, cleaning, miscellaneous general stores, electrical, minor engineering, tentage/accommodation, fire-fightin/fire detection & alarm, welfare, internet etc against the agreed MOU and relevant UN standards;

• Participates actively in the planning specifications, development, implementation and maintenance of COE Data base/ computerised system in support of MOU management of troops/police contingents deployed in the mission;

• Draft verification reports for submission to the team leaders for viewing and entry of relevant data into COE data base;

• Acts as a member of board of survey on loss/damage od COE as required;

• Check monthly assets status reports, monthly troop strength reports;

• Check daily allowance and recreational leave allowance raised by military and formed police units prior handing over to the finance section through chief COE unit;

• Works with IT staff to address issues raised by the COE teams relating to the accessibility and replication problems of verification report and other COE issues;

• Sets aside dedicated time for coaching, mentoring capacity development through training and capacity building when working with or supervising national or other administrative staff.

• Performs any other related work assigned by the immediate supervisor.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

• Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.

• Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.

• Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles.

• Contribuer à la rédaction
des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

• Contribute to strengthening the COE unit through his /her professional knowledge in logistics and equipment inventory management.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification
Bachelor degree or equivalent

Niveau de qualifications - autres commentaires

Diploma/Degree preferably in Business Administration, Public administration, Management or Logistics related field. Training in a Logistics related discipline, i.e. Transport, Engineering, Operations Management, Supply Chain Management or another relevant field is an asset;

Expérience Requise
36 mois

Remarques sur l'Expérience

• Experience in Material Management and Logistic support activities
• Experience in (international) Supply Chain Management, knowledge of international regulations incl. IATA.
• Experience in creation, management and maintenance of databases, experience in data analysis.
• Experience in customer service/ working with clients.
• Experience in Inventory Control practices and procedures.

Linguistiques
• English (Mandatory) , Niveau - Fluent

Domaine d'expertise
• Logistics and supply management Obligatoire

Domaine d'expertise requis
- Knowledge of Microsoft Windows, Microsoft Office (Word, Power Point and Excel) with analytical skills to join tables in queries, to filter, group and summarize required data.
- Working level in French is an advantage

Permis de Conduire exigé: Oui

Compétences et Valeurs:
- Adaptability and Flexibility
- Communication
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions de service et autres informations

Conditions de service: Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.
For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application procedure**

* Not yet registered in the UNV Talent Pool?
Please first register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup). Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
Please first update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile). Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call for to which you would like to apply.

**Application deadline:** 16 March 2020

**doa.apply_url**  [https://vmam.unv.org//candidate/show-doa/TUxJUjAwMDg3OQ==](https://vmam.unv.org//candidate/show-doa/TUxJUjAwMDg3OQ==)

**Avertissement**
Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s'engage à assurer la diversité en termes de genre, de nationalités et de cultures.