The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

**General Information**

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Mali</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Multidimensional Integr. Stab. Mission in Mali</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>until 30-06-2021</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Bamako [MLI]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Non-Family Duty station</td>
</tr>
</tbody>
</table>

**Assignment Place Remark**

**Living Conditions**

Bamako is a non-family duty station with a difficult security and working environment. Mali is a non-family duty station. Living conditions are acceptable in Bamako, but security instructions need to be strictly complied with. Adequate housing is available for rent at US$ 500-1500 per month. The national currency is the Franc CFA (April 2020 exchange rate was 1 US$ = 600 FCFA). Visa credit cards are accepted in some hotels and larger shops. Mali is a country prone to malaria, so mosquito nets are highly recommended. Basic medicines are available from pharmacies, but provision needs to be made for specialized medication.

Security recommendations from the UN Department of Safety and Security (UNDSS) must be followed by all UN Staff in the course of their assignments in Mali.

For the sake of rewarding experience, UN volunteers in MINUSMA carry out their duties with flexibility, commitment, and a willingness to live and work in challenging conditions including heat and limited water and electricity supply.
Assignment Details

Assignment Title
Legal Affairs Officer

Organizational Context & Project Description
The Legal Affairs' Office (LAO) is part of the Office of the Chief of Staff of the United Nations Mission in Mali. The role of the Senior Legal Adviser is to advise the SRSG and protect the Mission's legal interests and that of the UN, on all matters pertaining to the Mission mandate, including privileges and immunities issues, mandate implementation issues, Rules of Engagement, Memoranda of Understanding with UN agencies, NGOs, local authorities and other entities. LAO further provides legal advice, support and assistance to the Office of the SRSG, and Director of Mission Support for policy and SOP making and compliance control in the overall oversight/management of the Mission. It also provides advice and guidance to the various components of the Mission on diverse substantive and procedural questions on complex matters related to administration and management, institution support, peacekeeping and operational support. This includes inter alia conducting legal research and analysis and preparation of legal opinions for the units/sections/departments and Senior Management as well as the review, drafting and/or provision of legal advice on commercial contracts for the lease of properties, procurement of services and goods necessary for the implementation of the Mission’s operations with operational departments/sections (Procurement, Administration, etc…). LAO also provides briefings and advice to internal investigation bodies and its representatives are member of standing administrative Boards. (http://www.un.org/en/peacekeeping/missions/minusma/).

Sustainable Development Goals
16. Peace, Justice and Strong Institutions

Task description
Within the delegated authority and under the overall supervision of the Senior Legal Advisor and the direct supervision of the Legal Affairs Officer, the UNV volunteer will be responsible for:

- Conducting legal research and analysis about UN rules and regulations (including those concerning claims against the Mission), SC Resolutions, peace agreements and Mission’s compliance with international and national law;
- Advising the Mission vis-à-vis local and government authorities, including on issues relating to UN privileges and immunities, as set out by the relevant UN Conventions and the Status of Forces Agreement;
- Assisting Procurement Section in negotiations on contracts with suppliers of goods and /service providers ensuring that contractors respect UN rules and regulations and national laws;
- Advising on, drafting, and/or reviewing drafts of contracts, agreements, communications opinion, minutes, reports, notes, orders, institutional and operational modalities, and other legal documents;
- Conducting comparative legal research on issues of Public International Law including the interpretation and application of constitutional, legislative and other instruments governing Mali, as well as United Nations peace-keeping operations;
- Liaising and coordinating legal research and analysis with other Sections/Units/Divisions, as appropriate;
- Undertaking extensive analysis and research of legislation and jurisprudence relevant to the different legal opinions requested from the Office;
- Serving as member on committees and ad hoc task forces, as appropriate;
- Performing other related duties as required;
- Contribute to articles/write-ups on the peacebuilding and development process and experiences from the above outlined activities and submit them to UNV publications/websites, newsletters, press releases, etc.;
- Promote and/or advise CSO’s and Citizens groups in the use of OV (online volunteering), and encourage relevant - groups to use OV whenever – technically possible;

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading...
relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Conducted, legal research, analysis, including in the field of UN rules and regulations, SC Resolutions, peace agreements, Mission’s compliance with international and national law including in the field of international/comparative law, interpretation and application of constitutional, legislative and other instruments governing Mali, rules and international law and regulations governing United Nations peace-keeping operations, and prepare legal opinions for the units/sections/departments and Senior Management as required.

- Effective, sound and accurate legal advice, analysis and assistance to the SLA and “external clients” is provided.

- A significant direct contribution to the efficient and effective functioning of the Legal Affairs Office and an important indirect contribution to overall objectives of the UN Mission in Mali

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);

- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment

- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Bachelor degree or equivalent</th>
</tr>
</thead>
</table>

Education - Additional Comments

Bachelor's degree Degree in Law (J.D, LLB or equivalent). License to practice as a lawyer would be an asset.

<table>
<thead>
<tr>
<th>Required experience</th>
<th>36 months</th>
</tr>
</thead>
</table>

Experience Remark

- At least 3 years of working experience as legal officer/researcher focused on, drafting agreements or similar instruments, contracts, as well as conduct of analysis, preparation of advice and opinions on international law issues, with an emphasis on public international law, including the law of international organizations. Previous work experience in international organizations and/or governmental foreign affairs or related services is desirable. Previous experience in developing countries, preferably in a post-conflict situation, as well as knowledge of UN rules, regulations and practices would be an asset. Solid legal analytical and drafting skills are required.

- Ability to maintain confidentiality of records and information; excellent communications skills; excellent organizational skills; ability to prioritize; adaptability to conditions of hardship/hazard.

Language

- English (Mandatory), Level - Fluent
- AND - French (Mandatory), Level - Fluent

Area of Expertise
Conditions of Service and other information


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview...
are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).

Application Code  
MLIR000941-7742

Application procedure

* Not yet registered in the UNV Talent Pool?
Please first register your profile at https://vmam.unv.org/candidate/signup.
Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?
Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call for to which you would like to apply.

Application deadline: 27 September 2020

doa.apply_url  
https://vmam.unv.org//candidate/show-doa/TUxJUjAwMDk0MQ==

Disclaimer

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.