The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

**General Information**

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Mali</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Development Programme</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Bamako [MLI]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Non-Family Duty station</td>
</tr>
</tbody>
</table>

**Assignment Details**

<table>
<thead>
<tr>
<th>Assignment Title</th>
<th>Youth entrepreneurship project officer</th>
</tr>
</thead>
</table>

**Organizational Context & Project Description**

Youth empowerment is one of the key priority areas of UNDP’s Renewed Strategic Officer for Africa.

In Mali, where more than 60% of the population is under the age of 24, youth have a critical role to play in building peace and contributing to a positive socio-economic transformation.
The challenges faced by youth in Mali are a major factor in the country’s efforts to sustain peace. In the past, Malian youth have played highly positive roles in conflict prevention and resolution in communities prone to violent conflict. In the absence of state security personnel, many of whom fled following defeat by armed groups in many localities in the North and Centre, youth were known to organize night patrols to prevent violence against the population, and to organize and participate in dialogue initiatives between local communities and state security officials. Unfortunately, these positive contributions have often been constrained by reported violations of human rights, including gender based inequalities and violence impacting on women’s access to basic social services, public participation and employment, and by socio-economic difficulties, including especially high levels of unemployment faced by youth across the country and particularly in the North, Centre and in Bamako, and lack of adequate access to basic social services including education and training. Nearly 40% of Mali’s youth are unemployed (44% of young women and 33.2% of young men).

Therefore, the high proportion of youth in a country where only few jobs are generated, might be a considerable demographic risk rather than an engine for economic growth.

The Tony Elumelu Foundation (TEF) is a not-for-profit organization committed to the economic transformation of Africa, through its support of private sector engagement in the promotion of entrepreneurship and leadership development across Africa. The TEF Entrepreneurship Programme is the flagship entrepreneurship programme of the Foundation with the purpose of: i) identifying over a period of 10 (ten) years, 10,000 African Start-ups and entrepreneurs with ideas that have the potential to succeed; ii) supporting the growth of these businesses through business training, mentoring, access to seed funding, information and admitting their respective founders and/or owners as members of the TEF Africa-wide alumni network and; iii) creating businesses that can generate at least 1,000,000 new jobs and contribute at least $10 billion in new annual revenues across Africa. This goal is set to be achieved through the selection of 1,000 businesses annually to participate in a holistic 12-week training and mentorship programme.

UNDP will partner with TEF to leverage its entrepreneurship programme model for the Mali Entrepreneurship programme. Through the partnership, UNDP and TEF will contribute towards empowering youth in Mali, through the creation of businesses, and support to youth-driven SMEs that will generate new jobs, and create new opportunities for young male and female Malians to help them recover from the multiple effects of the socio-economic and political crisis, overcome the negative impacts of COVID-19, and more generally to play an active role in the recovery from violent conflict in the country.

The Youth Entrepreneurship programme in Mali consists of: a) training 3,000 selected young Malians in entrepreneurship, in line with socio-economic context and existing opportunities in Mali, and b) providing seed funding to 1,860 young Malian entrepreneurs with seed funds to start their business; c) supporting the young entrepreneurs through one-on-one mentorship by experts nationwide, d) creating lasting impact through Training of trainers activity. The programme will target 40% of young women.

UNDP Mali has developed a Project Initiation plan to define and undertake key activities to establish a solid youth entrepreneurship programme, which itself will contribute to youth and women empowerment and sustainable job creation in Mali. Following a massive communication campaign across the country and a 2 weeks application process, more than 3,000 young entrepreneurs have applied for the programme by November 15. The 4 weeks online training is scheduled to start immediately.

The UNV Project officer will work closely with the implementing partner, TEF, and will oversee the activities scheduled under the Project Initiation Plan. He/she will also develop a full project document to scale up the programme and ensure its sustainability. He/she will also work closely with the Monitoring and Evaluation Officer and the Communication Officer, recruited under the same project.

Sustainable Development Goals

Task description

Within the delegated authority and under the supervision of Deputy Resident Representative / Programme or his/her designated mandated representative(s), the UN Volunteer project officer will:

- Coordinate all activities related to the UNDP-TEF entrepreneurship programme in Mali;
- Contribute to the mobilization of youth networks, national stakeholders, civil society actors, UN agencies, financial and technical partners, and the private sector in order to identify beneficiaries, small enterprises, etc.
- Contribute to the analysis and validation of appropriate monitoring and evaluation tools and ensure their consistency with the program results framework and the partnership agreement between UNDP and TEF;
- Ensure that the UNDP-TEF program is articulated with other ongoing youth initiatives in Mali, including with YouthConnekt.
- Ensure the design of a management arrangement framework (Task Force within UNDP, Technical Monitoring Committee, Steering Committee) with the national party, youth networks, the private sector, and relevant partners.

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Monitor the budget delivery against agreed activities and timelines.
Ensure adequate and comprehensive delivery of the Training of trainers activity.
Support the formulation of a strategy for mobilizing additional resources to ensure the sustainability of the program at the national level and scale up at the regional level;
Develop tools for the program monitoring and evaluation plan;
Ensure the quality control of the program, in line with the national priorities in Mali and with the United Nations strategic frameworks.
Ensure the quality control of data relating to the entrepreneurship program collected in the field before their compilation;
Ensure the effective management of the program in Atlas (budget delivery, financial reports, quality assurance etc.);
Prepare and submit periodic reports (quarterly, annual) in accordance with the agreement established between UNDP and TEF;
Define the risks and assumptions linked to the program and implement measures to mitigate the risks identified.
Ensure the implementation of the program monitoring plan to support 100 participants chosen according to pre-defined criteria of representativeness and diversity, and document their results during and after the implementation of the program.
Establish statistics and set up a database for young people benefiting from training and/or financial support from the program;
Contribute to the dissemination of results, including good practices, in collaboration with the Office’s Communication Unit;
Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day): Be acquainted with and build on traditional and/or local forms of volunteerism in the host country: Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application: Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.: Assist with the UNV Buddy Programme for newly-arrived UN Volunteers: Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

As an active UNDP team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNDP and its beneficiaries in the accomplishment of her/his functions, including:

• The coordination of the entrepreneurship program is effective
• The operational management of the program is monitored;
• The training of trainers activity is effectively conducted.
• The training modules are improved and adapted to the context and profile of young people who have new skills for the promotion of youth entrepreneurship;
• Progress reports are prepared and submitted to relevant stakeholders to ensure monitoring of results;
• The recommendations formulated by the Steering Committee of the program are implemented to achieve the results;
• Good communication is ensured and good practices are documented and disseminated;
• Additional resources are mobilized;
• The promotion of volunteering is ensured through the dissemination of a final report on the major achievements of volunteers in peacebuilding and development;
• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs): Age, Gender and Diversity (AGD)

Required Degree Level

Master degree or equivalent
Education - Additional Comments

- Advanced higher degree (Master’s or equivalent) in a relevant area, e.g. economics, political science, social sciences or area related to entrepreneurship; a first-level university degree or equivalent in combination with relevant training and/or professional experience may be accepted in lieu of an advanced university degree;

Required experience 36 months

Experience Remark

At least 3 years of professional work experience at the national and/or international level in project management, youth empowerment, social cohesion, community engagement, or other relevant programmes; experience with UNDP is an asset, as is experience working in the UN or other international development organization;

- Excellent oral and written skills; excellent drafting, formulation, reporting skills;
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- Sound security awareness;
- Have affinity with or interest in youth empowerment, volunteerism as a mechanism for durable development, and the UN System.

Language

- French (Mandatory), Level - Fluent
- AND - English (Mandatory), Level - Working Knowledge

Area of Expertise

- Development programme/project administration Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Adaptability and Flexibility
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Working in Teams

Conditions of Service and other information
Conditions of Service for International Specialist:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements
In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers** *(Roles and Responsibilities of Host Entities)*

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

**Application Code**

MLIR000957-8338

**Application procedure**

T. +49 (0) 228-815 2000  A. PO Box 200111, 53113 Bonn, Germany
F. +49 (0) 228-815 2001  W. www.unv.org

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline:** 10-02-2020

doa.apply_url https://vmam.unv.org//candidate/show-doa/TUxJUjAwMDk1Nw==

**Disclaimer**

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*