The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>Mali</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Multidimensional Integr. Stab. Mission in Mali</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>until 30-06-2022</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>07-02-2022</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Bamako [MLI]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Non-Family Duty station</td>
</tr>
</tbody>
</table>

Living Conditions

Bamako is a non-family duty station with a difficult security and working environment. Mali is a non-family duty station. Living conditions are acceptable in Bamako, but security instructions need to be strictly complied with. Adequate housing is available for rent at US$ 500-1500 per month. The national currency is the Franc CFA (April 2020 exchange rate was 1 US$ = 545 FCFA). Visa credit cards are accepted in some hotels and larger shops. Mali is a country prone to malaria, so mosquito nets are highly recommended. Basic medicines are available from pharmacies, but provision needs to be made for specialized medication. Security recommendations from the UN Department of Safety and Security (UNDSS) must be followed by all UN Staff in the course of their assignments in Mali.

For the sake of rewarding experience, UN volunteers in MINUSMA carry out their duties with flexibility, commitment, and a willingness to live and work in challenging conditions including heat and limited water and electricity supply.
Assignment Details

Assignment Title
Disarmament Demobilization Reinsertion (DDR) Officer

Organizational Context & Project Description

In support of the UNSCR 2531 (2020), MINUSMA’s mandate and the Mission’s overall holistic Security Sector Reform, the SSR Section’s central objective is to support efforts to work for an effective and accountable security sector, which respects human rights, upholds the rule of law and has the confidence of the Malian people. This position is located in the Office of the Security Sector Reform Section within the United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA). For day-to-day matters, the incumbent will report to the SSR-DDR Team Leader, Gao. For strategic guidance, the incumbent will report to the Director Security Sector Reforms – Disarmament Demobilization and Reintegration and/or his designate in Bamako.

Sustainable Development Goals
16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of CVR team leader, the UN Volunteer will undertake the following tasks:

- Reviews Community Violence Reduction (CVR) and Community Based Reinsertion (CBR) project Proposals, handling of their budgets and oversee their implementation in the regions of responsibility;
- Serves as a focal point for all CVR projects in Gao and Kidal, ensuring that they meet the requirements of the CVR objectives;
- Follows up at HQ level on all projects coming from Gao and Kidal, ensuring that they go through the LRC (Local Reinsertion Committee), PAC (Project Appraisal Committee), and ensures that recommendations are complied with, and memos are signed;
- Participates in the preparation, organization and conduct of the PAC meetings and drafting of the minutes;
- Follows up with MINUSMA Finance section on all payments made/tranches paid and vice versa of CVR projects under his supervision;
- Participates in DDR internal M&E program;
- Organizes and maintains filling system (physical and digital) on the projects under his responsibility for easy reference;
- Ensures that at least a monthly visit to project sites is made;
- Provides updates on CVR project tracking system for 2016-2017 -18 and yearly projects under his responsibility;
- Serves as the secretary to the monthly coordination meeting;
- Assists in the organization of the life support assistance to the cantonment sites;
- Coordinate with relevant MINUSMA sections the provision of support to the operations in support of the cantonment process;
- Carries out basic research and analysis on armed groups in the area of responsibility;
- Participates in the identification and registration of combatants, weapons and munitions.
- Maintains awareness of current DDR issues;
- Participates in the development and delivery of training workshops, seminars on DDR related matters;
- Establishes and maintains key DDR contacts with the local civilian and military authorities as well as international and national organizations; e.g. civil society, UN agencies, international and local NGOs to identify micro-projects to facilitate the reinsertion of ex-combatants;
- Assists in preparation of DDR outreach activities;
- Supports the planning and Operations Unit when necessary and may perform other task as may be required by the SSR-DDR section.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Contribute or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.
Qualifications/Requirements

Required Degree Level
Bachelor degree or equivalent

Education - Additional Comments
Business administration, security sector governance, management and/or administration, international relations/affairs or other related field.

Required experience
60 months

Experience Remark
- A minimum of five years of progressively responsible experience in the area of DDR, and project management, is required.
- Previous experience in the development and implementation of DDR programmes in post-conflict contexts is also required.
- Previous experience in the development and implementation of reinsertion projects is required.
- Previous experience supporting senior coordination meetings is required.
- Basic knowledge of relevant UN institutions, mandates, policies and guidelines is required.
- Previous experience in UN peacekeeping missions is highly desirable.
- Previous experience in Mali context and culture is an asset.

Language
- English (Mandatory), Level - Fluent
- AND - French (Mandatory), Level - Fluent

Area of Expertise
- Other security and protective services experience Mandatory

Area of Expertise Requirement
Experience in the usage of computers and office software packages (MS Word, Excel, etc.) and proficiency in word processing.
Master's degree will be an asset

Need Driving Licence
Yes

Competencies & Values
- Adaptability and Flexibility
- Commitment and Motivation
- Communication
- Ethics and Values
- Integrity
Conditions of Service and other information

Conditions of Service for International Specialist:


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other
basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

**Application Code**

MLIR000997-9298

**Application procedure**

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline:** 25-04-2021

**doa.apply_url**

https://vmam.unv.org//candidate/show-doa/TUxJUjAwMDk5Nw==

**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.