

## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

### MOZR000671--Gender Based Violence Project Officer (Spotlight)

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

## General Information

<b>Country of Assignment</b>	Mozambique
<b>Host Institute</b>	United Nations Development Programme
<b>Volunteer Category</b>	National Specialist
<b>Number of Volunteer</b>	1
<b>Duration</b>	12 months
<b>Possibility of Extension</b>	Yes
<b>Expected Starting Date</b>	Immediate
<b>Duty Station</b>	Maputo [MOZ]
<b>Assignment Place</b>	Family Duty Station
<b>Assignment Place Remark</b>	

### Living Conditions

Mozambique has a total population of about 29 million people and is located on the southeast coast of Africa. To the East, is the Indian Ocean, Tanzania, Malawi and Zambia is to the north, to the west is Zimbabwe and South Africa and to the South, Swaziland and South Africa. The total area of Mozambique is 799 380 Km square from North to South. It is tropical hot and hu-mid. The hottest and wettest months in Maputo are December to February, when the average daily minimum temperatures are around 22°C and the average daily highs of 30°C. The rain season is between October and April. Winters (June to August) are mild with the average daily temperature ranging from 13°C to 24°C. Basic health facilities and food are available every-where. The securi-ty situation is reliable, but some precaution is needed at the same time. Communication and transport services are available at various costs. Regarding accommo-da-tion and food, houses and apartments can be rented at reasonable prices. Food, household commodities and clothing can be found in shops and local markets at reasonable prices. An entry visa is required for all travelers and must be obtained from Mozambican Embassy prior to travelling. The metical is the local currency and exchange rate stands at USD 1 equivalent to about 63

meticais (MZM) as per January 2020. Commercial banks are operational in the country and Vi-sa cards are accepted in very limited hotels. Maputo is categorized as a family duty station offering a variety of different accommodation options. It has a vibrant international community whilst also providing excellent opportunities to work in a national, Mozambican context.

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

# Assignment Details

## Assignment Title

Gender Based Violence Project Officer (Spotlight)

## Organizational Context & Project Description

The protection and promotion of the universal values of the rule of law, human rights and democracy are ends in themselves and are important factors in the process of building systems of justice, fairness and stability for the well-being of the citizens.

The political commitment of the Mozambican government in addressing human rights obligations is evident and reflected on its Constitution, policies and the engagement in the international arena as State Party of the Universal Declaration of Human Rights. Mozambique has ratified most international and regional human rights instruments and mechanism that define the human rights normative standards.

UNDP's democratic governance practice focuses on fostering inclusive participation, strengthening responsive governing institutions, and promoting democratic principles. Gender equality, centered in human rights, is both a development goal on its own and a critical factor for achieving sustainable development. It underlies one of the guiding principles of the 2030 Agenda for Development – the concept of 'leaving no one behind'. UNDP supports partners to eliminate gender inequalities through targeted, gender-focused programmes and by working to ensure that all development efforts take into account the experiences, needs, and contributions of women.

The Spotlight Initiative is an EU-UN programmer whose vision is to have a country where every woman and girl live a life free from all forms of sexual and gender-based violence (SGBV) and harmful practices (HPs) including early marriage, and can enjoy sexual and reproductive health rights (SRHR).

The United Nations and the European Union (EU) are embarking on a new, global, multi-year initiative focused on eliminating all forms of violence against women and girls (VAWG) - the Spotlight Initiative. The Initiative brings focused attention to VAWG, moving it into the spotlight and placing it at the center of efforts to achieve gender equality and women's empowerment, in line with the 2030 Agenda for Sustainable Development. The Initiative highlights two goals namely **Goal 5: Achieve gender equality and empower all women and girls** and **Goal 16: Promote just, peaceful and inclusive societies**.

The Spotlight Initiative will deploy targeted, large-scale investments in Asia, Africa, Latin America, the Pacific and the Caribbean, aimed at achieving significant improvements in the lives of women and girls. It will respond to all forms of violence, focussing on specific forms of VAWG in particular regions, as entry points to address all forms of violence and their structural roots. The specific focus area for Africa include sexual and gender-based violence (SGBV), including harmful practices (HP) and sexual and reproductive health and rights (SRHR). In line with the 2030 Agenda for Sustainable Development, the Initiative will fully integrate the principle of 'leaving no one behind'.

The spotlight Initiative also intends to spearhead a new joined- up approach and partnership between the UN and the EU to deliver on the SDGs in an integrated manner, in line with respective mandates. The UNDP is one of the UN Agencies involved with the implementation of interventions to prevent and combat Sexual Gender Based Violence and Harmful Practices. Other Recipient UN Organizations (RUNOs) are the UNFPA, UN Women and the UNICEF. Government implementing partners are, the Ministry of Gender, Children and Social Action (including INAS), Ministry of Health, Ministry of Justice, Constitutional and Religious Affairs (including IPAJ and CFJJ), Ministry of Interior, Ministry of Economy and Finance (including INE), Ministry of Education and Human Development (MINEDH), Ministry of Science, Technology and Higher Education (including INEP and Universities), Ministry of Culture, Ministry of Youth, Ministry of Communication and Transport (including ICS, TVM, RM). Non-Government State Institutions are the Parliament, Ombudsman, Attorney General's Office, Professional Council of the Judiciary (CPM), Family and Minors Courts, Supreme Court.

The Spotlight Initiative in Mozambique was launched in 8<sup>th</sup> March 2019 and It is under implementation in 3 Provinces Manica, Gaza, and Nampula covering 10 districts overall. UNDP is leading the implementation of pillars 1 and 2 related to Legislation and Policies and

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**Task description**

Within the delegated authority and under the supervision of the direct supervision of the Head of Governance and Social Cohesion Unit, the SLI Gender Based Violence and HIV Manager will:

**1. Programme Management**

- Support the implementation of UNDP-led Pillars of the Spotlight Initiative (1 and 2) programme strategy at the central level and in the selected provinces and districts, as described in the SLI CPD and implementation planning processes;
- Support the implementation of UNDP activities in coordination with other UN agencies (RUNOs) and Implementation Partners of the System of Justice Administration: Ministry of Justice, Constitutional and Religious Affairs (including IPAJ, SERNAP and CFJJ), Non-Government State Institutions are the Parliament, Ombudsman, Attorney General's Office, Professional Council of the Judiciary (CPM), Family and Minors Courts, Supreme Court and the same institutions represented at provincial level.
- Support the implementation of interventions under pillar 1 and pillar 2 of the SLI, coordinating with implementation partners from the civil society, monitor progress and report according to the plans and guidelines.
- Support the HoU in the formulation of Programme strategies and the management and implementation of the SLI;
- In coordination with the Knowledge Management Officer prepare progress Narrative reports and assist in the effective monitoring and evaluation of projects;
- Represent and make substantive contributions to the GBV and Gender thematic groups and other coordination mechanisms;
- Attendance and Participation in training events and programme exchanges organized by UNDP of other UN Agencies in the context of SLI to develop his/her Skills;
- Provide support and guidance to the SLI Communication and Visibility on the best interventions to public;
- Undertake any other duties as may be assigned by the HoU.

**2. Knowledge Management, Research and documentation of Project Best practices**

- Support the gathering of relevant information on GBV in Pillars 1 and 2;
- Help with preparation and monitoring of pieces of research on GBV at national and local levels.
- Facilitate knowledge building and sharing, particularly the preparation of publications, policy papers and case studies in the area of GBV.
- Contribute to the Knowledge Regional and Global SLI good practices platform;

**3. Strategic partnerships and Liaison**

- Support communication and partnership-building for the Country Programme; this includes participating in field visits to prospective grassroots partners involved in promoting gender issues and women's rights.
- Work closely with stakeholders and civil society partners on implementation issues as well as joint effort to raise funds for the GBV programme;
- Participate actively in technical meetings when required;
- Liaise and maintain close working relationship with key stakeholders.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Results/Expected Outputs**

- As an active UNDP SLI team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNDP and its beneficiaries in the accomplishment of her/his functions, including:
  - To support the implementation of the annual work plan of SLI;
  - To hold regular meetings with the other UN Agencies and with the IP's of the Justice system;
  - Effective stakeholder coordination;
  - Effective support to M&E issues and to the Knowledge Management area
  - Timely submission of quality reports;
  - UNDP Image, results under Pilar 1 and 2 promoted;
  - Capacity building of IP's from government and civil society in key and crucial issues of GBV, Human Rights and Access to Justice.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

**Required Degree Level** Bachelor degree or equivalent

### Education - Additional Comments

University Degree in Social Sciences, Gender Studies, Sociology, Anthropology, Law or related fields.

**Required experience** 24 months

### Experience Remark

- Specialized knowledge in the field of Gender Based Violence Issues and/or Human Rights will be considered an advantage;
- Knowledge of relevant Stakeholders operating under Access to Justice and Democratic Governance;
- Proven ability to work in the area of GBV, with some experience in the Justice or Security (Police/ Homme Affairs) sector preferred;
- Easy contact, communication with Government departments, international organizations and civil society organization

### Language

- English (Mandatory) , Level - Fluent

### Area of Expertise

- Gender equality and the advancement of women Mandatory

### Area of Expertise Requirement

- Strong analytical and report writing skills.
- Excellent communication and presentation skills.
- Computer proficiency.
- Fluency in written and spoken Portuguese and English.
- Ability to work with minimum supervision and in a multicultural setting.

**Need Driving Licence** No

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# Conditions of Service and other information

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**Condition of Service**

[Click here to view Conditions of Service](#)

## Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

## **Supervision, induction and duty of care of UN Volunteers** ([Roles and Responsibilities of Host Entities](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer

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includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

**Application Code**

MOZR000671-7770

**Application procedure**

**\* Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>.

Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

**\* Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call for to which you would like to apply.

Application deadline:**05-10-2020**

**doa.apply\_url**

<https://vmam.unv.org/candidate/show-doa/TU9aUjAwMDY3MQ==>

**Disclaimer**

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*