UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

PANR000182—Peace and Security and Humanitarian Action Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures, volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies, and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

- **Country of Assignment**: Panama
- **Host Institute**: UNWomen
- **Volunteer Category**: International Specialist
- **Number of Volunteer**: 1
- **Duration**: 12 months
- **Expected Starting Date**: Immediate
- **Duty Station**: Panama City [PAN]
- **Assignment Place**: Family Duty Station
- **Assignment Place Remark**: Panama is a family duty station and is considered to be a safe place to live, however, like in any city around the world, it is always good to be aware of your surroundings and to be alert. There is a wide range of goods available in Panama and many modern shopping complexes as well as department stores, designer stores, 24-hour grocery stores. There are suitable residential areas, accommodation options, good hospitals, schools, universities, banks and wide selection of restaurants and entertainment. Panama offers many options for interesting weekend activities. There are Beaches, Mountains and National Parks in the rainforest that it is said have the widest range of flora and fauna the world.

Panama does not have any serious health concerns to worry about, however, it is important to note that in some areas such as the Darien province, it is recommended to take precautions for malaria. The Centers for Disease Control website also recommends the yellow fever vaccination for travel to Darien province.
Weather: Panama has two seasons, the dry season which is from January until late April or early May and the rainy season which is the rest of the year. The daytime temperature ranges between 80- and 90-degrees Fahrenheit with the evenings being cooler by 5 to 10 degrees. The average humidity is 70%.

Assignment Details

<table>
<thead>
<tr>
<th>Assignment Title</th>
<th>Peace and Security and Humanitarian Action Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational Context &amp; Project Description</td>
<td></td>
</tr>
</tbody>
</table>

The traditional understanding of peace-building and peacekeeping is often associated with situations of armed conflict or post-conflict. The reality in Latin America and the Caribbean, however, is very diverse and most women and girls in the region are not in this type of situation but are affected in a differentiated and disproportionate way by high levels of violence, which cover a range of manifestations occurring both in the private and the public sphere.

The region faces its own challenges in terms of peace and security. Insecurity and violence in the public sphere are mainly linked to the existence of gangs and organized crime in some countries and to the eviction of persons from territories valued for their mineral, forest or subsoil wealth in other countries. As result of these high levels of violence, both in the public and private sphere, most of the region is also severely affected by migration, forced displacement and human trafficking, which are phenomenon that have a severe impact on women and girls.

Latin America and the Caribbean is one of the regions with the greatest exposure to natural hazards and with a high vulnerability index. In this context, women and girls are more exposed to violence, insecurity and restricted mobility. However, natural disasters also represent an opportunity to transform the gender roles within the communities by fostering women’s participation as part of the recovery strategies. This is fundamental to create the necessary conditions to ensure the women’s meaningful participation in decision making and to develop inclusive notions of peace and security and reinforce sustaining peace in Latin America and the Caribbean.

The scenario described above has multiple humanitarian implications that should be addressed in a comprehensive manner and as part of the peace and security approach in the region. Ensuring a systematic integration of a gender perspective in the understanding and development of a regional notion of security, as well as in humanitarian response, will have positive consequences on the lives of women.

Sustainable Development Goals

<table>
<thead>
<tr>
<th>Sustainable Development Goals</th>
<th>5. Gender Equality</th>
</tr>
</thead>
</table>

Task description

Under the direct supervision of Regional Advisor for Peace and Security and Humanitarian Response, the UN Volunteer will provide technical support in peace and security related initiatives across the Latin
American and the Caribbean countries. Additionally, she/he will support internal coordination and promote joint programming amongst the UN agencies and sectors on peace and security.

The main duties and responsibilities are:

1. Contribute to UN Women’s regional peace and security and humanitarian action work supporting follow up of regional situation, sub regional and country specific situations;
2. Support the elaboration of project proposals, concept notes, presentations and other working documents related with peace and security and humanitarian actions with special focus on peacebuilding;
3. Support assistance to country offices, coordination with other agencies and engagement with civil society, in particular women and youth organizations, on peace and security and humanitarian action as requested;
4. Participate in relevant national fora, regional inter-agency groups, advocacy platforms, etc. providing regular feedback for effective planning and partnership building;
5. Support the organization of events and initiatives on the occasion of the 20th anniversary of UNSC Resolution 1325 and its interphase with the celebration of Beijing + 25.
6. Represent UN Women in meetings and facilitate regional policy dialogues on issues related to peace and security and humanitarian action, as delegated;
7. Identify best practices and lessons learned to guide programme improvement and strategy planning, support systematization of regional and national initiatives for the implementation of women, peace and security agenda in the LAC Region;
8. Support the development of knowledge products to provide a more comprehensive analysis of the subject of peace and security and humanitarian action, including peace building and conflict prevention in the LAC Region; and

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.
Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

UN Women’s regional peace and security and humanitarian action initiatives developed and under implementation;

- Quality working documents such project proposals, concept notes and others developed on a timely manner;
- Enhanced technical support on peace and security and humanitarian action matters to country offices and related partners;
- Participation in relevant fora, both with planning and partnership objectives as well as UN Women’s representation, achieved throughout the assignment
- Best practices, lessons learned and methodologies for implementation and follow up consolidated to guide programme improvement and strategy planning;
- Knowledge products on peace and security and humanitarian action developed;
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment; and
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Master degree or equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education - Additional Comments</td>
<td></td>
</tr>
</tbody>
</table>

26 Mar 2020
Politics, development studies, human rights, international law, gender studies

Required experience  
24 months

Experience Remark

- At least 2 years of progressively responsible experience in development programme/project implementation, coordination and capacity building.
- Experience on peace and security (among others, women in the security sector; peacekeeping; human rights defenders; migration and mixed flows; peace building, conflict prevention; mediation; UNSCR on women, peace and security; transitional justice; rule of law; youth, peace and security; criminality; trafficking on women and girls; violent extremism and countering terrorism) and/or humanitarian action (among others, disaster risk reduction, climate change adaptation, environmental governance, emergency response and women environmental defenders matters).
- Experience in coordinating work with partners, including development partners, UN Agencies, women’s organizations etc. is required.
- Good knowledge of UN Women and the UN system is highly recommended.
- Experience in gender equality mainstreaming and women empowerment initiatives is highly recommended.
- Knowledge of the socio political and economic reality, opportunities and challenges of the Latin American region is highly recommended.
- Experience in the development and implementation of interagency initiatives would be an asset.

Language

- Spanish (Mandatory) , Level - Fluent
- AND - English (Mandatory) , Level - Fluent

Area of Expertise

- Development programme/project administration Mandatory

Area of Expertise Requirement

- At least 2 years of progressively responsible experience in development programme/project implementation, coordination and capacity building.

Need Driving Licence  
No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Commitment and Motivation
- Communication
- Creativity
- Ethics and Values
- Integrity

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Conditions of Service and other information

**Conditions of Service for International Specialist:**

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.
Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code  
PANR000182-6040

Application procedure

¿Aún no se ha registrado en la reserva de candidatos de VNU?

Por favor, primero registre su perfil en https://vmam.unv.org/candidate/signup. Importante: Después de crear su cuenta, complete todas las secciones de su perfil y envíelo. Luego diríjase a “Mi Página” a través del siguiente enlace https://vmam.unv.org/candidate/mypage y seleccione la opción de “reclutamiento especial”. Finalmente seleccione el reclutamiento especial al cual usted desea aplicar.

¿Ya se encuentra registrada/o en la reserva de candidatos de VNU?


Fecha límite para postularse: 29-Mar-2020, 23:59hrs horario de Alemania

doa.apply_url  
https://vmam.unv.org//candidate/show-doa/UEFOUjAwMDE4Mg==

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.