Informations générales

Pays d'Affectation
Philippines

Agence/Institution hôte
International Organization for Migration

Catégorie de volontaire
International Specialist

Nombre de Volontaires
2

Durée
6 mois

Possibilité de prolongation de contrat
Oui

Date présumée du début d'affectation

Remarque sur le lieu d'affectation

Conditions de vie

Lieu d'Affectation
Metro Manila

Lieu d'Affectation avec Famille

Metro Manila is strategically located in the middle of Luzon, on the eastern coast of Manila Bay and at the mouth of the Pasig River, sprawled over an area of 626 sq.km. Manila sits in the middle of a swampy deltaic plain formed by accumulated sedimentary deposits from the Pasig River and other streams. The city is between the bay to the west, the highlands to the east, and Laguna de Bay to the southeast. Most of its densely populated areas are found along the Pasig River running across the metropolis dividing it into two sections - the north and the south.

The Philippine archipelago is geographically located between latitude (approximately) 4o23'N and 21o25'N and longitude (approximately) 112oE and 127oE. It is composed of 7,107 islands, with a land area of 299,764 sq. kilometers. Its length measures 1,850 kilometers, starting from the point near the southern tip of Taiwan and ending close to northern Borneo. Its breadth is about 965 kilometers. The Philippine coastline adds up to 17,500 km. Three prominent bodies of water surround the archipelago: the Pacific Ocean on the east, the South China Sea on the west and north, and the Celebes Sea on the south. This position accounts for much of the variations in geographic, climatic and vegetational conditions in the country.

The local climate is hot, humid, and tropical. The average yearly temperature is around 26.5 °C (79.7 °F). There are three recognized seasons: The hot season or summer from March to May, the rainy season from June to November, and the cold season from December to February.

Metro Manila is the business and geographic capital of the Philippines and a very modern city with amenities for modern living. Mandaluyong City is one of 17 cities and municipalities comprising Metro Manila. Various living choices are available to suit one's budget. People of the Philippines are very friendly and amicable. Manila is classified as “A” – the lowest hardship for a developing country posting—and all western amenities (food, clothing, restaurants) are available in the city. Traffic congestions and air pollution is a nuisance to some inhabitants.

Housing is readily available, and one should be able to find suitable permanent accommodation within two weeks. Price may range from P 15,000 to 20,000 depending on the location and the type of accommodation one chooses (provincial accommodations are cheaper). Metered and fixed rate taxis are widely available in key cities nationwide. Jeepneys and buses are inexpensive ways of getting around in most places. In Metro Manila the fastest way of commuting is via the railway system. A relatively new, reliable public transport system called the Transportation Network Vehicle Service (TNVS) has been operating in Metro Manila; Grab is the leading TNVS company operating in the area.

The Pesos (PHP) is the official currency and is used for most transactions in the Philippines. ATM machines are available in urban areas. Banks are open from 9:00 a.m. to 3:00 p.m., Mondays to Fridays, with automated teller machines (ATM) operating 24 hours. Western Union has facilities in most towns, cities and provinces. Traveler’s cheques and major foreign currencies can be changed in most commercial banks and Central Bank dealers. They are also accepted in the majority of hotels, shops and restaurants. MasterCard, Visa, American Express and Diner’s Club are widely accepted in major organizations across the big cities of the Philippines.

Healthcare: Hospitals: Private and Public; Pharmacies are widely available in the city.

### Détails sur l’Affectation

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<tr>
<th>Titre de l'Affectation</th>
<th>Software Development Project Manager</th>
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#### Contexte organisationnel & description du projet

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. With 172 member states, a further 8 states holding observer status and offices in over 100 countries, IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM works to help ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration problems and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people.

The IOM Constitution recognizes the link between migration and economic, social and cultural development, as well as to the right of freedom of movement. IOM works in the four broad areas of migration management:

- Migration and development
- Facilitating migration
- Regulating migration
- Forced migration.

IOM activities that cut across these areas include the promotion of international migration law, policy debate and guidance, protection of migrants’ rights, migration health and the gender dimension of migration.
The position is based in Manila, Philippines within the Manila Administrative Centre. The Manila Administrative Centre is IOM’s global administrative centre based in the Philippines which provides a range of administrative services mainly covering human resources, finance, procurement, online communication and information technology.

The Information and Communications Technology Operations Centre consolidates the Organization’s information and communications technology (ICT) support through 24 hours a day, seven days a week global service centre and provides IOM staff with the tools and technologies they need to perform their work effectively. The Operations Centre acts as the focal point for IOM Field Offices on matters related to ICT service delivery and support. It defines ICT standards and solutions and facilitates the development and support of PRISM and other applications such as MiMOSA (Migrant Management and Operational Systems Application) and iGATOR (Integrated Global Airlines Ticket Order Record). The Operations Centre is also responsible for IOM’s intranet and document management system.

The MiMOSA eco-system is IOM’s institutional tool for migrant solutions.

**Objectifs de développement**

17. Partnerships For the Goals

**Description de l'action**

Within the delegated authority and under the supervision of the IT Specialist (MiMOSA Projects Management or his/her designated mandated representative(s), the UN Volunteer is accountable for the success of all projects under their supervision. Software development Projects manager plans, executes, and delivers all projects on time, on budget, and within scope in accordance with business priorities. Throughout the lifecycle of each software project, the manager tracks project status and manages project teams to mitigate issues and risks. He/she will:

- Define and create project plans for project, portfolio, and product prioritization and implementation
- Evaluate trade-offs between project size and complexity, cost, urgency, risk, and stakeholder value
- Partner with business sponsors to define success metrics and criteria
- Build, lead, and coach multiple project teams throughout project lifecycles
- Facilitate all operational checkpoint activities throughout the lifecycle of projects
- Assess and resolve all high priority project risks as they are encountered
- Ensure all projects adhere to project methodology compliance standards set by the company
- Continually update relevant business stakeholder of project status
- Ensure all projects meet success parameters and ROI targets stated in business case

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :
- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu’ils
entrepreneint, y compris leur participation dans les réflexions substantielles. • Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou encourager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- As an active insert name Host Agency team member, efficient, timely, responsive, client-friendly and high-quality support rendered to IOM and its beneficiaries in the accomplishment of her/his functions, including:
  - Delivery of new business functionality as part of MiMOSA
  - Delivery of enhancements to existing capabilities

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

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<th>Domaine de qualification</th>
<th>Bachelor degree or equivalent</th>
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<td>Niveau de qualifications - autres commentaires</td>
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<td>• Advanced higher degree (Bachelors or equivalent) in Information Systems or a related area; a first-level university degree or equivalent in combination with relevant training and/or professional experience may be accepted in lieu of an advanced university degree.</td>
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Expérience Requise | 60 mois |
|-------------------|---------|

Remarques sur l'Expérience

- At least 5 years of professional work experience at the national and/or international level managing medium to large ICT projects.

Linguistiques
- English (Mandatory), Niveau - Fluent

Domaine d’expertise
- IT architecture and IT project management Obligatoire
- Other information and telecommunications technology experience Obligatoire

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

6 Feb 2020
Software and applications development and analysis Obligatoire

Domaine d'expertise requis

- Excellent oral and written skills; excellent drafting, formulation, reporting skills;
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;
- Understanding of software development lifecycles (i.e. Agile, SCRUM, Waterfall, Iterative)
- Proficient with the Project and Portfolio Management Tools (Visio, MS Project, Excel, Word etc.);
- PMI or PRINCE II certification or equivalent preferred;
- In depth understanding of project management concepts;
- Sound security awareness.

Permis de Conduire exigé Non

Compétences et Valeurs

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity

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6 Feb 2020
Conditions de service et autres informations

Conditions de service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.
UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
Application procedure

* Not yet registered in the UNV Talent Pool?

First register your profile at https://vmam.unv.org/candidate/signup.

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at https://vmam.unv.org/candidate/profile.

Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

Application deadline: 20 February 2020

doa.apply_url https://vmam.unv.org//candidate/show-doa/UEhMUjAwMDA0NA==

Avertissement

Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.