

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

PSER000135--Youth Specialist (Generation Unlimited Initiative)

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

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|--------------------------------|--------------------------------|
| Country of Assignment | State of Palestine |
| Host Institute | United Nations Children's Fund |
| Volunteer Category | National Specialist |
| Number of Volunteer | 1 |
| Duration | 12 months |
| Expected Starting Date | Immediate |
| Duty Station | Ramallah [PSE] |
| Assignment Place | Family Duty Station |
| Assignment Place Remark | |

Living Conditions

The UN Volunteer will be placed in Ramallah and will be seconded to the Prime Minister Office (PMO).

As is the case for UN staff and partners, the volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

Settling-In-Grant will be provided in the event duty station is not within commuting distance from the place of recruitment. A Volunteer Living Allowance (VLA) of ILS 4724.83 is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Assignment Details

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We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Qualifications/Requirements (Assignment Title: Youth Specialist (Generation Unlimited Initiative))

Organizational Context & Project Description

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children’s rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism.

UNICEF’s Strategic Plan (2018-2021) articulates prominent and ambitious results for adolescents and demands that UNICEF’s work with adolescents is taken to scale by leveraging commitments to adolescents, strengthening systems that address adolescents’ priorities and mobilizing resources for adolescent programming. Partnering with adolescents and young people as agents of change is a key, cross-sectoral strategy to accelerate programmatic results and support adolescents to civically engage in their societies. UNICEF is keen to strengthen its engagement with adolescents and young people as resources who offer valuable perspectives and insights that contribute to more effective, relevant and sustainable results for children and adolescents in both development and humanitarian settings.

Under the 2018-2022 Country Programme Action Plan for the State of Palestine, UNICEF works closely with different ministries, UN agencies, national and international NGOs, Civil Society Organizations, and Communities to improve access to basic services, the protective environment and social inclusion for Palestinian boys, girls and women. This is done through: (a) capacity development of national and civil society partners, with a focus on legislation and social service systems strengthening; (b) research that contributes to knowledge and evidence informing social policy and social protection for children; (c) interventions that directly address barriers to equity for vulnerable and marginalized communities; and (d) support to both sustain and encourage resilience to address vulnerabilities. The country programme is organized around five programme components: (1) Education and Adolescents (Learning for Development), (2) Child Protection, (3) Water, Sanitation and Hygiene, (4) Health and Nutrition, and (5) Social Protection and Inclusion. These components are mutually reinforcing and complementary.

The UN Agencies in Palestine are engaged in a wide range of initiatives relating to young people’s civic engagement, volunteerism, leadership development, training and employability, and job creation. While these initiatives are coordinated through a dedicated working group on young people, there is potential to consolidate and systematize existing initiatives for a more comprehensive impact for young people. The Generation Unlimited is a global partnership centered on finding new ways to ensure that every young person (10-24) is in school, learning, training or employment by 2030 — to expand opportunities for young people. Palestine is a prime candidate to take-on the implementation of the Generation Unlimited at the country level. It has the elements required for success: driven private sector, connectivity, resilience, literacy rates, young people capable and a willingness to engage. Following the approach proposed at the global level and which has been launched in September 2018 at the UN General Assembly, Palestine’s Generation Unlimited platform will be aligned and supporting government’s priorities on youth. This will be made possible by a steering group comprising the Prime Minister’s Office, key line Ministries (labor, education, higher education, social development, economy, entrepreneurship, culture, etc), Higher Council of Youth and Sports, UN agencies, selected representatives of the private sector in combination with Palestinian companies and foreign entities present in the State of Palestine, young people, and civil society organizations leading on youth engagement, innovation and entrepreneurship.

The UN Volunteer will be placed in Ramallah and will be seconded to the Prime Minister Office (PMO).

Sustainable Development Goals

8. Decent work and Economy Growth

Task description

Under the direct supervision of Youth and Adolescent Specialist at UNICEF as a primary supervisor and PMO as a secondary supervisor, the UN Volunteer will undertake the following tasks:

High-level coordination of the National Youth Volunteer Service Programme as part of the Generation Unlimited global initiative

- Support coordination and liaison efforts to build ownership and buy-in for the Youth Volunteer Service among a range of partners (from Government counterparts including line Ministries and the Higher Council for Youth and Sports, private sector partners, Universities and UN Agencies),
- Initiate outreach and liaison effort across partners in support of the programme, acting as a secretariat: call and organize

meetings, workshops and consultations; prepare relevant documentation; assist in the organization of events related to youth.

- Support technical consultant to undertake mapping of volunteer platform models existing in Palestine and in other countries as well as youth consultations and outreach
- Support other youth focused initiatives of the Prime Minister's Office, including those relating to the 'Year of Youth 2020' and in partnership with the UN
- Assist in aligning Generation Unlimited to the Palestinian government's youth agenda and ensure effective coordination with relevant Government instances as well as civil society and the private sector, with the aim of leveraging Generation Unlimited activities for the benefit of the National Youth Service Programme.
- Prepare progress reports, process documentation, and similar; support communications and visibility efforts to advance the initiative
- Work closely with the Generation Unlimited UNV coordinator, hosted by UNFPA, to provide harmonized approach to scale and document good practices and proved successful interventions related to the three thematic areas mentioned.

- Further completion of the project, equipment provided by UNICEF to the UNV will be returned to UNICEF

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Generation Unlimited initiative in the State of Palestine has a clear and identified roadmap, outlining the future steps.
- The visibility of Generation Unlimited in the State of Palestine is enhanced.
- Periodic reporting of progress and achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

- University degree in social sciences (sociology, education, international relation, development studies) or another related technical field.

Required experience 24 months

Experience Remark

- A minimum of two years of work experience related to programme management, coordination or volunteerism; experience working on youth programming would be an advantage
- Experience from government agencies, private sector or civil society would be an asset
- Excellent writing, organizational and planning skills

Language

- English (Mandatory) , Level - Fluent
- AND - Arabic (Mandatory) , Level - Fluent

Area of Expertise

- Volunteer programmes and volunteer management Optional
- Development programme/project administration Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Knowledge Sharing
- Planning and Organizing
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

PSER000135-7512

Application procedure

This is a National Specialist full time UN Volunteer assignment with monthly payment of ILS 4724.83. Only applications from "Palestinians" living in Jerusalem and West Bank will be considered.

Application procedure:

* Not yet registered in the UNV Talent Pool? Please first register your profile at <https://vmam.unv.org/candidate/signup> . Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call with Application Code.

* Already registered in the UNV Talent Pool? Please first update your profile at <https://vmam.unv.org/candidate/profile> . Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call with Application Code .

Watch this video for the specific steps you must follow: https://www.youtube.com/watch?v=VT5uJ_FoIWU

doa.apply_url<https://vmam.unv.org/candidate/show-doa/UFNFUjAwMDEzNQ==>**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.