Informations générales

Pays d'Affectation Rwanda
Agence/Institution hôte UN High Commissioner for Refugees
Catégorie de volontaire International Specialist
Nombre de Volontaires 1
Durée jusqu'au 31-03-2022
Date présumée du début d'affectation Immédiat
Lieu d'Affectation Kirehe [RWA]
Lieu d'Affectation avec Famille

Remarque sur le lieu d'affectation

Conditions de vie

Kirehe is designated as a family duty station category C, however the services may differ from other category C stations. There are limited medical services, social and recreational amenities. There are not International schools at Junior or Secondary level. Kigali City is 2 and half hours away and most staff shop on weekends for additional supplies which are not found in Kirehe. A guest house is available in Kirehe which is reasonably priced with cheap rooms and is security cleared by UNDSS as well as low cost housing. UNHCR has 10 Project partners and most of the Humanitarian staff live in Kirehe, with most nationals travelling to Kigali to be with families on the weekends. Water shortage is experienced frequently and all homes require storage tanks.

Détails sur l'Affectation
The Office of the UNHCR was established on 14 December 1950 by the UN General Assembly. The agency is mandated to lead and coordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country (www.unhcr.org).

Since April 2015, Rwanda is experiencing a refugee influx from Burundi as a result of civil unrest linked to the presidential election in Burundi. Refugees have been registered in Rwanda and are being assisted by UNHCR and partners. As of 31 January 2021 the total number of Burundian refugees in Rwanda is 64,102. Currently out of the registered Burundian refugees 48,828 are hosted in Mahama camp, a new camp that was established in April 2015 to accommodate Burundian refugees. Mahama refugee camp is located in Rwanda’s Eastern Province, Kirehe District, next to the Tanzanian border. As the largest camp in Rwanda, Mahama has a variety of protection challenges that require an urgent upscale of UNHCR’s protection presence in order to map issues and design possible solutions in cooperation with authorities, UN agencies and partners. Problematic areas to be looked at include, but not limited to, prevention and response to sexual and gender based violence including PSEA, better protection of children and youth, capacity building measures for partner staff, including law enforcement bodies and territorial administration at district and sector level. Like other displaced persons, refugees in Mahama camp are at risk of acts of sexual and gender based violence, which require reinforced prevention and response activities. UNHCR works with Save the Children International (SCI) in prevention and response to SGBV. The Associate Protection Officer (SGBV) will work within the protection team in Kirehe Sub Office to lead the coordination and implementation all activities related to prevention and response to SGBV.

Objectifs de développement durable

5. Gender Equality

Description de l'action

Under the direct supervision of Protection Officer the UN Volunteer will undertake the following tasks:

- Assist the operation in developing/ strengthening and implementing a country/ location specific Sexual Gender Based Violence (SGBV) strategy in line with UNHCR guidelines and updated global SGBV strategy. The SGBV strategy should be part of the operation’s Protection & Solutions Strategy;
- Establish and/or strengthen strategic and innovative partnerships for SGBV with community-based, local, national, and international organizations;
- Promote mainstreaming of Age, Gender and Diversity (AGD) across all sectors and activities such as health, safety and security, psychosocial and legal shelter, WASH, and Energy and coordinate with Programme and Protection sections to ensure that SGBV programming is incorporated in partner agreements in all sectors;
- Support the operation in conducting assessments and safety audits on SGBV in coordination with other units and other agencies;
- Conduct mapping and maintain a “who, what where” matrix of existing services to address SGBV, including community capacities and structures;
- Strengthen and lead SGBV coordination mechanisms in refugee contexts or, in the context of IDPs, support the Sub-cluster SGBV coordination structure;
- Support the development and strengthening of Standard Operating Procedures (SOPs) with comprehensive referral mechanism for response services through a consultative process with NGOs and community groups;
- Support SGBV data management (collection, storage, analysis and sharing) in line with safety and ethical standards. Build capacity for the implementation of the Gender-Based Violence Information Management System (GBVIMS);
- Support the planning and monitoring for multi-sectoral SGBV programming using UNHCR’s Results Framework, FOCUS;
- Conduct training on basic elements of SGBV prevention and response, the design of SGBV programmes and coordination mechanisms;
- Prepare regular consolidated reports on the progress, challenges, gaps and recommendations on SGBV prevention and response;
- Consult with Senior Protection Officer and with the Regional Advisor (SGBV) of with DIP on policy developments and strategic direction.
Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

• Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre. • Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil. • Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur par-ticipation dans les réflexions substantielles. • Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- A documented SGBV strategy guides the SGBV prevention and response program;
- Community based approaches and a survivor centred individual case management system (SOPs, confidential referral tools, panel) is established;
- Strong SGBV coordination mechanisms;
- SGBV prevention programming is mainstreamed across all sectors;
- Regular SGBV reports on activities and challenges are available and are part of the operations SITREPs;
- Safe and ethical SGBV data and analysis is available to inform SGBV programming;
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with national staff or (non-) governmental counterparts, including Partners;
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Domaine de qualification Bachelor degree or equivalent

Niveau de qualifications - autres commentaires

University Degree in Law, Social Sciences, Social Work, Community Development or related fields

Expérience Requise 24 mois

Remarques sur l’Expérience

A minimum 2 years of relevant professional work experience on gender equality and/or gender based violence programing. Knowledge and experience in the field of gender and programme management with excellent drafting/reporting skills are essential. Working
experience with refugees, internally displaced populations and other people of concern in a protection capacity is an asset. Previous work experience in a camp setting will be of added value.

**Linguistiques**

- English (Mandatory), Niveau - Fluent
- AND - French (Mandatory), Niveau - Working Knowledge

**Domaine d'expertise**

- Protection of refugees, asylum seekers and IDPs Optionnel
- Gender equality and the advancement of women Obligatoire
- Other emergency management experience Optionnel

**Domaine d'expertise requis**

- Knowledge of UN policies and procedures;
- Field experience

**Permis de Conduire exigé**

Non

**Compétences et Valeurs**

- Accountability
- Adaptability and Flexibility
- Communication
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Working in Teams

**Conditions de service et autres informations**

**Conditions de service**

Click here to view Conditions of Service

**Conditions of Service for International Specialist:**


The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to...
begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV’s offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers** (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer
includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities’ services during pandemics).

**Code d’application**

RWAR000585-8952

**Application procedure**

* **Not yet registered in the UNV Talent Pool?**

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* **Already registered in the UNV Talent Pool?**

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 16 March 2021**

**doa.apply_url**

https://vmam.unv.org//candidate/show-doa/UldBUjAwMDU4NQ==

**Avertissement**

Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le
Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.